



CITY OF KIRKLAND
Department of Finance & Administration
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MEMORANDUM

To: David Ramsay, City Manager
From: Barry Scott, Purchasing Agent
Date: November 6, 2008
Subject: REPORT ON PROCUREMENT ACTIVITIES FOR COUNCIL MEETING OF NOVEMBER 18, 2008

This report is provided to apprise the Council of recent and upcoming procurement activities where the cost is estimated to be in excess of \$50,000. The "Process" column on the table indicates the process being used to determine the award of the contract.

The City's major procurement activities initiated since October 22, 2008 are as follows:

	Project	Process	Estimate/Price	Status
1.	2008 Water System Improvements - South	Invitation for Bids	\$768,500	Advertised on 11/19. Bids due week of 12/10.
2.	Slater Ave NE/NE 100 th Street Crosswalk Improvements	Small Works Roster	\$50,000	Contractors to be notified on or about 11/14. Bid opening date is to be determined.

Please contact me if you have any questions regarding this report.