



CITY OF KIRKLAND

Department of Parks & Community Services

505 Market Street, Suite A, Kirkland, WA 98033 425.587.3300

www.kirklandwa.gov

MEMORANDUM

To: Kurt Triplett, City Manager

From: Jennifer Schroder, Director
Michael Cogle, Deputy Director

Date: June 18, 2014

Subject: Funding Request for Imagine Housing

RECOMMENDATION:

That Council approves the attached resolution authorizing the City Manager to allocate \$7,000 from the Council's Special Projects reserve fund to provide support for Imagine Housing's new project, Velocity.

BACKGROUND DISCUSSION:

At the June 17, 2014 City Council Meeting Rachel Mathison, Director of Support Services for Imagine Housing, requested funding assistance from the City for supportive services for their newest project, Velocity, scheduled to open in September at the South Kirkland Park & Ride. City Council requested that an appropriation be considered at the Council's July 1, 2014 meeting.

More information about the program and the requested funding is included in the attached letter from Ms. Mathison (Attachment 1). The funding source for this request is proposed to be from the Council's Special Projects reserve fund. A fiscal note is attached (Attachment 2).

Attachments

- 1 – Request Letter from Rachel Mathison, Imagine Housing
- 2 – Fiscal Note
- 3 – Resolution

ATTACHMENT 1

May 21, 2014

Dear Members of the Kirkland City Council,

The City of Kirkland is an integral funder of Imagine Housing's services and capital projects. We are thankful for all of the past support and are requesting \$7,000 in additional funding from the City of Kirkland for supportive services at our newest property, Velocity.

Brief Description of Program: Velocity, slated to open in September of 2014, is Imagine Housing's newest housing development community designed to meet the needs of both people with low incomes and those coming from homelessness in East King County. This property is being developed at the South Kirkland Park and Ride as a collaboration between Metro Transit, Polygon (a market rate housing developer) and Imagine Housing. Velocity will provide 58 new affordable apartment homes including 12 apartments set aside for people coming from homelessness. This transit oriented development will allow more people to have access to affordable homes, stable jobs and a variety of community services without relying on personal vehicles, thereby reducing household transportation expenses and promoting better physical health. The services are designed to support low-income families and individuals in overcoming barriers to housing stability, accessing local resources, increasing self-sufficiency and improving their quality of life. Our services include case management, community building events, trainings, and youth activities. Services will begin on July 1st to assist residents with the application and move-in process.

What will the requested funding cover and who are the other funding partners?

We are requesting the following support dollars from the City of Kirkland to cover several important services to be delivered at Velocity:

- 1) Case Management and Resource Referrals: Over 100 case management meetings will be provided in the last two quarters of 2014 (July 1-December 31, 2014). Case management will be offered by staff during flexible drop in hours, by appointment, or over the phone. From July 1st to the completion of lease-up, many of these meetings will focus on helping new residents get the paperwork they need, the furniture they need and the support they need to develop stability in their new housing. After the initial move-in period, the majority of case management and resource referrals will focus on connections to emergency assistance for basic needs, financial assistance, and utility assistance.
- 2) Trainings, Workshops and Community Building events: These will be held 2 to 4 times each month depending on the needs and interests of residents. We anticipate starting community events as soon as the first residents move in. Classes will include topics such as budgeting, emergency preparedness and accessing health care. Community events will not only build connection and support among residents, but also work to improve the safety and ownership residents feel about the property. Whenever possible, childcare will be available during these events for residents as well.
- 3) Youth Activities: Over 125 hours of afterschool and summer activities will be available to youth at Velocity. Afterschool programs will be offered 1-2 times each week during the school year, depending on the need.



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ATTACHMENT 1

Services at Velocity will be funded in three main ways. The property itself will generate enough rent to pay for some of the services being delivered at Velocity. We also have received a grant from King County to pay \$38,500 toward services each year beginning July 1st, 2014. Finally, we have submitted grants to Kirkland and Bellevue through the Combined Funding cycle for 2015-2016 and hope to receive this much needed financial support.

Why are we requesting funding outside of the funding cycle?

Resident will start moving into Velocity in August of 2014. Supportive services need to start in July, however, so that we can support future residents during the application process and through their transition into housing. Because our property was not yet under construction during the 2013-2014 funding cycle application, we were not able to apply for funding at that time. We have applied for funding for the 2015-2016 funding cycle but need funding to pay for the services that will be delivered during the last two quarters of 2014.

Will Kirkland residents benefit?

