



**CITY OF KIRKLAND**  
Department of Finance & Administration  
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## MEMORANDUM

**To:** Kurt Triplett, City Manager  
**From:** Barry Scott, Purchasing Agent  
**Date:** June 20, 2013  
**Subject:** REPORT ON PROCUREMENT ACTIVITIES FOR COUNCIL MEETING OF JULY 2, 2013

This report is provided to apprise the Council of recent and upcoming procurement activities where the cost is estimated or known to be in excess of \$50,000. The "Process" column on the table indicates the process being used to determine the award of the contract.

The City's major procurement activities initiated since the last report, dated May 23, 2013, are as follows:

	Project	Process	Estimate/Price	Status
1.	Cross Kirkland Corridor Ditch Maintenance	Small Works Roster	\$65,000-80,000	Contractors to be notified week of 6/23 with bids due week of 7/1.

Please contact me if you have any questions regarding this report.