



CITY OF KIRKLAND
Department of Finance & Administration
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MEMORANDUM

To: Kurt Triplett, City Manager
From: Barry Scott, Purchasing Agent
Date: May 23, 2013
Subject: REPORT ON PROCUREMENT ACTIVITIES FOR COUNCIL MEETING OF JUNE 4, 2013

This report is provided to apprise the Council of recent and upcoming procurement activities where the cost is estimated or known to be in excess of \$50,000. The "Process" column on the table indicates the process being used to determine the award of the contract.

The City's major procurement activities initiated since the last report, dated May 9, 2013, are as follows:

	Project	Process	Estimate/Price	Status
1.	2013 Slurry Seal Project	Invitation for Bids	\$550,000	Advertised on 5/15 with bids due on 5/29.
2.	2013 Crosswalk Upgrade Program	Small Works Roster	\$60,000-\$70,000	Notice issued to contractors on 5/21 with bids due on 6/5.
3.	2013 Painting Projects (Peter Kirk Community Center, KTUB and Fire Station 21	Small Works Roster	\$48,000-\$52,000	Notice issued to contractors on 5/21 with bids due on 6/7.
4.	Printing, Mailing and Payment Services for Utility Billing	Request for Proposals	\$100,000-\$120,000/yr	RFP issued on 5/21 with proposals due on 6/27.
5.	Transportation Master Plan	Request for Qualifications	\$200,000	RFQ issued on 5/3 with proposals due on 5/21.

Please contact me if you have any questions regarding this report.