



CITY OF KIRKLAND

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MEMORANDUM

To: City Council
From: Kurt Triplett, City Manager
Date: February 10, 2012
Subject: FINAL 2012 CITY COUNCIL RETREAT PLANNING

RECOMMENDATION:

City Council approves proposed final 2012 retreat agenda.

BACKGROUND DISCUSSION:

The annual Council retreat will be held on Friday, March 23 and Saturday March 24. The Council reviewed and debated topics at both the January 17th and February 7th Council meetings. There was consensus around the following topics:

- Discussion of a Transportation Benefit District (TBD) or 2012 roads ballot measure
- Discussion of a 2012 Parks ballot measure
- Review of the 2012 Citizen Survey Results
- Financial update and 2013-2014 budget priorities and themes
- Briefing on enhanced public engagement efforts in 2012 for 2013-2014 budget
- Council brainstorming session
- Communications Training and Team Building

Each of these topics has been incorporated into the proposed final retreat agenda that follows the memo. Attachment A is a general agenda. Attachment B includes suggested presenters for each topic.

The communications and team building exercise will be "Colors" communication training facilitated by Rhonda Hilyer of Agreement Dynamics.

Reviewing the Mission, Vision and Value Statements for the City

There was also discussion at the February 7th Council meeting about reviewing the Mission, Vision and Value (MVV) Statements for the City at the retreat. Council asked for staff to consider how to incorporate such a review without taking away from the time necessary to devote to the other retreat topics.

Staff is proposing that the current Mission, Vision and Value statements be distributed to all members in advance of the retreat. The MVV statements will also be posted prominently on the walls during the retreat. As the other topics are discussed throughout the day, we will periodically refer to the statements to see whether decisions made by the Council at the retreat are consistent with the current Mission, Vision and Values, or if those decisions highlight a need to change the MVV statements. At the end of the retreat, we will have a brief discussion of the MVV statements and see whether there are any suggested edits. If it appears that significant edits are necessary we will schedule time at a future Council study session to make the changes.

**City of Kirkland
2012 City Council Retreat
Peter Kirk Room**

Proposed Final Agenda

Friday, March 23

9:00 Agenda Overview and Housekeeping

9:10 Community Survey Results

10:15 Break

10:30 Discussion of Possible 2012 Ballot Measures for Parks and/or Roads

12:30 Lunch

1:15 2013-2014 Budget

- Financial Context for Kirkland's Next Budget Process
- Public Engagement Plan
- Council Themes and Priorities

3:00 Break

3:15 Council Brainstorming

5:00 Adjourn

Saturday, March 24

9:00 City Council Communications

10:30 Break

12:00 Adjourn

**City of Kirkland
2012 City Council Retreat
Peter Kirk Room**

Proposed Final Agenda

Friday, March 23

- 9:00 Agenda Overview and Housekeeping (Mayor and Kurt)
- 9:10 Community Survey Results (Marilynne Beard and EMC Research)
- Overview of Survey Results – Andrew Thibault
 - Council Questions and Discussion
- 10:15 Break
- 10:30 Discussion of Possible 2012 Ballot Measures for Roads and Parks (Kurt)
- Roads (Ray)
 - Recap of needs
 - TBD options
 - Parks (Jenny)
 - Recap of PFEC recommendation
 - Options
 - City Council Discussion and Direction
- 12:30 Lunch (provided)
- 1:15 2013-2014 Budget
- Financial Context for Kirkland's Next Budget Process (Tracey)
 - 2011 financial results
 - 2012 budget forecast and beyond
 - Public Engagement Plan (Marilynne, Tracey and Marie)
 - Recap of planned activities
 - City Council Discussion
 - Council Themes and Priorities (Kurt)
- 3:00 Break
- 3:15 Council Brainstorming (Facilitated by Marilynne as needed)
- 5:00 Adjourn

Saturday, March 24

- 9:00 City Council Communication Styles (Rhonda Hilyer – Agreement Dynamics)
- 10:30 Break
- 12:00 Adjourn