



CITY OF KIRKLAND
Department of Finance & Administration
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MEMORANDUM

To: Kurt Triplett, City Manager
From: Barry Scott, Purchasing Agent
Date: February 9, 2012
Subject: REPORT ON PROCUREMENT ACTIVITIES FOR COUNCIL MEETING OF FEBRUARY 21, 2012

This report is provided to apprise the Council of recent and upcoming procurement activities where the cost is estimated or known to be in excess of \$50,000. The "Process" column on the table indicates the process being used to determine the award of the contract.

The City's major procurement activities initiated since the last report, dated January 4, 2012, are as follows:

	Project	Process	Estimate/Price	Status
1.	Transit Center Bus Layover Sidewalk Project	Small Works Roster	\$58,672.84	Notices sent on 1/10 and bids received on 1/25.
2.	2012 Comprehensive Water Plan Update	A&E Roster	\$112,625.00	Contract awarded to RH2 Engineering, Inc. based on qualifications and using A&E Roster process as provided for in RCW 39.80.

Please contact me if you have any questions regarding this report.