



CITY OF KIRKLAND
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MEMORANDUM

To: Kurt Triplett, City Manager
From: Lorrie McKay, Intergovernmental Relations Manager
Date: November 10, 2014
Subject: SCA OPEN SEATS AND APPOINTMENTS TO REGIONAL BOARDS & COMMITTEES - 2015

RECOMMENDATION:

It is recommended that Council discusses the various open seats and strategically identifies which members are interested in continuing with their SCA committee appointments, and identify their desired new or additional appointments.

Nominations for 2015 appointments are due to the SCA no later than November 20, 2014. All interested members (including those currently serving on boards and committees) must complete the nomination form (Attachment A) and submit it along with a statement of interest detailing relevant background and experience in order to be considered for appointment.

BACKGROUND DISCUSSION:

SCA is anticipating some turnover on SCA appointed Boards and Committees in 2014. While the SCA appoints members to some 28 Regional Boards and Committees, there will be open seats on 21 Regional Boards and Committees due to member retirements and term limited positions. No Kirkland members will reach the 6 year term limit this year. (Term limits do not apply during service as an alternate)

Open Seats Resulting from Term Limits

Of the available seats for next year's SCA appointments, only a few are openings because the incumbent has reached a term limit, and Kirkland currently has seats on two of those committees.

- **Emergency Management Advisory Committee (EMAC)**
Councilmember Harris of Shoreline - is term limited. Deputy Mayor Sweet currently serves on that committee already.
- **Regional Transit Committee (RTC)**
Councilmember Palmer of Renton - is term limited. Councilmember Asher currently serves as an Alternate on that committee.
- **Solid Waste Advisory Council (SWAC)**
Mayor Baker of Kenmore - is term limited. There is an opportunity here.

Other Appointment Opportunities

- **Board of Health (BoH)**
Mayor Winstead of Shoreline will not be reapplying - creating a vacancy on the BoH. The SCA has two appointed members and only 1 alternate to the BoH, and it strives to rotate the distribution of those seats between the north and the south. Currently the SCA has 2 north and 1 south. Therefore, it is likely that the next member on this committee would be appointed from the south caucus.
- **Regional Water Quality Committee (RWQC)**
There may be an opportunity for a new member here. However, Deputy Mayor Sweet currently serves as an Alternate on this committee
- **Regional Policy Committee (RPC)**
There may be an opportunity for a new member here. However, Mayor Walen currently serves on this committee.
- **Growth Management Planning Board (GMPB)**
There is at least one vacancy on the PSRC's GMPB.
- **Flood Control District Advisory Committee (KCFCDAC)**
This committee may also provide opportunities, but this was not confirmed as of the writing of this memo.

City of Kirkland Seats on Regional Boards or Committees

With the annexation of the northern neighborhoods in 2011, the City of Kirkland's population increased from 49,000 to over 81,000 making it eligible for its own seat on some boards or committees. The City has its own seat on the Puget Sound Regional Council's Executive Board and the Emergency Medical Services (EMS) Advisory Task Force. Because Kirkland has its own seats on these bodies, a Kirkland Councilmember would not be eligible for an SCA seat on either of these committees.

Benchmarks for 2015 Board and Committee Appointments:

- Deadline for nominations to 2014 boards and committees – November 20, 2014
- PIC Nominating Committee forwards recommended slate of appointees to PIC – December 3, 2014
- PIC makes a recommendation on the slate of appointees to the Board of Directors – December 10, 2014
- SCA Board of Directors finalizes 2015 board and committee appointments – December 17, 2014
- Board and Committee Appointee Orientation – January 28, 2015

SUMMARY

Councilmembers should determine their interest in continuing with their current SCA committee appointments and who wants to seek new opportunities. Nominations for 2015 board and committee appointments are due November 20, 2014.

Attachments: A. 2015 Boards and Committees Nomination Form



2015 CALL FOR NOMINATIONS

Appointments to Regional Boards and Committees

Sound Cities Association (SCA) makes appointments or recommends for appointment to 28 regional boards and committees. For 2015, there will be open seats on 21 boards and committees.

For detailed information about each committee, please refer to:

<http://soundcities.org/wp-content/uploads/pdf/2014-appointments-booklet.pdf>

This guide contains helpful information about each committee, including: the roles and responsibilities of each committee; the dates, times, and location of committee meetings; the SCA staff person responsible for each committee; the 2014 representatives to each committee; and the term expiration date for each appointment.

Nominations for 2015 board and committee appointments are due **November 20, 2014**. All interested members (including those currently serving on boards and committees) must submit a nomination form in order to be considered for appointment.

Applications for boards and committees are reviewed by the PIC Nominating Committee, which is comprised of one representative from each SCA Caucus (South, North, South Valley, and Snoqualmie Valley). The PIC Nominating Committee considers a variety of factors in making appointments. Some boards and committees have specific requirements for appointments. The committee also strives to maintain balanced geographic distribution, and a balance of membership from large and small cities. The background and interest level of applicants is considered, as is the applicant's past service on boards and committees. The committee also looks to balance the need for institutional knowledge and expertise with a desire to obtain fresh perspectives and new voices. SCA values diversity, and strives to create an inclusive environment. All SCA members are encouraged to apply for boards and committees. The Nominating Committee recommends a slate of appointments to the SCA Public Issues Committee (PIC), which in turn submits recommendations for appointments to the SCA Board of Directors for approval.

Deadline for nominations to 2015 boards and committees	November 20, 2014
PIC Nominating Committee forwards recommended slate of appointees to PIC	December 3, 2014
PIC makes a recommendation on the slate of appointees to the SCA Board of Directors	December 10, 2014
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To apply, please fill out this form, and submit a statement of interest detailing your relevant background and experience for each position via email to sca@soundcities.org.

Board/Committee Name	# of Seats M = Member A = Alternate	Nominee's Name	City	Preference 1 = first choice, 2 = second choice, etc.
Board of Health (BoH)	2M / 1A			
Committee to End Homelessness (CEH) Governing Board *	1M			
Domestic Violence Initiative (DVI)	4M / 4M			
Economic Development Council (EDC) (formerly enterpriseSeattle) – City must be EDC Investor	8M			
Emergency Management Advisory Committee (EMAC) (elected or staff) *	1M / 1A			
Growth Management Planning Council (GMPC)	6M / 4A			
Interagency Advisory Council to End Homelessness in King County (IAC) (staff) *	1M			
King Conservation District (KCD) Advisory Committee	3M / 3A			
King County Consortium Joint Recommendations Committee (JRC) for CDBG	4M			
Law Enforcement Officers' and Fire Fighters' Plan 1 (LEOFF1) Disability Retirement Board	1M			
Local Hazardous Waste Management Program Coordinating Committee (LHWMP)	1M			
PSRC Executive Board	3M / 3A			
PSRC Growth Management Policy Board (GMPB)	3M / 3A			
PSRC Operations Committee	1M / 1A			
PSRC Transportation Policy Board (TPB)	3M / 3A			
Regional Law, Safety, and Justice Committee (RLSJ)	6M			
Regional Policy Committee (RPC)	4M / 2A			
Regional Transit Committee (RTC)	8M / 4A			
Regional Water Quality Committee (RWQC)	4M / 2A			
Solid Waste Advisory Committee (SWAC) *	2M			
South Central Action Area Caucus Group (SCAACG)	2M			

* Indicates that this appointment is for a multi-year term. Two-year terms: LEOFF1, CEH and MIDD. Three-year terms: EMAC, SWAC and IAC.