



CITY OF KIRKLAND
Department of Finance & Administration
123 Fifth Avenue, Kirkland, WA 98033 425.587.3100
www.kirklandwa.gov

MEMORANDUM

To: Kurt Triplett, City Manager

From: Tracey Dunlap, Director of Finance & Administration
Michael Olson, Deputy Director of Finance & Administration

Date: July 25, 2014

Subject: PAYROLL WEEK PROCLAMATION

RECOMMENDATION:

That the Mayor proclaims September 1-5, 2014 as "Payroll Week".

BACKGROUND DISCUSSION:

The American Payroll Association founded National Payroll week in 1996. National Payroll Week celebrates the unique partnership among America's workers, their companies, the payroll professionals who pay them and critical government programs. National Payroll Week commends the hard work by America's 156 million wage earners and the payroll professionals who pay them. Together, through the payroll withholding system, they contribute, collect, report and deposit approximately \$1.97 trillion, or 68.9%, of the annual revenue of the U.S. Treasury. In 2013, the City of Kirkland Payroll team paid over 800 employees, issued 14,970 direct deposits and payroll checks, representing approximately \$46.5 million in gross wages.

This special week represents many things important to each of us who work. From the economic, cultural, and social achievements of workers, to the significance of "an honest day's work for an honest day's pay," National Payroll Week is a celebration on many levels.

Bethany Hensley, Payroll Systems Coordinator, will be present at the August 6, 2014 City Council meeting to receive the proclamation.



A PROCLAMATION OF THE CITY OF KIRKLAND

Proclaiming September 1 – 5, 2014, as “Payroll Week” in Kirkland, Washington

WHEREAS, the American Payroll Association and its more than 21,000 members have launched a nationwide public awareness campaign that pays tribute to the more than 156 million people who work in the United States and the payroll professionals who support the American system by paying wages, reporting worker earnings and withholding federal employment taxes; and,

WHEREAS, payroll professionals in Kirkland, Washington play a key role in maintaining the economic health of Kirkland, carrying out such diverse tasks as paying into the unemployment insurance system, providing information for child support enforcement, and carrying out tax withholding, reporting and depositing; and

WHEREAS, payroll departments collectively spend more than \$15 billion annually complying with myriad federal and state wage and tax laws; and

WHEREAS, payroll professionals have become increasingly proactive in educating both the business community and the public at large about the payroll tax withholding systems; and

WHEREAS, payroll professionals meet regularly with federal and state tax officials to discuss both improving compliance with government procedures and how compliance can be achieved at less cost to both government and businesses; and

WHEREAS, in 2013, the City of Kirkland payroll staff paid over 800 employees, issued 14,970 direct deposits and payroll checks, representing approximately \$46.5 million in gross wages; and

WHEREAS, the payroll staff are responsible for implementing pay provisions for six union contracts, retirement, health benefit plans, insurance, and other benefits;

WHEREAS, the payroll team was awarded the 2014 City Manager Award for Excellence in Teamwork;

NOW, THEREFORE, I, Amy Walen, hereby proclaim September 1 – 5, 2014 “**Payroll Week**” in Kirkland, Washington and give additional support to the efforts of the people who work in Kirkland, Washington and of the payroll profession.

Signed this 6th day of August, 2014

Amy Walen, Mayor