



**CITY OF KIRKLAND**  
Department of Finance & Administration  
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**MEMORANDUM**

**To:** Kurt Triplett, City Manager  
**From:** Tracey Dunlap, Director of Finance and Administration  
**Date:** October 8, 2013  
**Subject:** REMITTANCE OF DUCK DASH RAFFLE TAX RECEIPTS TO SELECTED AGENCY

**RECOMMENDATION:**

That the Council approves the remittance of the Duck Dash raffle tax receipts to an agency or agencies on the list of Community Human Services Agencies recommended to the City Council by the Human Services Advisory Committee.

**BACKGROUND DISCUSSION:**

The Kirkland Rotary had a Duck Dash August 11, 2012. This fundraising event provides funds to support the Kirkland Rotary.

All organizations that have raffles in Kirkland are required to collect and remit a raffle tax to the City. Gross revenues less cash paid as/for prizes are used to determine the taxable amount. When a raffle is conducted by a charitable or nonprofit organization, no tax is imposed on the first ten thousand dollars (per calendar year) of gross receipts. The raffle tax due is based on the taxable amount times a rate of five percent.

At the June 1, 1999 City Council meeting, the Council requested that staff and the Human Services Advisory Committee (HSAC) review options and make recommendations for a process to distribute raffle tax revenues to human service agencies. Since that time, the City has honored this request by distributing raffle tax collected to local nonprofit or charitable organizations that are selected by the event organizer from the list of HSAC agencies.

Kirkland Rotary has selected the Kirkland Interfaith Transitions in Housing (KITH) as the recipient of the remittance. Therefore City staff are proposing that the 2012 Kirkland Rotary Duck Dash raffle tax be paid to the Kirkland Interfaith Transitions in Housing in the amount of \$809.80.