



CITY OF KIRKLAND

Department of Finance & Administration
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MEMORANDUM

To: Kurt Triplett, City Manager
From: Barry Scott, Purchasing Agent
Date: October 6, 2016
Subject: REPORT ON PROCUREMENT ACTIVITIES FOR COUNCIL MEETING OF OCTOBER 18, 2016.

This report is provided to apprise the Council of recent and upcoming procurement activities where the cost is estimated or known to be in excess of \$50,000. The "Process" column on the table indicates the process being used to determine the award of the contract.

The City's major procurement activities initiated since the last report dated September 22, 2016 are as follows:

	Project	Process	Estimate/Price	Status
1.	Conference Room Furniture for City Hall	Request for Proposals	\$110,000 - \$125,000	RFP issued on 9/29 with proposals due on 10/21.
2.	2017 Aerial Mapping Services	Request for Proposals	\$200,000	RFP issued on 10/3 with proposals due on 10/31.
3.	ERP Software & Implementation	Request for Proposals	\$1,000,000 - \$2,000,000	RFP issued on 10/3 with proposals due on 11/1.

Please contact me if you have any questions regarding this report.