



**CITY OF KIRKLAND**  
**Department of Finance & Administration**  
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**MEMORANDUM**

**To:** David Ramsay, City Manager  
**From:** Barry Scott, Purchasing Agent  
**Date:** February 17, 2010  
**Subject:** REPORT ON PROCUREMENT ACTIVITIES FOR COUNCIL MEETING OF MARCH 2, 2010

This report is provided to apprise the Council of recent and upcoming procurement activities where the cost is estimated or known to be in excess of \$50,000. The "Process" column on the table indicates the process being used to determine the award of the contract.

The City's major procurement activities initiated since the last report, dated January 21, 2010, are as follows:

	Project	Process	Estimate/Price	Status
1.	Park Lane Phase 1 Improvements	Small Works Roster	\$80,000-\$95,000	Notice issued on 2/12. Bids due on 3/2.

Please contact me if you have any questions regarding this report.