



**CITY OF KIRKLAND**  
**Planning and Community Development Department**  
**123 Fifth Avenue, Kirkland, WA 98033**  
**425.587-3225 - [www.kirklandwa.gov](http://www.kirklandwa.gov)**

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**MEMORANDUM**

**To:** Kurt Triplett, City Manager  
**From:** Eric Shields AICP, Planning and Building Director  
**Date:** August 28, 2015  
**Subject:** Ratification of Countywide Planning Policies; File No.PLN13-00150

**RECOMMENDATION**

Adopt the attached resolution ratifying an amendment to the Countywide Planning Policies approved by Metropolitan King County Council Ordinance 18084.

**BACKGROUND DISCUSSION**

**Proposed Policy** On July 20, 2015, the Metropolitan King County Council adopted Ordinance 18084 approving an amendment to King County Countywide Planning Policies (CPPs) and ratifying the CPPs on behalf of unincorporated King County. The amendment adds a new policy, PF-19A, to the CPPs regarding the siting of new school facilities within the Urban Growth Area (UGA). In an effort to discourage the siting of new school facilities outside of the UGA (within rural and resource lands), the policy directs cities to work with school districts to understand the districts' enrollment projections and school facility expansion needs, to determine if there is sufficient capacity to support expected school growth and to consider strategies to address any capacity shortfall.

As established by Policy G-1 of the CPPs, amendments to the CPPs become effective if and when they are ratified by at least 30 percent of city and county governments representing at least 70 percent of the population of King County. A city will be counted as ratifying the amendments unless it formally disapproves them within 90 days of adoption – in this case by October 31, 2015.

**Meeting with School District** In an effort to jump-start the process described in policy PF-19A, the Planning Director recently met with the facilities director and legal counsel for the Lake Washington School District, along with the planning directors from the cities of Redmond and Sammamish and planners from King County, to hear from the District about its anticipated growth plans and to share information about development activity occurring within the cities and unincorporated areas within the District. District officials provided the following information about the needs of the District:

- The District is overcapacity in all areas, at all grade levels except for in the Juanita area.
- The District expects continued student growth, with 4,000 new students expected by 2020.
- The District's Long-Term Facilities Planning Task Force is currently reviewing siting needs and will make recommendations to the Board in the coming months.

- Based on current student enrollment figures, the District's capacity needs include a new comprehensive high school, three new elementary schools, a new middle school, and additional capacity at the elementary and high school level.
- The District recently secured a middle school site in the Redmond Ridge UPD.
- The District's property needs include the need to identify and secure elementary sites within the Redmond area and Kirkland area (ideally, downtown area).
- Considering creative solutions to address high school capacity as the District believes that there is no land available for a fifth comprehensive high school.

Attachments:

1. Letter to Mayor Walen
2. King County Signature Report Ordinance 18084



**King County**

RECEIVED

AUG 03 2015

AM \_\_\_\_\_ PM  
PLANNING DEPARTMENT

BY \_\_\_\_\_

August 2, 2015

The Honorable Amy Walen  
City of Kirkland  
123 Fifth Avenue  
Kirkland, WA 98033-6189

Dear Mayor Walen:

We are pleased to forward for your consideration and ratification the enclosed amendment to the King County Countywide Planning Policies (CPP).

On July 20, 2015, the Metropolitan King County Council approved and ratified the amendment on behalf of unincorporated King County. The ordinance will become effective Sunday, August 2, 2015. Copies of the transmittal letter, King County Council staff report, ordinance and Growth Management Planning Council motion are enclosed to assist you in your review of this amendment.

In accordance with the CPP, G-1, amendments become effective when ratified by ordinance or resolution by at least 30 percent of the city and county governments representing 70 percent of the population of King County according to the interlocal agreement. A city will be deemed to have ratified the CPP and amendments unless, within 90 days of adoption by King County, the city takes legislative action to disapprove the amendments. **Please note that the 90-day deadline for these amendments is Saturday, October 31, 2015.**

If you adopt any legislation concerning this action, please send a copy of the legislation by the close of business, Friday, October 30, 2015, to Anne Noris, Clerk of the Council, Room 1200, King County Courthouse, 516 Third Avenue, Seattle, WA 98104.

If you have any questions about the amendments or ratification process, please contact Karen Wolf, Senior Strategy and Performance Analyst, King County

Executive's Office, at 206 263-9649, or Christine Jensen, Metropolitan King County Council Staff, at 206 477-5702.

Thank you for your prompt attention to this matter.

