



**CITY OF KIRKLAND**  
**Department of Public Works**  
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**MEMORANDUM**

**To:** Kurt Triplett, City Manager  
**From:** Tim Llewellyn, Fleet Supervisor  
Erin Devoto, Superintendent of Operations, Public Works  
Kathy Brown, Public Works Director  
**Date:** August 25, 2015  
**Subject:** SURPLUS OF EQUIPMENT RENTAL VEHICLES/EQUIPMENT

RECOMMENDATION:

It is recommended that the City Council approve the surplus of the Equipment Rental vehicles/equipment identified in this memo by removing them from the City's Equipment Rental Replacement Schedule. Approval of this memo by adopting the Consent Calendar will authorize the vehicle surplus actions.

BACKGROUND DISCUSSION:

The surplus of vehicles or equipment which have been replaced with new vehicles or equipment, or no longer meet the needs of the City, is consistent with the City's Equipment Rental Replacement Schedule Policy.

The following equipment has been replaced by new equipment, and if approved by City Council, will be sold or disposed of in accordance with the KMC (Kirkland Municipal Code) Chapter 3.86, The Sale and Disposal of Surplus Personal Property. Surplus vehicles or equipment may be retained for short term, temporary, or special needs of the City prior to disposal as needed.

| <u>Fleet #</u> | <u>Year</u> | <u>Make</u>                      | <u>VIN/Serial Number</u> | <u>License #</u> | <u>Mileage</u> |
|----------------|-------------|----------------------------------|--------------------------|------------------|----------------|
| C-07           | 2005        | Chevrolet Uplander Cargo Van     | 1GBDV13L05D278013        | 39849D           | 73,390         |
| F-17           | 2004        | Nissan UD2300 Utility Truck      | 1FDXF46P53ED60389        | 36371D           | 45,101         |
| F316           | 2007        | Ford E450 Road Rescue Aid Car    | 1FDXE45P17DA13139        | 46258D           | 51,348         |
| K-01           | 2006        | Ford E546 Pipeline Video Van     | 1FDXE45S06HA03861        | 41150D           | 29,836         |
| PU-12          | 2001        | GMC Sonoma Ext. Cab Pickup       | 1GTCS19W618216278        | 32476D           | 52,441         |
| PU-49          | 2000        | Chevrolet 1500 Ext Cab Pickup    | 2GCEC19V8Y1388273        | 30953D           | 64,894         |
| PU-58          | 2006        | Ford F250 Pickup Crew Cab Pickup | 1FTSW21536EA33504        | 40538D           | 65,442         |
| PU-63          | 2006        | Chevrolet 1500 Silverado Pickup  | 1GCHC24U36E215368        | 42065D           | 69,810         |
| PU-65          | 2007        | Chevrolet Colorado Pickup        | 1GCDT13E378198249        | 44121D           | 31,992         |
| PU-87          | 2006        | Ford Escape Hybrid SUV           | 1FMYU95H86KC95917        | 42606D           | 64,815         |
| S04-04         | 2004        | Go-4 Parking Scooter             | 2W9MPH5554P044084        | 1384EX           | 34,087         |

The City of Kirkland standard replacement criteria, which reflects the industry standard, is 8 years or 80,000 miles, whichever comes first. FleetAnswers.com recently cited Municipal Vehicle Replacement Trends. Among cities, the average age of replacement for cars is 6.7 years, for class 1-5 trucks is 7.7 years, and for police vehicles it is 4 years.

The criteria for replacement is reviewed annually by Fleet Management. Replacement factors considered are the wear and tear on the engine, drive train, and transmission, structural body, major component parts. Frequency and nature of repairs are examined. Changes in the vehicle mission, in technology, and right-sizing are also considered, as well as the impact of future alternative fuels usage. The decision to replace a vehicle requires the consensus of the Fleet Management staff representing over 120 years of experience among 6 members. Vehicles should be replaced close to the point to where major repair and expense occur to maximize usefulness without sacrificing resale value.

C-07 is a 2005 Chevrolet Uplander Cargo Van, which has completed its normal 8 year accounting life as the Mail Services van, and has been replaced. C-07 has temporarily been assigned to IT for use as a video van until it is sold at public auction.

F-17 is a 2004 cabover Nissan UD2300 Utility truck which was assigned to Public Works Storm/Sewer. This vehicle achieved its expected useful life of 8 years, and exceeded that standard by an additional 3 years. This vehicle will be sold at public auction.

F316 is a 2007 Ford E450 Road Rescue Aid Car assigned to Fire Operations. This vehicle achieved its expected useful life of 8 years, and will be sold at public auction or to another government agency.

K-01 is a 2006 Ford E546 Pipeline Video Truck assigned to Public Work Storm/Sewer. It exceeded its normal expected useful life of 8 years by 1 year. K-01 will be sold at public auction or to another government agency.

PU-12 is a 2001 GMC Sonoma Ext. Cab Pickup assigned to Public Grounds. It has exceeded its anticipated useful life of 8 years by an additional 6 years. It will be temporarily retained by Public Grounds for use by seasonal workers prior to being sold at Public Auction.

PU-49 is a 2000 Chevrolet 1500 Ext. Cab Pickup assigned to Public Works Transportation Engineering. It has exceeded its anticipated useful life of 8 years by an additional 7 years. It will be temporarily retained by Public Works Streets for use by seasonal workers prior to being sold at Public Auction.

PU-58 is a 2006 Ford F250 Pickup Crew Cab assigned to Public Grounds. It has exceeded its anticipated useful life of 8 years by an additional year. It will be temporarily retained by Public Grounds for use by seasonal workers prior to being sold at Public Auction.

PU-63 is a 2006 Chevrolet Silverado 1500 Pickup assigned to Public Grounds. It has exceeded its anticipated useful life of 8 years by an additional year. It will be temporarily retained by Public Grounds for use by seasonal workers prior to being sold at Public Auction.

PU-65 is a 2007 Chevrolet Colorado pickup assigned to Parks Maintenance. PU-65 achieved its anticipated useful life of 8 years, and will be temporarily retained for use by the second Parks Maintenance Supervisor.

PU-87 is a 2006 Ford Escape Hybrid assigned to the Building Department. PU-87 exceeded its anticipated useful life of 8 years by an additional year. It will be temporarily retained for use due to the need for a temporary Building Inspector during high business volume.

S04-04 is a 2004 Go-4 Parking Enforcement Scooter assigned to Police which exceeded its normal useful life of 8 years by 3 years. It will be sold at Public Auction.

Note: The accounting life of a vehicle is the number of years of anticipated useful life to City operations. It is determined by historical averages and replacement cycles of actual City vehicles. The accounting life provides a timeline basis for the accrual of vehicle Replacement Reserve charges. At the end of a vehicle's accounting life, there should be sufficient funds in the Replacement Reserve Fund to purchase a similar replacement vehicle. The accounting life of a vehicle is a guideline only. Actual usage of City vehicles can vary from averages. All vehicles considered for replacement will be evaluated on their individual condition and availability of replacement funding.