



KIRKLAND CITY COUNCIL SPECIAL STUDY SESSION MINUTES
October 27, 2016

1. CALL TO ORDER

Mayor Walen called the meeting to order at 3 p.m.

2. ROLL CALL

ROLL CALL:

Members Present: Deputy Mayor Jay Arnold, Councilmember Dave Asher, Councilmember Shelley Kloba, Councilmember Doreen Marchione, Councilmember Toby Nixon, Councilmember Penny Sweet, and Mayor Amy Walen.

Members Absent: None.

3. AGENDA OVERVIEW AND INTRODUCTORY COMMENTS

City Manager Kurt Triplett provided opening remarks and introduced Department of Finance and Administration Director Michael Olson. Mr. Olson recognized Finance and Administration staff Tom Mikesell, Neil Kruse, George Dugdale, Eli Panci, Doug Honma-Crane, Carol Wade, Nancy Otterholt, Sandi Hines, Jessica Clem, and Caryn Saban for their work on the budget. Mr. Olson followed this with an overview of the agenda for the study session.

4. STAY STEADY, GET READY APPROACH

City Manager Kurt Triplett provided an overview of budget themes.

5. FINANCIAL OVERVIEW

Financial Planning Manager Tom Mikesell presented an overview of the budget, including the revenue and expenditure trends. Finance and Administration Director Michael Olson presented an explanation of the budget priorities, the citizen survey and efficiencies and productivity enhancements. Staff was available to answer Council questions.

- a. Budget Overview
- b. Revenue Trends
- c. Expenditure Trends
- d. Budget Priorities

1. Citizen Survey
 2. Efficiencies and Productivity Enhancements
6. SERVICE PACKAGE APPROACH
7. MAJOR DISCUSSION TOPICS (see related issue papers)
- a. Past Budget Balancing Measures
 - b. Human Services
 - c. Outside Agencies/Events Funding
 - d. Public Records Disclosure
 - e. Park Facilities Sinking Fund
 - f. Council questions on other issue papers
 - g. Jail Services

Council recessed for a short break at 4:45 p.m.

8. REVIEW BY GOAL AREA
- a. Public Safety
 - b. Balanced Transportation
 - c. Dependable Infrastructure
 - d. Parks, Open Spaces and Rec. Services
 - e. Economic Development
 - f. Human Services
 - g. Housing
 - h. Environment
 - i. Neighborhoods
 - j. Financial Stability

Council recessed for a dinner break at 5:30 p.m.

9. MAJOR RECOMMENDATIONS
10. FOLLOW-UP FOR NEXT MEETING
11. ADJOURNMENT

The Kirkland City Council Special Study Session of October 27, 2016 was adjourned at 7:26 p.m.

City Clerk

Mayor