Sincerely,



Larry Phillips, Chair  
Metropolitan King County Council



Dow Constantine  
King County Executive

Enclosures

cc: King County City Planning Directors  
Sound Cities Association  
Lauren Smith, Director, Regional Planning  
Karen Wolf, Senior Strategy and Performance Analyst  
Christine Jensen, Council Staff, Transportation, Environment and Economy  
Committee (TREE)



**KING COUNTY**  
**Signature Report**

**ATTACHMENT 2**  
1200 King County Courthouse  
516 Third Avenue  
Seattle, WA 98104

**July 21, 2015**

**Ordinance 18084**

**Proposed No. 2015-0231.1**

**Sponsors Dembowski**

1           AN ORDINANCE adopting and ratifying Growth  
2           Management Planning Council Motion 15-1.

3           BE IT ORDAINED BY THE COUNCIL OF KING COUNTY:

4           **SECTION 1. Findings:**

5           A. Growth Management Planning Council Motion 15-1 recommends that a new  
6           policy be added to the 2012 King County Countywide Planning Policies to outline a  
7           process for school districts and jurisdictions to work together to identify future school  
8           sites with the Urban Growth Area.

9           B. On April 22, 2015, the Growth Management Planning Council  
10          overwhelmingly adopted Motion 15-1, which recommends the 2012 King County  
11          Countywide Planning Policies be amended to add new text and a new policy, Policy 19A.

12          **SECTION 2:** The amendment to the 2012 King County Countywide Planning

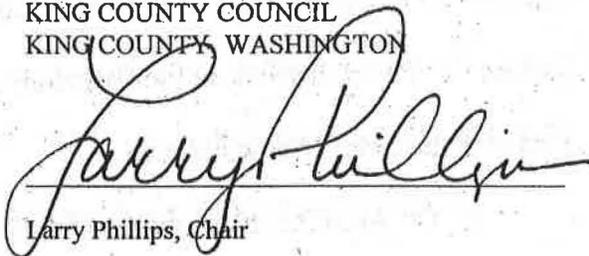
13 Policies, as shown in Attachment A to this ordinance, is hereby adopted by King County  
14 and ratified on behalf of the population of unincorporated King County.

15

Ordinance 18084 was introduced on 6/22/2015 and passed by the Metropolitan King County Council on 7/20/2015, by the following vote:

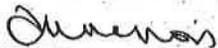
Yes: 5 - Mr. Phillips, Mr. Gossett, Mr. McDermott, Mr. Dembowski  
and Mr. Upthegrove  
No: 4 - Mr. von Reichbauer, Ms. Hague, Ms. Lambert and Mr. Dunn  
Excused: 0

KING COUNTY COUNCIL  
KING COUNTY, WASHINGTON



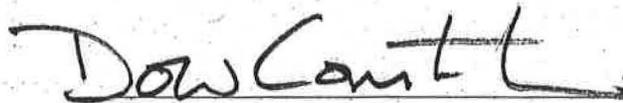
Larry Phillips, Chair

ATTEST:



Anne Noris, Clerk of the Council

APPROVED this 23 day of July, 2015.



Dow Constantine, County Executive

Attachments: A: GMPC Motion No. 15-1

12/17/14

## ATTACHMENT A

Sponsored By: Executive Committee

## GMPC MOTION NO. 15-1

1  
2  
3  
4  
5 A MOTION amending the 2012 King County Countywide  
6 Planning Policies; outlining a process for jurisdictions working  
7 together to identify future school sites within the UGA.  
8

9 WHEREAS the Growth Management Planning Council (GMPC) convened the  
10 School Siting Task Force in 2011 to address the issue of whether public school serving  
11 primarily urban populations should be sited in rural areas and whether such facilities  
12 should be served by sewers; and  
13

14 WHEREAS, the Task Force completed their work on March 31, 2012, issuing a  
15 report and final recommendations to the King County Executive; and  
16

17 WHEREAS, as a result of the work of the Task Force, two new policies were added  
18 to the 2012 King County Countywide Planning Policies (CPPs) – PF-18 and PF-19; and  
19

20 WHEREAS, the 2013 GMPC work program included an item to implement the  
21 remainder of the Task Force recommendations, including: *“The Growth Management  
22 Planning Council (GMPC) should identify policies and adopt a work program that  
23 commits jurisdictions to working together to identify future school sites within the UGA.  
24 These policies shall direct jurisdictions to use zoning and other land use tools to ensure a  
25 sufficient supply of land for siting schools”*; and  
26

