



**CITY OF KIRKLAND**  
**Department of Public Works**  
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**MEMORANDUM**

**To:** Kurt Triplett, City Manager  
**From:** Tim Llewellyn, Fleet Supervisor  
Pam Bissonnette, Interim Public Works Director  
**Date:** February 13, 2013  
**Subject:** SURPLUS OF EQUIPMENT RENTAL VEHICLES/EQUIPMENT

RECOMMENDATION:

It is recommended that the City Council approves the surplusing of the Equipment Rental vehicles/equipment identified in this memo by removing them from the City's Equipment Rental Replacement Schedule. Once vehicles or equipment are approved as surplus, Fleet Management will dispose of the vehicles/equipment or retain them for short term, temporary, or special needs of the City prior to disposal.

BACKGROUND DISCUSSION:

The surplusing of vehicles or equipment that has been replaced with new vehicles or equipment, or no longer meet the needs of the City, is consistent with the City's Equipment Rental Replacement Schedule Policy. Once a vehicle or piece of equipment becomes surplus, replacement reserve charges to the user department will no longer be charged for that vehicle/equipment.

The following equipment has been replaced by new equipment, and if approved by City Council, will be sold or disposed in accordance with the KMC (Kirkland Municipal Code) Chapter 3.86, The Sale and Disposal of Surplus Personal Property. Surplus vehicles or equipment may be retained for short term, temporary, or special needs of the City prior to disposal as needed.

<u>Fleet #</u>	<u>Year</u>	<u>Make</u>	<u>VIN/Serial Number</u>	<u>License #</u>	<u>Mileage</u>
M3-B	2007	Jacobsen 16' Wide Area Mower	1702	N/A	896 Hrs.
M-9A	2007	TORO Groundmaster 4500-D	270000947	N/A	3,984 Hrs.
M-10	2008	Jacobsen 16' Wide Area Mower	EB000529/28005	N/A	765 Hrs.
M-12	2008	John Deere 1445 Mower	TC1445D080617	N/A	1152 Hrs.
F608	1992	Seagraves Fire Pumper	1F9EW28T2NCST2171	11628D	80,117

The above are all Parks Maintenance mowers. M-3B and M-9A exceeded their anticipated useful life of 5 years by 2 years. M-10 and M-12 achieved their anticipated useful life of 6 years.

F608 is a 1992 Seagraves Fire Pumper which has met, and exceeded, its expected 18 year service life. It was replaced and initially surplused in 2010. Due to the need for an additional reserve Fire Pumper during annexation, F608 underwent basic refurbishment to extend its useful life an additional 4 years until the arrival of a new replacement pumper in late 2013.

Note: The accounting life of a vehicle is the number of years of anticipated useful life to City operations. It is determined by historical averages and replacement cycles of actual City vehicles. The accounting life

provides a timeline basis for the accrual of vehicle Replacement Reserve charges. At the end of a vehicle's accounting life there should be sufficient funds in the Replacement Reserve Fund to purchase a similar replacement vehicle. The accounting life of a vehicle is a guideline only. Actual usage of City vehicles can vary from averages. All vehicles considered for replacement will be evaluated on their individual condition and availability of replacement funding.