



CITY OF KIRKLAND
Department of Public Works
123 Fifth Avenue, Kirkland, WA 98033 425.587.3800
www.kirklandwa.gov

MEMORANDUM

To: Kurt Triplett, City Manager
From: Tim Llewellyn, Fleet Supervisor
Pam Bissonnette, Interim Public Works Director
Date: September 20, 2013
Subject: SURPLUS OF EQUIPMENT RENTAL VEHICLES/EQUIPMENT

RECOMMENDATION:

It is recommended that the City Council approves the surplusing of the Equipment Rental vehicles/equipment identified in this memo by removing them from the City's Equipment Rental Replacement Schedule. Once vehicles/equipment are approved as surplus, Fleet Management will dispose of the vehicles/equipment, or retain them for short term, temporary, or special needs of the City prior to disposal.

BACKGROUND DISCUSSION:

The surplusing of vehicles or equipment which have been replaced with new vehicles or equipment, or no longer meet the needs of the City, is consistent with the City's Equipment Rental Replacement Schedule Policy. Once a vehicle or piece of equipment becomes surplus, replacement reserve charges to the user department will no longer be charged for that vehicle/equipment.

The following equipment has been replaced by new equipment, and if approved by City Council, will be sold or disposed in accordance with the KMC (Kirkland Municipal Code) Chapter 3.86, The Sale and Disposal of Surplus Personal Property. Surplus vehicles or equipment may be retained for short term, temporary, or special needs of the City prior to disposal as needed.

<u>Fleet #</u>	<u>Year</u>	<u>Make</u>	<u>VIN/Serial Number</u>	<u>License #</u>	<u>Mileage</u>
TL-11	1988	Wisconsin	1W91SE204J1008948	05145D	N/A
TL-16	1990	Wisconsin	1W91SE205L2008488	42608D	N/A
TL-31	2013	Olympic	1C9TF2520DT997226	56173D	N/A
Hyrail	1996	Dodge 2500 Rail Capable	3B7KF23W7TM151213	55011D	217,308

TL-11 and TL-16 are both Wisconsin trailers which have been exclusively used for carrying backhoes to Public Works worksites. The trailers have exceeded their expected life of 12 years by 13 and 11 years respectively. Both trailers will be replaced and sold at public auction.

TL-31 was an annexation trailer purchased early in 2013, and was configured to carry a specific excavator and attachments for Public Works. That need has since been repurposed to a backhoe trailer. TL-31 was purchased utilizing the WA State Contract, and will be traded-in to same State Contract vendor, and exchanged for a backhoe trailer which better fits Public Works' operational needs.

The Hyrail is a 1996 Dodge 2500 Pickup configured to travel on rails. It was purchased for use in July 2012 to carry vegetation control equipment along the Cross Kirkland Corridor (CKC) until the completion of the removal of the rails in October, 2013. Having no further use for this specialized vehicle, it will be sold at public auction.

Note: The accounting life of a vehicle is the number of years of anticipated useful life to City operations. It is determined by historical averages and replacement cycles of actual City vehicles. The accounting life provides a timeline basis for the accrual of vehicle Replacement Reserve charges. At the end of a vehicle's accounting life, there should be sufficient funds in the Replacement Reserve Fund to purchase a similar replacement vehicle. The accounting life of a vehicle is a guideline only. Actual usage of City vehicles can vary from averages. All vehicles considered for replacement will be evaluated on their individual condition and availability of replacement funding.