



CITY OF KIRKLAND
Department of Finance & Administration
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MEMORANDUM

To: Kurt Triplett, City Manager
From: Barry Scott, Purchasing Agent
Date: November 7, 2013
Subject: REPORT ON PROCUREMENT ACTIVITIES FOR COUNCIL MEETING OF NOVEMBER 19, 2013

This report is provided to apprise the Council of recent and upcoming procurement activities where the cost is estimated or known to be in excess of \$50,000. The "Process" column on the table indicates the process being used to determine the award of the contract.

The City's major procurement activities initiated since the last report, dated October 24, 2013, are as follows:

	Project	Process	Estimate/Price	Status
1.	Adobe Enterprise License	Cooperative Purchase	\$101,594.10	Ordered using State Contract with Carahsoft Technology of Reston, VA.

Please contact me if you have any questions regarding this report.