



## CITY OF KIRKLAND

Department of Finance & Administration  
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### MEMORANDUM

**To:** Kurt Triplett, City Manager  
**From:** Barry Scott, Purchasing Agent  
**Date:** July 3, 2014  
**Subject:** REPORT ON PROCUREMENT ACTIVITIES FOR COUNCIL MEETING OF AUGUST 6, 2014

This report is provided to apprise the Council of recent and upcoming procurement activities where the cost is estimated or known to be in excess of \$50,000. The "Process" column on the table indicates the process being used to determine the award of the contract.

The City's major procurement activities initiated since the last report, dated July 3, 2014, are as follows:

	Project	Process	Estimate/Price	Status
1.	Development Services Website Architecture	Request for Proposals	\$65,000 - \$100,000	RFP issued on 6/19 with bids due on 7/18.
2.	Replacement Laptops for Fire Department Vehicles	Cooperative Purchase	\$127,082.66	Ordered from Datec, Inc. of Seattle using WA State Master Contract.
3.	2013 Aging Infrastructure Replacement Project	Small Works Roster Process	\$110,000 - \$140,000	Project notice sent to contractors on 7/30 with bids due on 8/13.

Please contact me if you have any questions regarding this report.