



**CITY OF KIRKLAND**  
Department of Finance & Administration  
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www.kirklandwa.gov

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**MEMORANDUM**

**To:** Kurt Triplett, City Manager  
**From:** Tracey Dunlap, Director of Finance and Administration  
**Date:** November 8, 2012  
**Subject:** 2013 NORCOM BUDGET APPROVAL

**RECOMMENDATION:**

Approve Kirkland's share of the 2013 NORCOM budget.

**BACKGROUND DISCUSSION:**

On July 1, 2009, the North East King County Regional Public Safety Communications Agency (NORCOM) began dispatch operations. The interlocal agreement forming NORCOM calls for each participating agency to approve their portion of NORCOM's budget before it is adopted on December 14, 2012 (ILA Section 12(c)). While technically the City of Kirkland will approve NORCOM's budget as part of the adoption of the 2013-14 budget in December, the approval date may not be in advance of the due date, so we are asking for the 2013 NORCOM budget to be approved by resolution.

Kirkland's share of the 2013 NORCOM costs are summarized in the table below.

	2012	2013
<b>Total Kirkland Share</b>		
<b>Fire</b>	399,888	447,547
<b>Police</b>	<u>1,931,591</u>	<u>1,798,699</u>
<b>Subtotal</b>	2,331,479	2,246,246

Note that the 2012 Police budget reflects a credit of \$111,927 that was applied to recognize that one-time costs associated with annexation in 2011 were not incurred. In addition, Kirkland will receive two reimbursement payments of \$203,466 (one in 2013 and one in 2014) to reconcile the 2012 overpayment based on the estimated Police calls related to annexation (about 10,500) falling well short of the preliminary estimates (26,000). The 2013 assessment is based on the actual calls related to annexation.

NORCOM adopts its budget annually, so this approval applies to 2013 only. An estimate for 2014 is included in the biennial budget and we will likely bring a similar resolution forward in late 2013 to approve the final 2014 number when it is approved by the Governing Board in 2013.

RESOLUTION R-4942

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KIRKLAND APPROVING THE CITY OF KIRKLAND'S ALLOCATION FOR THE NORTH EAST KING COUNTY REGIONAL PUBLIC SAFETY COMMUNICATIONS AGENCY (NORCOM) BUDGET.

WHEREAS, the North East King County Regional Public Safety Communications Agency (NORCOM) was formed effective November 1, 2007; and

WHEREAS, NORCOM is in the process of adopting its annual budget for 2013; and

WHEREAS, the NORCOM Interlocal Agreement, to which the City is a party, requires that the City Council approve the City's allocation for NORCOM's budget;

NOW, THEREFORE, be it resolved by the City Council of the City of Kirkland as follows:

Section 1. The City of Kirkland's allocation for the North East King County Regional Public Safety Communications Agency (NORCOM) budget, as proposed to be included in the City of Kirkland 2013 – 2014 Budget, is hereby approved.

Passed by majority vote of the Kirkland City Council in open meeting this \_\_\_\_ day of \_\_\_\_\_, 2012.

Signed in authentication thereof this \_\_\_\_ day of \_\_\_\_\_, 2012.

\_\_\_\_\_  
MAYOR

Attest:

\_\_\_\_\_  
City Clerk