27 WHEREAS, at the May 21, 2014 GMPC meeting, staff proposed a policy to  
28 directly respond to the Task Force’s direction. GMPC members reviewed the draft policy  
29 and identified the need to more fully address the issues of breadth, coordination between  
30 jurisdictions and public school districts, and the workload impacts to the respective  
31 jurisdictions and school districts. GMPC members also wanted to ensure that the proposed  
32 policy fully addressed the planning needs of the jurisdictions/school districts while being  
33 sensitive to the impact of siting parameters and land use regulations on curriculum needs;  
34 and  
35

36 WHEREAS, to implement Task Force recommendation and address issues raised at  
37 the May 21, 2014 GMPC meeting, a new policy, PF-19A is being proposed.  
38

39 NOW THEREFORE BE IT RESOLVED that the Growth Management Planning  
 40 Council of King County hereby recommends that the 2012 King County Countywide  
 41 Planning Policies be amended to add new policy PF-19A with preceding text, as follows:  
 42

43 Public school facilities to meet the needs of growing communities are an essential part  
 44 of the public infrastructure. Coordination between each jurisdiction's land use plan and  
 45 regulations and their respective school district[s] facility needs are essential for public  
 46 school capacity needs to be met. The following policy applies countywide and requires  
 47 engagement between each school district and each city that is served by the school  
 48 district. The policy also applies to King County as a jurisdiction for areas of  
 49 unincorporated King County that are within a school district's service boundary. The  
 50 policy initiates a periodic procedure to identify if there are individual school district  
 51 siting issues and if so, a process for the school district and jurisdiction to cooperatively  
 52 prepare strategies for resolving the issue.  
 53

54 PF-19A Plan, through a cooperative process between jurisdictions and school  
 55 districts, that public school facilities are available, to meet the needs of existing and  
 56 projected residential development consistent with adopted comprehensive plan  
 57 policies and growth forecasts.

58 Cooperatively work with each school district located within the jurisdiction's  
 59 boundaries to evaluate the school district's ability to site school facilities  
 60 necessary to meet the school district's identified student capacity needs. Use  
 61 school district capacity and enrollment data and the growth forecasts and  
 62 development data of each jurisdiction located within the school district's  
 63 service boundaries. By January 2016 and every two years thereafter, determine  
 64 if there is development capacity and the supporting infrastructure to site the  
 65 needed school facilities. If not, cooperatively prepare a strategy to address the  
 66 capacity shortfall. Potential strategies may include:

- 67 • Shared public facilities such as play fields, parking areas and access
- 68 drives
- 69 • School acquisition or lease of appropriate public lands
- 70 • Regulatory changes such as allowing schools to locate in additional
- 71 zones or revised development standards
- 72 • School design standards that reduce land requirements (such as multi-
- 73 story structures or reduced footprint) while still meeting programmatic
- 74 needs

75 In 2017, and every two years thereafter, King County shall report to the GMPC  
 76 on whether the goals of this policy are being met. The GMPC shall identify  
 77 corrective actions as necessary to implement this policy.  
 78  
 79

80  
 81  
 82  
 83

  
 Dow Constantine, Chair, Growth Management Planning Council



**King County**

**Dow Constantine**  
King County Executive  
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Seattle, WA 98104-1818  
**206-263-9600** Fax 206-296-0194  
TTY Relay: 711  
www.kingcounty.gov

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18084

CLERK  
KING COUNTY COUNCIL

2015-231

June 3, 2015

The Honorable Larry Phillips  
Chair, King County Council  
Room 1200  
COURTHOUSE

Dear Councilmember Phillips:

This letter transmits an ordinance that will enable King County to amend the King County Countywide Planning Policies (CPPs) to establish a plan for coordination between school districts and the jurisdictions within their boundaries, as recommended by the Growth Management Planning Council (GMPC).

This ordinance transmits GMPC Motion 15-1 that was overwhelmingly approved by the GMPC on April 22, 2015. The ordinance adopts and ratifies the GMPC motion on behalf of unincorporated King County.

Motion 15-1 adds a new policy to the CPPs that is a direct response to a recommendation of the School Siting Task Force Report, which is included as an appendix to the CPPs. The new policy states that public schools are an essential and integral part of public infrastructure that is needed to achieve successful growth management plans by all jurisdictions in King County. Further, this new policy sets up a plan to facilitate collaboration between the jurisdictions and the school districts, establishes guidelines for assessing school district capacity needs, and identifies strategies for resolving capacity issues should they be identified.

