



**CITY OF KIRKLAND**  
Department of Parks & Community Services  
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**MEMORANDUM**

**To:** Kurt Triplett, City Manager

**From:** Jennifer Schroder, CPRP, Director of Parks & Community Services  
Jason Filan, Parks Operations Manager

**Date:** April 20, 2014

**Subject:** Resolution Authorizing Application to the State of Washington Requesting Matching Grant Funding for Marina Dock and Boat Launch

**RECOMMENDATION:**

That the City Council approves the attached Resolution authorizing staff to submit a grant application to the State of Washington Recreation & Conservation Office for matching funding for renovation improvements to the Marina Dock and Boat Launch Facilities. Applications are due July 1, 2014.

**BACKGROUND DISCUSSION:**

Staff is requesting that the City Council authorizes staff to apply for a Boating Facilities Program (BFP) grant to help fund renovation activities at Marina Park. A Shoreline, Structures, and Dock Assessment performed by an engineering firm last year identified several deficiencies at the dock. Cross-beams, piles and decking in need of replacement.

The State Recreation and Conservation Office (RCO) grant application process requires the applicant to provide a Resolution authorizing the application. The RCO offers grants to local communities on a biennial basis.

We anticipate applying for up to \$300,000 of matching funds for the Marina project. Currently \$800,000 is allocated in the CIP over the next four years for dock and shoreline restoration projects in Kirkland waterfront parks (CPK 0133 100). The project is funded by the 2012 Parks levy.

**Grant and Project Timeline:**

July 1, 2014	Grant Applications Due
June, 2015	Grants Awarded
Fall-winter, 2015	Anticipated Construction / Completion

Attachment:  
Resolution

RESOLUTION R-5053

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KIRKLAND AUTHORIZING APPLICATION FOR FUNDING ASSISTANCE FOR BOATING FACILITIES PROGRAM PROJECT TO THE WASHINGTON STATE RECREATION AND CONSERVATION OFFICE AS PROVIDED IN CHAPTER 79A.25 REVISED CODE OF WASHINGTON AND WASHINGTON ADMINISTRATIVE CODE TITLE 286, AND SUBSEQUENT LEGISLATIVE ACTION.

WHEREAS, the City of Kirkland is seeking funding assistance for a Marina Dock and Boat Launch Renovation project; and

WHEREAS, the City of Kirkland has approved a Parks Recreation and Open Space Plan which includes the Marina Dock and Boat Launch Renovation project; and

WHEREAS, under the provisions of the Boating Facilities Program, as provided in Chapter 79A.25 RCW and Washington Administrative Code Title 286, state grant assistance is requested to aid in financing the cost of facility development; and

WHEREAS, the City Council considers it in the best public interest to complete the Marina Dock and Boat Launch project described in the funding assistance application;

NOW, THEREFORE, be it resolved by the City Council of the City of Kirkland as follows:

Section 1. The Director of Parks and Community Services is authorized to make formal application to the Recreation and Conservation Office for grant assistance.

Section 2. Any grant assistance received will be used for direct costs associated with implementation of the project referenced above.

Section 3. The City certifies that its matching share of the project funding will be derived from Kirkland Park Levy Funds and revenues and that the City is responsible for supporting all non-cash commitments to this project should they not materialize.

Section 4. The City acknowledges that the grant assistance, if approved, will be paid on a reimbursement basis, meaning the City will only request payment from the Recreation and Conservation Office after eligible and allowable costs have been incurred and payment remitted to the City's vendors, and that the Recreation and Conservation Office will hold retainage until the project is deemed complete.

Section 5. The City acknowledges that any facility developed through grant assistance from the Recreation Conservation Funding Board must be reasonably maintained and made available to the general public at reasonable hours and times of the year according to the type of area or facility unless other restrictions have been agreed to by the Recreation and Conservation Office Director or the Recreation and Conservation Funding Board.

Section 6. The City acknowledges that any facility developed with grant assistance from the Recreation and Conservation Funding Board must be dedicated for public outdoor recreation purposes, and be retained and maintained for such use for perpetuity unless otherwise provided and agreed to by the City and the Recreation and Conservation Funding Board.

Section 7. This Resolution shall become part of a formal application to the Recreation and Conservation Office for grant assistance.

Section 8. The City provided appropriate opportunity for public comment on this application.

Passed by majority vote of the Kirkland City Council in open meeting this \_\_\_\_\_ day of \_\_\_\_\_, 2014.

Signed in authentication thereof this \_\_\_\_ day of \_\_\_\_\_, 2014.

\_\_\_\_\_  
MAYOR

Attest:

\_\_\_\_\_  
City Clerk