



CITY OF KIRKLAND
Department of Public Works
123 Fifth Avenue, Kirkland, WA 98033 425.587.3800
www.kirklandwa.gov

MEMORANDUM

To: Kurt Triplett, City Manager

From: Tim Llewellyn, Fleet Supervisor
Donna Burris, Internal Services Manager
Ray Steiger, Deputy Public Works Director
Pam Bissonnette, Interim Public Works Director

Date: May 20, 2013

Subject: SURPLUS OF EQUIPMENT RENTAL VEHICLES/EQUIPMENT

RECOMMENDATION:

It is recommended that the City Council approves the surplusing of the Equipment Rental vehicles/equipment identified in this memo by removing them from the City's Equipment Rental Replacement Schedule. Once vehicles and equipment are approved as surplus, Fleet Management will dispose of the vehicles/equipment, or retain them for short term, temporary, or special needs of the City prior to disposal.

BACKGROUND DISCUSSION:

The surplusing of vehicles or equipment which have been replaced with new vehicles or equipment, or no longer meet the needs of the City, is consistent with the City's Equipment Rental Replacement Schedule Policy. Once a vehicle or piece of equipment becomes surplus, replacement reserve charges to the user department will no longer be charged for that vehicle/equipment.

The following equipment has been replaced by new equipment, and if approved by City Council, will be sold or disposed in accordance with the KMC (Kirkland Municipal Code) Chapter 3.86, The Sale and Disposal of Surplus Personal Property. Surplus vehicles or equipment may be retained for short term, temporary, or special needs of the City prior to disposal as needed.

<u>Fleet #</u>	<u>Year</u>	<u>Make</u>	<u>VIN/Serial Number</u>	<u>License #</u>	<u>Mileage</u>
A01-02	2001	Ford Crown Victoria	2FAFP71W11X181360	762KIM	60,115
A01-04	2001	Ford Crown Victoria	2FAFP71W81X181409	757LMC	63,673
A06-07	2006	Ford Crown Victoria	2FAHP71W06X121721	41154D	102,195
P101	2010	Dodge Charger	2B3CA4CT0AH193319	50623D	76,935
P102	2010	Dodge Charger	2B3CA4CT7AH193320	50622D	91,577
BG-08	2008	John Deere Ballfield Grader	TC1200A160219	n/a	n/a
F-12	2004	Chevrolet 3500 Flatbed	1GBHK34U24E302981	36161D	76,971
P09-11	2009	Ford Crown Victoria	2FAHP71V59X126943	49238D	61,495
PU-52	2004	Chevrolet 2500 Pickup	1GCHC24U24E277082	39842D	67,287
PU-54	2004	Chevrolet Colorado Ext. Cab	1GCCS136648190133	38310D	21,760
TL-22	2003	Texas Bragg Trailer	17XFW252131032321	29958D	n/a
TL-13	1988	Wisconsin Trailer	1W91SE202J1008950	05146D	n/a
TR-05	1996	Case 580SL Backhoe	JJG0197694	22137D	5963 hrs

For clarification purposes, A01-02 and A01-04 are both 2001 Ford Crown Victorias assigned to Police Administration. These vehicles have exceeded their 8 year accounting life by 4 years. A06-07, a 2006 Ford Crown Victoria was also assigned to Police Administration, and was 1 year short of its anticipated accounting life of 8 years due to high mileage. These 3 vehicles may be retained as they are under consideration for additional service as Pursuit Intervention Technique (PIT) training vehicles by the Police Department. Anticipated use of these vehicles would be once or twice a year.

P101 and P102 are both 2010 Dodge Chargers assigned to Police Patrol. They have exceeded their anticipated 2.5 year life by 6 months. These vehicles will be retained for low mileage use as Police Crime Prevention vehicles (School Resource Officers).

P09-11 is a 2009 Ford Crown Victoria assigned to the Police K-9 Unit. This vehicle met its anticipated useful life of 4 years. It will be sold at auction.

BG-08 is 2008 John Deere Ballfield Grader assigned to Parks Operations and Maintenance. It has exceeded its anticipated 4 year life by 1 year. It will be sold at auction.

F-12 is a 2004 Chevrolet 3500 Flatbed assigned to Public Works – Sign Shop. It has exceeded its anticipated useful life of 8 years by 1 year. F-12 will be retained for 2 years for use by Public Works Laborers.

PU-52 is a 2004 Chevrolet pickup assigned to Parks Maintenance. It was retained 1 year beyond its normal anticipated life of 8 years. It may be retained through the summer of 2013 to support additional temporary Park staff. PU-52 will be retained for use by Parks seasonals through the fall.

TL-22 is a 2003 Texas Bragg Trailer assigned to Parks Maintenance. It met its anticipated useful life of 10 years. TL-22 will be sold at auction.

PU-54 is a 2004 Chevrolet Colorado assigned to Public Works – Developmental Engineering which exceeded its accounting life by 1 year. Due to its low mileage, it will be retained and assigned to a new "service package" inspector position in Developmental Engineering in lieu of requesting a new vehicle service package for that position.

TL-13 is a 1988 Wisconsin Trailer assigned to Public Works – Water. The trailer has exceeded its 15 year accounting life by 12 years. It will be sold at auction.

TR-05 is a 1996 Case 580SL Backhoe. It was assigned to the Public Work Water Division for 12 years, and was re-assigned to Parks Cemetery for an additional 5 years. It has exceeded its anticipated accounting life of 10 years by 7 years. It will be sold at auction.

Note: The accounting life of a vehicle is the number of years of anticipated useful life to City operations. It is determined by historical averages and replacement cycles of actual City vehicles. The accounting life provides a timeline basis for the accrual of vehicle Replacement Reserve charges. At end of a vehicle's accounting life, there should be sufficient funds in the Replacement Reserve Fund to purchase a similar replacement vehicle. The accounting life of a vehicle is a guideline only. Actual usage of City vehicles can vary from averages. All vehicles considered for replacement will be evaluated on their individual condition and availability of replacement funding.