



CITY OF KIRKLAND

Department of Parks & Community Services

505 Market Street, Suite A, Kirkland, WA 98033 425.587.3300

www.kirklandwa.gov

MEMORANDUM

To: Kurt Triplett, City Manager
From: Jennifer Schroder, Parks and Community Services Director
Date: March 21, 2013
Subject: USE OF PARK EASEMENT PROCEEDS

RECOMMENDATION:

That the City Council approves the use of park easement fees in the amount of \$49,358 to fund the Peter Kirk restroom renovation project and the Kiwanis Park forest restoration project.

BACKGROUND DISCUSSION:

On September 21, 2011, Council approved Resolution R-4895 authorizing the City Manager to execute an Easement Granting Private Access over property at Kiwanis Park. The Easement was necessary in order for Mr. Goss to subdivide his property into two residential parcels and build a new residence on the resulting waterfront parcel. Compensation for the easement came to \$49,359. Mr. Goss paid all permit fees as part of his Short Plat condition on March 8, 2013.

REQUEST TO ALLOCATE \$49,358 TO PETER KIRK RESTROOM RENOVATION AND KIWANIS PARK

Peter Kirk Restroom renovation funding request: up to \$30,000

The Kirkland Transit Center project included renovating the Peter Kirk restroom, including improvements to the exterior and interior of the building. In 2011, the exterior face of the building was resurfaced and the roof weather-sealed to prevent the moisture leaks that had deteriorated the interior of the restroom. The last phase of the renovation is the interior areas of the restroom. Staff has obtained a preliminary project estimate to demolish all interior fixtures, sandblast all surfaces (floors, walls and ceiling), paint, seal and install new fixtures (sinks, lights, partitions, paper receptacles, etc.).

Project Estimate: \$87,594 (includes 5% design and 5% construction contingency). To date, there is approximately \$60,000 remaining fund balance from the transit project, resulting in an estimated project shortfall of \$27,584 to be funded by the Easement. If the amount needed to complete the restroom project is less than \$30,000, the unspent balance would be transferred to the Kiwanis Park forest restoration efforts described in the next paragraph.

KIWANIS PARK FOREST RESTORATION FUNDING REQUEST \$19,358

Efforts to restore Kiwanis Park's natural areas began in 2007 as part of the Green Kirkland Partnership program. The funds will help continue the volunteer efforts by purchasing native plants and trees for restoration, hire work crews for restoration in areas that have steep slopes, improve the existing pathway drainage, and address the need for native plants along the shoreline.

Attachment: Fiscal Note

FISCAL NOTE

CITY OF KIRKLAND

Source of Request							
Jennifer Schroder, Director of Parks & Community Services							
Description of Request							
Request for approval to use park easement proceeds of \$49,358: 1) Up to \$30,000 for the Peter Kirk Park/Transit Center Restroom renovation project (CTR 0004 002); and 2) Balance for forest restoration efforts at Kiwanis Park as part of the Green Kirkland Program (CPK 0121).							
Legality/City Policy Basis							
Fiscal Impact							
One-time use of \$49,358 from park easement proceeds. This revenue has been received.							
Recommended Funding Source(s)							
	Description	2014 Est End Balance	Prior Auth. 2013-14 Uses	Prior Auth. 2013-14 Additions	Amount Request	Revised 2014 End Balance	2014 Target
<i>Reserve</i>			0	0		0	N/A
			0	0		0	N/A
	No reserve impact						
<i>Revenue/Exp Savings</i>							
<i>Other Source</i>	Park Easement Revenue results from compensation received by the City for granting easement on public property to a private party.						
Other Information							

Prepared By	Neil Kruse, Senior Financial Analyst	Date	March 20, 2013
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