This ordinance integrates the goals of the King County Strategic Plan by recognizing the role of land use planning in shaping environmentally sustainable and economically viable future for all people in King County. The County's role in the GMPC fosters the ethic of working together for "One King County" by actively participating in regional organizations and defining King County's role in regional issues.

There are no fiscal impacts to King County government as a result of adoption of this ordinance.

The Honorable Larry Phillips  
June 3, 2015  
Page 2

If you have any questions, please contact Lauren Smith, Deputy Director for Regional Planning, Office of Performance, Strategy and Budget, at 206-263-9606.

Sincerely,



Dow Constantine  
King County Executive

Enclosures

cc: King County Councilmembers  
    ATTN: Carolyn Busch, Chief of Staff  
          Anne Noris, Clerk of the Council  
Carrie S. Cihak, Chief of Policy Development, King County Executive Office  
Dwight Dively, Director, Office of Performance, Strategy and Budget (PSB)  
Lauren Smith, Deputy Director, Regional Planning, PSB



## King County

# Metropolitan King County Council Transportation, Economy and Environment Committee

### STAFF REPORT

<b>Agenda Item:</b>	10	<b>Name:</b>	Christine Jensen
<b>Proposed No.:</b>	2015-0231	<b>Date:</b>	July 7, 2015

### SUBJECT

A proposed ordinance adopting and ratifying Growth Management Planning Council Motion 15-1, which recommends adding a new Countywide Planning Policy regarding planning for school facilities in King County.

### SUMMARY

Proposed Ordinance 2015-0231 would amend the King County Countywide Planning Policies (CPPs) to state that public school facilities are essential in meeting the needs of growing communities and that it is important to coordinate on land use and facility planning. A new CPP would also be added, PF-19A, which would require collaborative planning between school districts and local jurisdictions regarding school facility needs. This process would include consideration of cooperative strategies to address any facility capacity and siting shortfalls. The policy would also require periodic review of whether the goals of the policy are being met, and calls for corrective actions should they be necessary.

If adopted, all local jurisdictions, including King County, would be required to collaborate on land use and facility planning with the school district(s) within its boundaries. The County would also be required to report back to the Growth Management Planning Council (GMPC) on behalf of the school districts and local jurisdictions on the effectiveness of the cooperative process in meeting the policy goals. According to Executive staff, this coordinated planning and reporting would be achieved within existing County resources.

### BACKGROUND

The GMPC is a formal body comprised of elected officials from King County, Seattle, Bellevue, other cities and towns in King County, and special purpose districts. The GMPC was created in 1992 by interlocal agreement<sup>1</sup> in response to a provision in the Washington State Growth Management Act (GMA) requiring cities and counties to work together to adopt CPPs.<sup>2</sup> Under the GMA, the CPPs serve as the framework for each

<sup>1</sup> Motion 8733

<sup>2</sup> RCW 36.70A.210

local jurisdiction's comprehensive plan, which ensures countywide consistency with respect to land use planning efforts.

As provided for in the interlocal agreement, the GMPC developed and recommended the original CPPs, which were adopted by the King County Council<sup>3</sup> and ratified by the cities in 1992. Subsequent amendments to the CPPs follow the same adoption process, which is now outlined in CPP G-1<sup>4</sup> and includes: recommendation by the GMPC, adoption by the King County Council, and ratification by the cities. Amendments to the CPPs become effective when ratified by ordinance or resolution by at least 30 percent of the city and county governments representing at least 70 percent of the population of King County. A city shall be deemed to have ratified an amendment to the CPPs unless the city disapproves it by legislative action within 90 days of adoption by King County.

## **ANALYSIS**

### *GMPC Motion 15-1*

Proposed Ordinance 2015-0231 would adopt and ratify GMPC Motion 15-1, which recommends adding a new CPP regarding planning for school facilities in King County. If adopted, the CPPs would be amended to state that public school facilities are essential in meeting the needs of growing communities and that it is important to coordinate on land use and facility planning. A new policy would also be added, PF-19A, which would require collaborative planning between school districts and local jurisdictions regarding school facility needs. This process would include consideration of cooperative strategies<sup>5</sup> to address any facility capacity and siting shortfalls. The policy would also require periodic review of whether the goals of the policy are being met, and calls for corrective actions should they be necessary.

