



CITY OF KIRKLAND
Department of Parks & Community Services
505 Market Street, Suite A, Kirkland, WA 98033 425.587.3300
www.kirklandwa.gov

MEMORANDUM

To: Kurt Triplett, City Manager

From: Jennifer Schroder, Director
Michael Cogle, Deputy Director
Leslie R. Miller, Human Services Coordinator

Date: September 24, 2015

Subject: 2016 CDBG Funding Recommendations

RECOMMENDATION:

That the City Council approves the attached resolution distributing Kirkland's CDBG funds for 2016. This CBDG distribution is authorized with the approval of the consent calendar.

BACKGROUND DISCUSSION:

At their meeting on May 20, 2014 the City Council elected to participate within the King County CDBG (Community Development Block Grant) and HOME (Home Investment Partnership Program) Consortium as a Joint Agreement City beginning in 2015. As part of the Interlocal agreement with King County, Kirkland must develop a plan for allocating their portion of CDBG funds every year. Funds for public services and capital projects must be utilized to benefit those with low to moderate income and be consistent with the King County Consortium Consolidated Housing and Community Development Plan ("Consolidated Plan").

The Human Services Advisory Committee held a public hearing to receive comment about these recommendations on September 8, 2015. In addition, written feedback was welcomed. The one emailed response spoke favorably of the recommendations.

Based on estimates provided by the United States Department of Housing and Urban Development (HUD), the City may allocate 2016 funds totaling \$125,344 as follows:

\$85,610	Capital Projects
\$19,867	Public (Human) Services
\$19,867	Planning and Administration

Even though the City adopts a biennial budget, the CDBG funds are allocated from the federal government on a yearly basis. The estimated funds are less than the \$154,217 in actual CDBG funds that the City received in 2015. The final amount for distribution will not be known until part way through 2016.

2016 FUNDING DISTRIBUTION RECOMMENDATION:

Capital Funding Recommendation: Allocate the \$85,610 available to ARCH (A Regional Coalition for Housing) for affordable housing projects. The recommendations on specific project(s) to be funded will be provided by ARCH and acted on by the Kirkland City Council in the first quarter of 2016.

Public Service Funding Recommendation: Allocate the \$19,867 available for human services to Congregations for the Homeless to support their work with those experiencing homelessness through a winter shelter, outreach services and day center. This funding recommendation aligns with the work of the Human Services Advisory Committee and their funding recommendations.

Planning and Administration Funding Recommendation: Allocate the \$19,867 available to administer the City of Kirkland's CDBG program activities.

Contingency Plan: The funding level listed above is an estimate provided by HUD. The above projects will receive proportionate increases or decreases based upon the final distribution total.

Attachment

RESOLUTION R-5153

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KIRKLAND ALLOCATING THE CITY'S PORTION OF COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FUNDS FOR 2016.

1 WHEREAS, on May 20, 2014, the City Council authorized the
2 City's participation in the King County Community Development Block
3 Grant and HOME Investment Partnerships Program (CDBG/HOME)
4 Consortium as a Joint Agreement City and the City entered into an
5 Interlocal Agreement with King County for that purpose; and
6

7 WHEREAS, as a Joint Agreement City, the City of Kirkland
8 receives funds in support of programs and projects that directly benefit
9 our community, including but not limited to home repair, affordable
10 housing, community facilities, public infrastructure, and human services;
11 and
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13 WHEREAS, as part of the Interlocal Agreement with King County,
14 the City of Kirkland must develop a plan for allocating its portion of the
15 CDBG funds each year; and
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17 WHEREAS, toward developing such a plan, the Human Services
18 Advisory Committee held a public hearing on September 8, 2014, at
19 which time the Committee provided an opportunity for the public to
20 comment on recommendations for the plan, which recommendations
21 are now being forwarded to the City Council.
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23 NOW, THEREFORE, be it resolved by the City Council of the City
24 of Kirkland as follows:
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26 Section 1. The recommendations of the Human Services
27 Advisory Committee are accepted and approved by the City Council.
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29 Section 2. Based on estimates provided by the United States
30 Department of Housing and Urban Development (HUD), the City intends
31 to allocate 2016 funds as follows:
32

- 33 (a) \$85,610 of Capital Projects funds to A Regional Coalition for
34 Housing Trust Fund for affordable housing projects;
- 35 (b) \$19,867 of Public Services funds to Congregations for the
36 Homeless to support a winter shelter, outreach services and
37 day center for homeless individuals; and
- 38 (c) \$19,867 of Planning & Administration funds to support the
39 City's administration of the CDBG program.
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41 Section 3. In the event the funding level actually provided by
42 HUD is more or less than estimated, the above projects, services and
43 administration should receive proportionate increases or decreases
44 based upon the final distribution amount.

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Passed by majority vote of the Kirkland City Council in open meeting this ____ day of _____, 2015.

Signed in authentication thereof this ____ day of _____, 2015.

MAYOR

Attest:

City Clerk