



**CITY OF KIRKLAND**  
Department of Finance and Administration  
123 Fifth Avenue, Kirkland, WA 98033 425.587.3100  
www.ci.kirkland.wa.us

---

**MEMORANDUM**

**To:** Kurt Triplett, City Manager  
**From:** Kathi Anderson, City Clerk  
**Date:** March 3, 2011  
**Subject:** Lodging Tax Advisory Committee Resignation

**RECOMMENDATION:**

That Council acknowledge the resignation from Lodging Tax Advisory Committee member Les Utley and authorize the attached correspondence thanking him for his service.

**BACKGROUND DISCUSSION:**

Mr. Utley's resignation notes that he is no longer able to participate on the Board due to time commitment issues. A recruitment to fill this vacancy has begun.

**From:** Les Utley  
**Sent:** Mon 2/21/2011 12:03 PM  
**To:** Penny Sweet  
**Cc:** Ellen Miller-Wolfe; Julie Huffman  
**Subject:** LTAC

Please accept this notice of my intent to withdrawn from my position on the Lodging Tax Advisory Committee. I have enjoyed participating on this committee since September of 2008 and I appreciate the privilege of doing so however, with business volumes and demands ever-growing and other outside interests evolving and changing; I would like to delegate the little time that I do have available to participate in outside interests in some new directions.

My plans are for my last meeting to be the meeting of March 3<sup>rd</sup> 2011.

Please know that, I will certainly be keeping a pulse of LTAC related matters from the outside and The Heathman Hotel will continue to be a champion in support of tourism related initiatives in Kirkland as various opportunities arise.

Sincerely,  
Les Utley

**Les Utley**  
**General Manager**



Kirkland, Washington  
*Where Service is Still an Art*  
**AAA 4-Diamond Award**  
**#1 Rated on TripAdvisor**

Hotel:425.284.5800 Direct:425.284.5801 Cell: 425.283.6559  
[lutley@heathmankirkland.com](mailto:lutley@heathmankirkland.com) [www.heathmankirkland.com](http://www.heathmankirkland.com)

**DRAFT**

March 16, 2011

Mr. Les Utley  
The Heathman Hotel  
220 Kirkland Avenue  
Kirkland, WA 98033

Dear Mr. Utley,

We have regretfully received your letter of resignation from the Lodging Tax Advisory Committee. The Committee members and staff will miss having you there.

The Committee achieved many goals during your tenure and much can be credited to your wise counsel. During your tenure the Committee helped many organizations produce events that have enhanced the Kirkland tourism offering. It also produced a branding study that now guides the look and feel of print and electronic collateral that the city tourism program provides to media nationwide. And, the Committee oversaw the rebuilding of [exploreKirkland.com](http://exploreKirkland.com). Your input was central to these successes.

The City Council appreciates your contributions to the Committee, and we thank you for volunteering your time and talent to serve our community.

Best wishes in your current and future endeavors.

Sincerely  
Kirkland City Council

by Joan McBride, Mayor