



KIRKLAND CITY COUNCIL REGULAR MEETING MINUTES  
September 20, 2016

1. CALL TO ORDER

- a. Mayor Walen called the Study Session to order at 6:00 p.m.

2. ROLL CALL

Motion to Excuse Councilmember Marchione's absence.

Moved by Councilmember Dave Asher, seconded by Councilmember Penny Sweet

Vote: Motion carried 6-0

Yes: Deputy Mayor Jay Arnold, Councilmember Dave Asher, Councilmember Shelley Kloba, Councilmember Toby Nixon, Councilmember Penny Sweet, and Mayor Amy Walen.

ROLL CALL:

Members Present: Deputy Mayor Jay Arnold, Councilmember Dave Asher, Councilmember Shelley Kloba, Councilmember Toby Nixon, Councilmember Penny Sweet, and Mayor Amy Walen.

Members Absent: Councilmember Doreen Marchione.

3. STUDY SESSION

- a. Surface Water Design Requirements Update

Joining Councilmembers for this discussion were City Manager Kurt Triplett, Public Works Director Kathy Brown, Surface Water Engineering Supervisor Jenny Gaus and Surface Water Utility Engineer Kelli Jones.

4. EXECUTIVE SESSION

- a. To Discuss Pending and Potential Litigation

Mayor Walen announced that Council would enter into executive session to discuss pending and potential litigation and would return to regular meeting at 7:30 p.m. City Clerk Assistant Cheri Aldred announced at 7:30 p.m. that Council would require an additional 15 minutes and would return at 7:45 p.m., which they did. Also attending the session were City Manager Kurt Triplett, Deputy City Managers Marilynne Beard and Tracey Dunlap, City Attorney Kevin Raymond, Chief Information Officer Brenda Cooper, Director of Finance and Administration Michael Olson, City Clerk Kathi Anderson, Public Disclosure Analyst Amy Robles and Attorney Ramsey Ramerman.

5. HONORS AND PROCLAMATIONS

a. National Pollution Prevention Week Proclamation

Public Works Director Kathy Brown and Water Quality Program Coordinator Ryeann-Marie Tuomisto accepted the proclamation from Mayor Walen and Councilmember Asher.

b. Welcoming Week Proclamation

Debbie Lacey, representing the Eastside Refugee and Immigrant Coalition, accepted the proclamation from Mayor Walen and Councilmember Kloba.

6. COMMUNICATIONS

a. Announcements

b. Items from the Audience

c. Petitions

7. SPECIAL PRESENTATIONS

None.

8. CONSENT CALENDAR

a. Approval of Minutes:

(1) September 6, 2016

(2) September 6, 2016

b. Audit of Accounts:

Payroll \$3,214,767.75

Bills \$4,583,179.83

run #1554 checks #604866 - 605028

run #1555 checks #605055 - 605196

run #1556 checks #605197 - 605231

run #1557 checks #605232 - 605331

c. General Correspondence

d. Claims

Claims received from Jenny Li, Krista Prevedel and Puget Sound Energy were acknowledged via approval of the consent calendar.

- e. Award of Bids
- f. Acceptance of Public Improvements and Establishing Lien Period
- g. Approval of Agreements
  - (1) Resolution R-5209, entitled "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KIRKLAND DECLARING THE PROPERTY AT 505 MARKET STREET, KIRKLAND, WASHINGTON TO BE SURPLUS TO THE NEEDS OF THE CITY FOR OWNERSHIP OF REAL PROPERTY AND AUTHORIZING THE SALE OF SAID PROPERTY."
- h. Other Items of Business
  - (1) Report on Procurement Activities

Motion to Approve the Consent Calendar.

Moved by Councilmember Dave Asher, seconded by Councilmember Penny Sweet

Vote: Motion carried 6-0

Yes: Deputy Mayor Jay Arnold, Councilmember Dave Asher, Councilmember Shelley Kloba, Councilmember Toby Nixon, Councilmember Penny Sweet, and Mayor Amy Walen.

## 9. PUBLIC HEARINGS

- a. Proposed Revenue Sources for 2017-2018 Budget

Financial Planning Manager Tom Mikesell provided an overview of the budget process; he and Director of Finance and Administration Michael Olson responded to Council questions. Mayor Walen opened the public hearing, no testimony was offered and the Mayor closed the hearing.

## 10. UNFINISHED BUSINESS

- a. Utility Rates Process Overview – Part 2

Deputy City Manager Tracey Dunlap provided some information as a follow-up to questions from the Council from the previous Utility Rates Process Overview - Part 1. Senior Accountant Nancy Otterholt and Solid Waste Program Supervisor John MacGillivray briefed the Council on the updated utility rate projections, reviewed the process for rate development and received Council feedback and direction for preparation of rate ordinances for consideration at the October 4, 2016 City Council regular meeting.

Council recessed for a short break.

11. NEW BUSINESS

a. Transportation Commission Mission Statement and 2016-2017 Work Plan

Transportation Engineering Manager Joel Pfundt reviewed the proposed update to the Transportation Commission's mission statement and 2016-2017 work plan for Council consideration.

(1) Ordinance O-4531, Updating the Powers and Duties of the Transportation Commission.

Motion to Approve Ordinance O-4531, entitled "AN ORDINANCE OF THE CITY OF KIRKLAND UPDATING THE POWERS AND DUTIES OF THE TRANSPORTATION COMMISSION."

