



CITY OF KIRKLAND
Department of Finance & Administration
123 Fifth Avenue, Kirkland, WA 98033 425.587.3100
www.kirklandwa.gov

MEMORANDUM

To: Kurt Triplett, City Manager

From: Tracey Dunlap, Director of Finance & Administration
Sri Krishnan, Financial Planning Manager

Date: May 8, 2012

Subject: Preliminary 2013-2018 Capital Improvement Program

RECOMMENDATION:

City Council reviews the Preliminary 2013 to 2018 Capital Improvement Program (CIP). The Preliminary CIP may change significantly based on Council decisions at the May 15th Study Session regarding potential parks and roads ballot measures.

BACKGROUND:

The Preliminary CIP for 2013 to 2018 is presented with this memo for Council consideration. The Preliminary 2013-2018 CIP is presented in two volumes:

- (1) A summary document including the 19-page introductory narrative, summary tables and graphs, and brief project descriptions. A binder with the hard copy of the summary document was provided for Council review on May 10, and
- (2) A project detail document which contains the individual funded and unfunded project sheets.

Both documents are available at: <http://www.kirklandwa.gov/CIPdocument>. Staff suggests that the Council focus on the introduction if there is not time to review the entire set of documents.

The Council meeting scheduled for May 15th is the first meeting to discuss the CIP. Depending on issues and questions that arise from the CIP discussion, further study session(s) may be scheduled. A public hearing on the CIP will be held on September 18th, 2012. Adoption of the CIP occurs by Council resolution and is scheduled for the first meeting in December, 2012.

The Introduction section of the Summary document contains detailed discussions of the policy issues whose outcome may significantly change the Preliminary 2013-18 CIP. Of particular note are two issues and the related assumptions used to present them in the Preliminary CIP:

- **Transportation Benefit District (TBD)** – Street preservation projects to be funded with revenues to be received from the potential implementation of the \$20 car tab from the TBD in 2013 are included as funded project under the Transportation category; and
- **Park Funding Exploratory Committee (PFEC) recommendations** – The projects recommended by the PFEC to be funded through the proposed voted Parks levy are included as unfunded projects under the Parks category. If a ballot measure passed, the projects would be moved to “funded.”

The Final 2013-18 CIP to be adopted along with the 2013-2014 Budget in December 2012 will incorporate Council decisions made through the rest of this year on the series of policy issues identified in the Preliminary CIP.