



**CITY OF KIRKLAND**  
Department of Finance & Administration  
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**MEMORANDUM**

**To:** David Ramsay, City Manager  
**From:** Barry Scott, Purchasing Agent  
**Date:** November 4, 2009  
**Subject:** REPORT ON PROCUREMENT ACTIVITIES FOR COUNCIL MEETING OF NOVEMBER 17, 2009

This report is provided to apprise the Council of recent and upcoming procurement activities where the cost is estimated or known to be in excess of \$50,000. The "Process" column on the table indicates the process being used to determine the award of the contract.

The City's major procurement activities initiated since the last report, dated October 21, 2009, are as follows:

	Project	Process	Estimate Price	Status
1.	Phone System Upgrade	Request for Proposals	\$145,000 - \$165,000	Advertised on 10/28. Proposals due on 11/17.
2.	116 <sup>th</sup> Ave NE Sidewalks Project	Invitation for Bids	\$400,000 - \$500,000	To be advertised the week of 11/8.
3.	116 <sup>th</sup> Ave NE Sidewalks Project	Invitation for Bids	\$1,500,000 - \$2,000,000	Advertised on 11/6. Bids due on 12/1.

Please contact me if you have any questions regarding this report.