Moved by Councilmember Dave Asher, seconded by Deputy Mayor Jay Arnold

Vote: Motion carried 6-0

Yes: Deputy Mayor Jay Arnold, Councilmember Dave Asher, Councilmember Shelley Kloba, Councilmember Toby Nixon, Councilmember Penny Sweet, and Mayor Amy Walen.

Motion to Amend Ordinance O-4531, by adding the words "at least" before the word "annually" on line 16 of the ordinance.

Moved by Councilmember Dave Asher, seconded by Councilmember Shelley Kloba

Vote: Motion carried 6-0

Yes: Deputy Mayor Jay Arnold, Councilmember Dave Asher, Councilmember Shelley Kloba, Councilmember Toby Nixon, Councilmember Penny Sweet, and Mayor Amy Walen.

(2) Resolution R-5207, Pertaining to the Adoption of the 2016-2017 Transportation Commission Work Plan.

Motion to Approve Resolution R-5207, entitled "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KIRKLAND PERTAINING TO THE ADOPTION OF THE 2016-2017 TRANSPORTATION COMMISSION WORK PLAN."

Moved by Councilmember Dave Asher, seconded by Councilmember Penny Sweet

Vote: Motion carried 6-0

Yes: Deputy Mayor Jay Arnold, Councilmember Dave Asher, Councilmember Shelley Kloba, Councilmember Toby Nixon, Councilmember Penny Sweet, and Mayor Amy Walen.

b. Resolution R-5208, Amending the Timeline of Resolution R-5607 Relating to Planning and Land Use and Accepting the Recommendation of the Kirkland Planning Commission to Defer Action on the Houghton/Everest Neighborhood

Center Citizen Amendment Requests Until the Completion of the Comprehensive Plan (File CAM13-00465, #14).

Motion to Approve Resolution R-5208, entitled "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KIRKLAND AMENDING THE TIMELINE OF RESOLUTION R-5067 RELATING TO PLANNING AND LAND USE AND ACCEPTING THE RECOMMENDATION OF THE KIRKLAND PLANNING COMMISSION TO DEFER ACTION ON THE HOUGHTON/EVEREST NEIGHBORHOOD CENTER CITIZEN AMENDMENT REQUESTS UNTIL THE COMPLETION OF THE COMPREHENSIVE PLAN (FILE CAM13-00465, #14)."

Moved by Councilmember Dave Asher, seconded by Deputy Mayor Jay Arnold  
Vote: Motion carried 6-0

Yes: Deputy Mayor Jay Arnold, Councilmember Dave Asher, Councilmember Shelley Kloba, Councilmember Toby Nixon, Councilmember Penny Sweet, and Mayor Amy Walen.

## 12. REPORTS

### a. City Council Regional and Committee Reports

Councilmembers shared information regarding a recent Sound Cities Association Networking Dinner where Representative McBride received the Association of Washington Cities 2016 City Champion Award; the John Muir Elementary Parent Teacher Student Association Back to School night; the Sound Cities Association Public Issues Committee meeting; an All Home Coordinating Committee meeting; a King County Domestic Violence Initiative meeting; a King County Board of Health meeting; Salmon Recovery Council meeting; a King County Metropolitan Solid Waste Advisory Committee meeting; a King County Emergency Management Advisory Committee; a King County Regional Water Quality Committee; the Greater Kirkland Chamber of Commerce Public Policy Committee meeting; an Eastside Rail Corridor Regional Advisory Council meeting; the Kirkland Police Department Promotions Ceremony; an Association of Washington Cities Legislative workgroup meeting; the Kirkland Home Tour; the Attain Housing's Fall Benefit Dinner and Auction; and the 9/11 anniversary flag display downtown.

Motion to Dedicate the remaining profit from the sale of the 505 Market Street building, above and beyond the amount of revenue previously budgeted for that sale, to the purchase of affordable housing.

Moved by Councilmember Dave Asher, seconded by Councilmember Penny Sweet

Motion to Amend the motion to direct the City Manager to bring the Council options for projects to which the excess profit could be dedicated.

Moved by Deputy Mayor Jay Arnold, failed due to lack of second.

Motion to Table the motion to the next regular Council meeting.

Moved by Deputy Mayor Jay Arnold, seconded by Councilmember Dave Asher

Vote: Motion carried 6-0

Yes: Deputy Mayor Jay Arnold, Councilmember Dave Asher, Councilmember Shelley Kloba, Councilmember Toby Nixon, Councilmember Penny Sweet, and Mayor Amy Walen.

b. City Manager Reports

(1) Calendar Update

City Manager Kurt Triplett reported on a proposed neighborhood summit on January 9, 2017, where the Kirkland Alliance of Neighborhoods and the City of Kirkland will be partnering to bring Peter Kaguyama (For the Love of Cities) to present. Mr. Triplett also reported that the Houghton Transfer Station update is scheduled for the October 4 Council meeting; and the All City Dinner is September 22. Councilmember Nixon requested that the issues concerning the LEOFF I retirees be referred to the council Legislative Committee. Councilmember Nixon also referenced the upcoming Walk to School week and requested that staff research any participation options.

13. ITEMS FROM THE AUDIENCE

None.

14. ADJOURNMENT

The Kirkland City Council regular meeting of September 20, 2016 was adjourned at 10:16 p.m.

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City Clerk

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Mayor