PF-19A is intended to facilitate implementation of school siting CPPs that were adopted in 2012,<sup>6</sup> which were created as a result of recommendations from the GMPC's School Siting Task Force.<sup>7</sup> These 2012 policies, PF-18 and PF-19, prohibit schools serving primarily urban populations from being located in the rural area and generally require schools serving rural populations to be located in neighboring cities and rural towns.<sup>8</sup> The coordination called for in PF-19A was also a recommendation from the Task Force, and its proposed language was drafted in collaboration with representatives from the school districts, cities, and county.

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<sup>3</sup> Ordinance 10450

<sup>4</sup> 2012 King County Countywide Planning Policies, as amended:  
<http://www.kingcounty.gov/property/permits/codes/growth/GMPC/CPPs.aspx>

<sup>5</sup> Including: shared public facilities, school acquisition/lease of public lands, regulatory or development standard changes, design changes.

<sup>6</sup> Ordinance 17486

<sup>7</sup> Created by the GMPC in 2011 to address the issue of whether public schools serving primarily urban populations should be sited in rural areas and whether such facilities should be served by sewers.

<sup>8</sup> Except for: community facilities and services dependent upon rural location and if their size and scale support rural character; and sites listed in 2012 School Siting Task Force Report:

<http://www.kingcounty.gov/~media/exec/constantine/documents/2012/SchoolSitingTaskForce/FinalDocuments/FinalReportAndRecommendations>

If adopted, PF-19A would apply to the cities and school districts in King County, as well as the County itself as a local jurisdiction. As a result, the County would be required to coordinate land use and facility planning with the school districts that have populations within unincorporated areas of King County. Additionally, starting in 2017 and every two years thereafter, the County would be required to report back to the GMPC on behalf of the school districts and local jurisdictions on the effectiveness of the cooperative process in meeting the policy goals. Executive staff have noted that this increased workload for County staff would be able to be achieved within existing resources, which is reflected in the fiscal note attached to the legislation.

*GMPC action*

On April 22, 2015, the GMPC adopted Motion 15-1, which is a non-binding recommendation to the County Council to adopt PF-19A. Consistent with CPP adoption requirements, Proposed Ordinance 2015-0231 forwards this GMPC recommendation to the County Council for consideration and possible approval. If adopted by the Council, the ordinance would ratify the change on behalf of the population of unincorporated King County, and would begin the ratification process by the cities.

There is no deadline for Council action on the proposed CPP amendment; however, both the school districts and the local jurisdictions are eager to begin implementation of the proposed policy given the time that has passed since adoption of the school siting policies in 2012.

**ATTACHMENTS**

1. Proposed Ordinance 2015-0231
2. Transmittal Letter
3. Fiscal Note
4. GMPC Staff Report dated April 22, 2015

**INVITED**

1. Karen Wolf, Senior Policy Analyst, Office of Performance, Strategy and Budget

RESOLUTION R-5149

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KIRKLAND RATIFYING AN AMENDMENT TO THE KING COUNTY COUNTYWIDE PLANNING POLICIES.

1           WHEREAS, the Metropolitan King County Council adopted new  
2 King County Countywide Planning Policies (CPPs) on December 4, 2012;  
3 and  
4

5           WHEREAS, the Growth Management Planning Council (GMPC)  
6 was established by interlocal agreement to provide collaborative policy  
7 development of the CPPs; and  
8

9           WHEREAS, the GMPC passed Motion 15-1 on April 22, 2015,  
10 recommending the addition of a new policy to the CPPs promoting  
11 cooperation between local governments and school districts in the siting  
12 of new school facilities within the Urban Growth Area; and  
13

14           WHEREAS, on July 20, 2015, the Metropolitan King County  
15 Council adopted Ordinance 18084 approving the amendment to the  
16 CPPs recommended by the GMPC; and  
17

18           WHEREAS, Policy G-1 of the CPPs requires ratification of the  
19 CPPs and amendments to the CPPs by 30 percent of the city and county  
20 governments representing at least 70 percent of the population of King  
21 County, within 90 days of adoption by the King County Council.  
22

23           NOW, THEREFORE, be it resolved by the City Council of the City  
24 of Kirkland as follows:  
25

26           Section 1. The Kirkland City Council ratifies Metropolitan King  
27 County Ordinance 18084 amending the King County Countywide  
28 Planning Policies.  
29

30           Passed by majority vote of the Kirkland City Council in open  
31 meeting this \_\_\_\_ day of \_\_\_\_\_, 2015.  
32

33           Signed in authentication thereof this \_\_\_\_ day of \_\_\_\_\_,  
34 2015.

\_\_\_\_\_  
MAYOR

Attest:

\_\_\_\_\_  
City Clerk