



## CITY OF KIRKLAND

Department of Finance & Administration  
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### MEMORANDUM

**To:** Kurt Triplett, City Manager

**From:** Kathi Anderson, City Clerk  
Tracey Dunlap, Director, Finance and Administration

**Date:** March 12, 2013

**Subject:** Annual Review of Tourism Development Committee Membership

### RECOMMENDATION:

That City Council re-appoint the current membership of the Tourism Development Committee (TDC) to terms ending March 31, 2014. One seat is vacant and an interview for that position is scheduled for Council's special meeting on March 26, 2013. The current members are:

#### Representing hoteliers (3 seats)

Jac Cooper, Controller, Woodmark Hotel, Yacht Club & Spa  
Belinda Jensen, Director of Sales and Marketing, The Heathman Hotel  
Maxim Khokhlov, General Manager, Courtyard by Marriott Hotel

#### Representing businesses (3 seats)

Daniel Mayer, Executive Director, Kirkland Performance Center  
Kathryn McNeill, Argosy Cruises

Council also selects a Councilmember to serve as Chair of the Committee. The present Chair is Councilmember Penny Sweet.

### BACKGROUND DISCUSSION:

The City Council accepted the recommendation of the interview selection committee to not re-interview the current membership of the TDC at Council's March 5, 2013 meeting. Ordinance 3798, which created the Tourism Development Committee, establishes the membership and requires the City Council to review the membership annually. The purpose of the Tourism Development Committee is to perform the functions described in RCW 67.28.1817 and KMC Chapter 5.19, and to be an ongoing advisory committee to the Kirkland City Council as to the use of the lodging tax fund revenue for tourism promotion. Membership of the TDC is comprised of seven voting members appointed annually by City Council of which one shall be a city council member, three members shall be representatives of businesses required to collect tax under this chapter (hotels/motels) and three members shall be persons involved in activities authorized to be funded by, that benefit from the expenditure of, revenue from the lodging tax fund.

cc: Ellen Miller-Wolfe, Economic Development Manager