



**CITY OF KIRKLAND**  
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**MEMORANDUM**

**To:** Kurt Triplett, City Manager  
**From:** Lorrie McKay, Intergovernmental Relations Manager  
**Date:** July 30, 2013  
**Subject:** SCA OPEN SEATS ON REGIONAL BOARDS AND COMMITTEES - 2014

**RECOMMENDATION:**

Council should discuss the various open Sound Cities Association (SCA) seats to regional boards and commissions and strategically identify which Kirkland members are interested in serving on those regional boards or committees. The goal is to make a consensus recommendation from the Council to the SCA for all the potential Kirkland nominations. Councilmembers are encouraged to research and identify their desired appointments prior to the August 6<sup>th</sup> Council meeting.

**BACKGROUND DISCUSSION:**

SCA is anticipating some turnover on SCA appointed boards and committees in 2014. While the SCA appoints members to some 28 Regional Boards and Committees, there will be open seats on 15 Regional Boards and Committees due to member retirements and term limited positions. At its 2012 Annual Meeting, SCA Membership voted at to change the Bylaws, putting term limits on appointments of 6 years for member seats (term limits do not apply during the years in an alternate seat).

The following table lists known openings in 2014.

<b>2014 Committee or Board</b>	<b># of Term Limited/ Retirements</b>
Regional Policy Committee (RPC)	1
Regional Transit Committee (RTC)	3
Regional Water Quality Committee (RWQC)	4
PSRC Executive Board (* Kirkland has seat. Not SCA eligible)	1
PSRC Operations Committee	1
PSRC Transportation Policy Board (TPB)	2
PSRC Economic Development District Board (EDD)	2
Growth Management Planning Council (GMPC)	2
Board of Health (BOH)	1
Regional Law Safety & Justice (RLSJ)	1
Consortium Joint Recommendations Committee for CDBG (JRC)	2
Emergency Management Advisory Committee (EMAC)	2
South Central Action Area Caucus Group (SCAACG)	1
Solid Waste Advisory Committee (SWAC)	2
King County Flood Control District Advisory Committee (KCFCDAC)	2

The SCA produces a 77 page 2013 Regional Board and Committee Appointment booklet which lists all of the boards and committees to which SCA makes appointments. The booklet also including background information on their scope and responsibilities, who currently serves on them, the dates and times of their meetings, as well as SCA positions statements on issues before each committee. The booklet can be accessed at the following link <http://soundcities.org/wp-content/uploads/pdf/2013-appointments-booklet.pdf>

Applicants interested in serving on a particular board or committee are encouraged to begin attending those meetings now, in order to develop your understanding of the subject-matter and issues. Dates and times of meetings can be found in the SCA's 2013 Regional Board and Committee Appointment booklet.

#### SCA Appointed Seats Currently Held by Kirkland City Councilmembers

Currently five Kirkland City Councilmembers serve on seven regional boards or committees to which SCA appoints.

1. Puget Sound Regional Council Transportation Policy Board - Amy Walen
2. Growth Management Planning Council (GMPC) - Penny Sweet
3. Regional Law, Safety & Justice (RLSJ) - Dave Asher
4. King County Flood Control District Advisory Committee (KCFCDAC) - Joan McBride
5. Emergency Management Advisory Committee (EMAC) (3 year term) - Penny Sweet
6. Committee to End Homelessness - Doreen Marchione
7. Mental Illness and Drug Dependency Oversight Committee (MIDD) - Dave Asher

Kirkland City Council participation on the above mentioned boards or committees is impacted by both a retiring member and by a term limit.

A seat on the King County Flood Control District Advisory Committee is open due to the retirement of Mayor McBride from Kirkland City Council. Further, a seat on the Regional Law, Safety & Justice Committee is open as Councilmember Asher has served on this committee for more than six years. The term limit only applies to individuals, not jurisdictions. So any other Kirkland Councilmember may apply for an appointment to the RLSJ Committee.

#### City of Kirkland Seats on Regional Boards or Committees

With the annexation of the northern neighborhoods in 2011, the City of Kirkland's population increased from 49,000 to over 80,000 making it eligible for its own seat on some boards or committees. The City has its own seat on the Puget Sound Regional Council's Executive Board and the Emergency Medical Services (EMS) Advisory Task Force. Because Kirkland has its own seats on these bodies, a Kirkland Councilmember would not be eligible for an SCA seat on either of these committees.

#### Next Steps and Timeline:

- The SCA will officially call for nominations in August
- Nominations are open through end of September
- Nominations due in October
- PIC Nominating Committee will convene to review all nominations
- Nominating Committee will make recommendations to the PIC at the November meeting
- PIC will make recommendations to the SCA Board
- SCA Board will make appointment selections in late November early December
- Appointment letters are mailed to appointees in December
- Newly appointed members convene in January for an orientation