



CITY OF KIRKLAND
Department of Finance & Administration
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MEMORANDUM

To: Kurt Triplett, City Manager

From: Tracey Dunlap, Director, Finance and Administration
Kathi Anderson, City Clerk

Date: July 7, 2011

Subject: **Review of the Public Records Act and Overview of the Open Public Meetings Act**

This presentation is an opportunity for the City Council to receive an update on key elements of the Public Records Act and the Open Public Meetings Act. We have recently conducted training for all City employees on these same subjects. This information is highly recommended by our insurance pool, to the extent that WCIA has contributed to half the cost of these sessions.

Our presenter Ramsey Ramerman's legal practice has focused on helping governments comply with the Washington State Public Records Act, RCW Chapter 42.56 and Open Public Meetings Act, RCW Chapter 42.30. He has trained thousands of public employees on open government compliance and lectures at the University of Washington School of Law. He is the founding president of the Washington Association of Public Records Officers and serves as the local government representative on the Washington State Sunshine Committee. He has argued several cases before the Washington State Supreme Court and, while in private practice, assisted dozens of local governments – including counties, cities, school districts, public hospital districts, ports, public utility districts and public housing authorities – with open government compliance. Currently, he is an Everett assistant city attorney. Previously, he worked at Foster Pepper PLLC, Division II of the Court of Appeals and the Pierce County Prosecuting Attorney's Office.