



KIRKLAND CITY COUNCIL SPECIAL MEETING MINUTES  
May 30, 2014

1. Call to Order
2. Roll Call

ROLL CALL:

Members Present: Councilmember Jay Arnold, Councilmember Dave Asher, Councilmember Shelley Kloba, Councilmember Doreen Marchione, Councilmember Toby Nixon, Deputy Mayor Penny Sweet, and Mayor Amy Walen.

Members Absent: None.

3. Agenda Overview and Housekeeping
4. 2014 Community Survey Results

Deputy City Manager Marilynne Beard reviewed the background of the Community Survey and introduced Andrew Thibault of ECM Research, who provided an overview of the Survey process and results.

5. Break
6. Financial Planning

City Manager Kurt Triplett noted the City's AAA credit rating and low price of government, and introduced Finance and Administration Director Tracey Dunlap, who provided a recap of year-to-date 2014 financial results, an overview of the upcoming mid-year budget adjustments, an update to the "price of government," the 2013-2022 financial forecast, the "Kirkland Quad," and an introduction to a variety of financial planning and budget considerations in preparation for the 2015-2016 budget process.

7. Lunch
8. Health Care Update

Human Resources and Performance Management Director Jim Lopez provided an update on the City's efforts to improve employee health and mitigate the rising costs of healthcare.

Council adjourned for a short break.

9. Americans with Disabilities Act (ADA) Update

Mr. Lopez introduced Susan Duncan, Accessibility Manager/Project Manager, with WH Pacific, who shared information about the Americans with Disabilities Act and a summary of the City's activities related to compliance.

10. Break

11. Discussion on Financial Topics of Interest to the Council

Council proposed a list of follow up items for staff including:

- Business Licensing modifications to the business license structure such as exempting individuals renting homes until they are sold, exempting business owners from the FTE count, dedicating a portion of the business license revenue to the Street Fund, capital projects or economic development, and improving messaging as to the purpose and benefit of business license fees;
- Dedicating sales tax for capital improvement projects;
- Developing a process for sorting out/staging the communities wants and needs into a long-range plan;
- Dues and memberships paid to outside organizations;
- Identifying capital investments that can be made to reduce operating costs;
- Evaluate joining the District Court or contracting with the County versus maintaining a Municipal Court;
- Implications and strategies concerning the sunseting of the Annexation Sales Tax Credit in 2022;
- Assessing the impact of regional transportation cuts on Lake Washington School District and Lake Washington Institute of Technology;
- Current progress and future plans relating to reducing the City's carbon footprint;
- Location of the Food Bank as it relates to access to transit;
- Transit funding options for routes within Kirkland;
- Service package for a community garden coordinator position;
- Evaluate the potential of selling the Maintenance Center property for residential development and relocating the Maintenance Center;
- Health care and employee benefits;
- Impact of new zoning regulations on the feasibility of solar panel conversions and potential impact on carbon footprint;
- Improving communication with the public by mailing copies of the City Update and broadcasting board and commission meetings;
- Highlighting the impact of cul-de-sacs on traffic issues.

12. Adjournment

The Kirkland City Council Special Meeting/Retreat was adjourned at 4:23 p.m.

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City Clerk

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Mayor