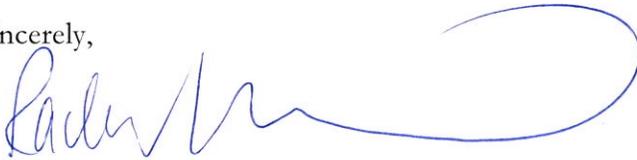
There is a significant lack of accessible and affordable housing for families and individuals in Kirkland and East King County, especially for people with very low incomes (under 30% AMI) and for those with multiple barriers to housing. Even the options for emergency shelter and transitional housing with supportive services on the Eastside are extremely limited. It is difficult for a homeless and/or low income household to find either temporary or non-time limited subsidized or affordable housing with supportive services in this area.

Context – a brief discussion of Francis Village and its funding model:

We currently receive \$15,000 each year from the City of Kirkland for the services we provide at Francis Village. We received this funding beginning in 2012. Many of the additional costs for services at Francis Village are covered by rent collected from the residents through property operations. This also will be true at Velocity. We also receive \$5,000 of services support from the City of Bellevue for the services delivered at Francis Village. All of this funding has been used to provide similar services to those that will be provided at Velocity.

We are so thankful for the City of Kirkland's ongoing support of organizations that provide support for our community members in need. We thank you for your thoughtful consideration of this funding request and look forward to continuing our relationship with the City of Kirkland.

Sincerely,



Rachel Mathison
Director of Supportive Services



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FISCAL NOTE

CITY OF KIRKLAND

Source of Request							
Jennifer Schroder, Director of Parks & Community Services							
Description of Request							
Funding request of \$7,000 for Imagine Housing from the Council Special Projects Reserve.							
Legality/City Policy Basis							
Fiscal Impact							
One-time use of \$7,000 of the Council Special Projects Reserve. The reserve is able to fully fund this request.							
Recommended Funding Source(s)							
	Description	2014 Est End Balance	Prior Auth. 2013-14 Uses	Prior Auth. 2013-14 Additions	Amount Request	Revised 2014 End Balance	2014 Target
<i>Reserve</i>	Council Special Projects Rsv.	250,000	223,428	13,500	7,000	33,072	250,000
	2013-14 Prior Authorized Use of Council Special Projects Reserve: \$71,628 to fund Human Services Option #2, \$7,000 for the 4th of July Fireworks, \$15,000 for Kirkland Performance Center Storage Loft reimbursement, Nourishing Networks Central operations, \$25,000, and Spirit of America 9-11 Memorial Sculpture purchase, \$13,500, Totem Lake EIS \$75,300, and Kirkland Performance Center Operational Support \$16,000. 2013-14 Prior Authorized Additions include: \$13,500 from not proceeding with the aquisition bid for the 9/11 Memorial Sculpture as approved by Council on June 17, 2014.						
<i>Revenue/Exp Savings</i>							
<i>Other Source</i>							
Other Information							
Prepared By	Neil Kruse, Senior Financial Analyst				Date	June 23, 2014	

RESOLUTION R-5063

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KIRKLAND AUTHORIZING THE CITY MANAGER TO ALLOCATE \$7,000 FROM THE CITY COUNCIL SPECIAL PROJECTS RESERVE FUND TO PROVIDE FUNDING TO IMAGINE HOUSING FOR SUPPORTIVE SERVICES AT THE VELOCITY HOUSING DEVELOPMENT PROJECT IN 2014.

WHEREAS, Imagine Housing, a non-profit organization dedicated to providing affordable housing to Kirkland and East King County's lowest income residents, has requested funding assistance from the City to provide supportive client services to residents of the Velocity housing development project at the South Kirkland Park and Ride in 2014; and

WHEREAS, Velocity is scheduled to open in September 2014 and will provide 58 affordable apartment homes including 12 homes set aside for people moving from homelessness; and

WHEREAS, Imagine Housing will provide a variety of important services to Velocity residents, including case management, information and referral, training, and community-building events; and

WHEREAS, the City Council wishes to allocate funds to provide support to Imagine Housing for supportive services at Velocity in 2014;

NOW, THEREFORE, be it resolved by the City Council of the City of Kirkland as follows:

Section 1. The City Manager is authorized to allocate \$7,000 from the City Council Special Projects Reserve fund to provide support to Imagine Housing for services at the Velocity housing development project at the South Kirkland Park and Ride in 2014.

Section 2. The funding assistance from City Council Special Projects Reserve fund shall be used for supportive services to Velocity residents, including case management, information and referral, training, and community-building events.

Passed by majority vote of the Kirkland City Council in open meeting this ____ day of _____, 2014.

Signed in authentication thereof this ____ day of _____, 2014.

MAYOR

Attest:

City Clerk