



CITY OF KIRKLAND
Department of Public Works
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MEMORANDUM

To: Kurt Triplett, City Manager

From: Tim Llewellyn, Fleet Supervisor
Donna Burris, Internal Services Manager
Ray Steiger, Public Works Director

Date: July 24, 2012

Subject: SURPLUS AND DONATION OF EQUIPMENT RENTAL VEHICLE

RECOMMENDATION:

It is recommended that the City Council approve the surplusing of the Equipment Rental vehicle identified in this memo, and its donation to the Kirkland Boys and Girls Club.

BACKGROUND DISCUSSION:

The surplusing of vehicles which have been replaced with new vehicles, is consistent with the City's Equipment Rental Replacement Schedule Policy. The following vehicle has been replaced by a new vehicle, and if approved by City Council, will be donated to the Kirkland Boys and Girls Club.

<u>Fleet #</u>	<u>Year</u>	<u>Make</u>	<u>VIN/Serial Number</u>	<u>License #</u>	<u>Mileage</u>
S95-02	1995	Ford E350 Club Wagon	1FBHE31H5SHB34506	16980D	48,998

For clarification purposes, S95-02 is a 1995 Ford E350 Club Wagon which was used by the Police – Crime Prevention Division. It exceeded its anticipated useful life of 8 years by 9 additional years.

S95-02 has an estimated auction value of \$1,750.00 as determined by the NADA (National Automobile Dealers Association) Official Used Car Guide's "Clean Loan" value. The auction proceeds from the sale of S95-02 are not needed to assist in funding its replacement vehicle.

Police Chief Eric Olsen has proposed that S95-02 be donated to the Kirkland Boys and Girls Club in accordance with the KMC Chapter 3.86, The Sale and Disposal of Surplus Personal Property. The Human Services section of the Parks and Community Services is in accordance with this donation proposal.

Cc: Eric Olsen, Chief of Police
Jennifer Schroder, Parks and Community Services Director