



**CITY OF KIRKLAND**  
**Planning and Community Development Department**  
123 Fifth Avenue, Kirkland, WA 98033 425.587.3225  
www.kirklandwa.gov

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**MEMORANDUM**

**Date:** March 20, 2014

**To:** Kurt Triplett, City Manager

**From:** Paul Stewart, Deputy Planning Director  
Eric Shields, Planning Director

**Subject:** Adoption by Resolution of the 2014-2016 Planning Work Program (File No. PLN14-00008)

**Recommendation**

Council approves Resolution R-5043 adopting the 2014 – 2016 Planning Work Program.

**Background**

The City Council and Planning Commission held a joint meeting at the [March 4 Study Session](#). At that meeting the Council reviewed the proposed 2014-2016 Planning Work Program as recommended by the Planning Commission. The Commission briefed the Council on their activities and discussed the Comprehensive Plan update and some of the work program tasks. As shown on the work program, the majority of staff and Commission time will be devoted to the Comprehensive Plan update. The Council was in general agreement with the overall Planning Work Program as proposed. The Planning Work Program is consistent with the citywide work program and priorities adopted by the Council.

The 2014-2016 Planning Work Program (Exhibit A) has been slightly revised since the Council reviewed it on March 4. On March 18, the Council adopted interim zoning regulations regarding recreational marijuana (Task 3.10). It was previously shown as a dashed line since the timing and scope of the work was undetermined at the time of the joint meeting. The attached work program shows it as a solid line to be considered by the Planning Commission. Staff will look at the schedule and determine when to bring this forward. Given the Commission's current focus on the Comprehensive Plan, it is likely that additional time will be needed beyond the initial six-month time frame of the interim regulations. Staff will develop a work plan to discuss with the Planning Commission.

The other revised item is Task 2.1 (TDR – Transfer of Development Rights). As noted in the March 4 joint meeting packet, this program is currently under study by a consulting firm with preliminary findings showing limited applicability for Totem Lake at this time. The Planning and Economic Committee had a briefing on this. The full study will be

presented to the Council in May. Until this occurs, and Council provides direction, the task has been modified to show it as an "Other City Task" in green and not a specific Planning Commission task.

The work program still shows two tasks as place keepers but not specifically scheduled yet based on the Council discussion at the joint meeting. They are Task 3.8 (Sign Regulations) and Task 3.11 (FAR Regulations).

Attachments

Resolution 5043 and Exhibit A

RESOLUTION R-5043

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KIRKLAND PERTAINING TO THE ADOPTION OF THE 2014 – 2016 PLANNING WORK PROGRAM.

WHEREAS, the Kirkland City Council and the Kirkland Planning Commission met at a joint meeting on March 4, 2014 to review the results of the 2013-2015 Planning Work Program and discuss the proposed 2014-2016 Planning Work Program tasks and to set priorities; and

WHEREAS, the Kirkland City Council reviewed a revised work program at the April 1, 2014 regular meeting

NOW, THEREFORE, be it resolved by the City Council of the City of Kirkland as follows:

Section 1. The adopted 2014-2016 Planning Work Program for the City of Kirkland shall be established as shown on Exhibit A to this resolution.

Section 2. This adopted Planning Work Program shall be generally used by the City staff and Planning Commission in scheduling work tasks and meeting and hearing calendars.

Section 3. A copy of this resolution shall be distributed to the Planning Commission, Parks Board, Transportation Commission, Design Review Board, Neighborhood Associations, the Chamber of Commerce and Houghton Community Council.

Passed by majority vote of the Kirkland City Council in open meeting this \_\_\_\_ day of \_\_\_\_, 2014.

Signed in authentication thereof this \_\_\_\_ day of \_\_\_\_\_, 2014.

\_\_\_\_\_  
Mayor

Attest:

\_\_\_\_\_  
City Clerk

