
CITY OF KIRKLAND

CITY COUNCIL



Amy Walen, Mayor • Jay Arnold, Deputy Mayor • Dave Asher • Shelley Kloba
Doreen Marchione • Toby Nixon • Penny Sweet • Kurt Triplett, City Manager

Vision Statement

*Kirkland is an attractive, vibrant and inviting place to live, work and visit.
Our lakefront community is a destination for residents, employees and visitors.
Kirkland is a community with a small-town feel, retaining its sense of history,
while adjusting gracefully to changes in the twenty-first century.*

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AGENDA

KIRKLAND CITY COUNCIL MEETING

Peter Kirk Room

Tuesday, February 2, 2016

6:00 p.m. – Study Session

7:30 p.m. – Regular Meeting

COUNCIL AGENDA materials are available on the City of Kirkland website www.kirklandwa.gov. Information regarding specific agenda topics may also be obtained from the City Clerk's Office on the Friday preceding the Council meeting. You are encouraged to call the City Clerk's Office (425-587-3190) or the City Manager's Office (425-587-3001) if you have any questions concerning City Council meetings, City services, or other municipal matters. The City of Kirkland strives to accommodate people with disabilities. Please contact the City Clerk's Office at 425-587-3190. If you should experience difficulty hearing the proceedings, please bring this to the attention of the Council by raising your hand.

EXECUTIVE SESSIONS may be held by the City Council only for the purposes specified in RCW 42.30.110. These include buying and selling real property, certain personnel issues, and litigation. The Council is permitted by law to have a closed meeting to discuss labor negotiations, including strategy discussions.

PLEASE CALL 48 HOURS IN ADVANCE (425-587-3190) if you require this content in an alternate format or if you need a sign language interpreter in attendance at this meeting.

ITEMS FROM THE AUDIENCE provides an opportunity for members of the public to address the Council on any subject which is not of a quasi-judicial nature or scheduled for a public hearing. (Items which may not be addressed under Items from the Audience are indicated by an asterisk*.) The Council will receive comments on other issues, whether the matter is otherwise on the agenda for the same meeting or not. Speaker's remarks will be limited to three minutes apiece. No more than three speakers may address the Council on any one subject. However, if both proponents and opponents wish to speak, then up to three proponents and up to three opponents of the matter may address the Council.

1. *CALL TO ORDER*
2. *ROLL CALL*
3. *STUDY SESSION*
 - a. Plastic Bag Reduction Policy Implementation Update
4. *EXECUTIVE SESSION*
 - a. Closed Session To Discuss Labor Negotiations
5. *HONORS AND PROCLAMATIONS*
6. *COMMUNICATIONS*
 - a. *Announcements*
 - b. *Items from the Audience*
 - c. *Petitions*
7. *SPECIAL PRESENTATIONS*
 - a. King County Metro Transit Long Range Plan

QUASI-JUDICIAL MATTERS

Public comments are not taken on quasi-judicial matters, where the Council acts in the role of judges. The Council is legally required to decide the issue based solely upon information contained in the public record and obtained at special public hearings before the Council. The public record for quasi-judicial matters is developed from testimony at earlier public hearings held before a Hearing Examiner, the Houghton Community Council, or a city board or commission, as well as from written correspondence submitted within certain legal time frames. There are special guidelines for these public hearings and written submittals.

ORDINANCES are legislative acts or local laws. They are the most permanent and binding form of Council action, and may be changed or repealed only by a subsequent ordinance. Ordinances normally become effective five days after the ordinance is published in the City's official newspaper.

RESOLUTIONS are adopted to express the policy of the Council, or to direct certain types of administrative action. A resolution may be changed by adoption of a subsequent resolution.

PUBLIC HEARINGS are held to receive public comment on important matters before the Council. You are welcome to offer your comments after being recognized by the Mayor. After all persons have spoken, the hearing is closed to public comment and the Council proceeds with its deliberation and decision making.

NEW BUSINESS consists of items which have not previously been reviewed by the Council, and which may require discussion and policy direction from the Council.

8. CONSENT CALENDAR

a. Approval of Minutes: January 19, 2016

b. Audit of Accounts:
Payroll \$
Bills \$

c. General Correspondence

d. Claims

e. Award of Bids

f. Acceptance of Public Improvements and Establishing Lien Period

g. Approval of Agreements

h. Other Items of Business

- (1) Resolution R-5181, Authorizing the Duly-Appointed Administering Agency for A Regional Coalition for Housing (ARCH) to Execute All Documents Necessary to Enter Into an Agreement for the Funding of Affordable Housing Projects, as Recommended by the ARCH Executive Board, Utilizing Funds From the City's Housing Trust Fund.
- (2) Resolution R-5182, Approving the 2016 A Regional Coalition for Housing (ARCH) Work Program and Administrative Budget.
- (3) Surplus Vehicles for Sale

9. PUBLIC HEARINGS

10. UNFINISHED BUSINESS

a. 2016 State Legislative Update #2

b. Board and Commission Interview Selection Committee Recommendation

11. NEW BUSINESS

a. Resolution R-5183, Temporarily Increasing the Membership of the Human Services Advisory Committee by Two Members.

b. Resolution R-5184, Adopting the 2015 Update of the City of Kirkland Comprehensive Emergency Management Plan.

12. REPORTS

a. City Council Reports

- (1) Finance and Administration Committee

ITEMS FROM THE AUDIENCE

Unless it is 10:00 p.m. or later, speakers may continue to address the Council during an additional Items from the Audience period; provided, that the total amount of time allotted for the additional Items from the Audience period shall not exceed 15 minutes. A speaker who addressed the Council during the earlier Items from the Audience period may speak again, and on the same subject, however, speakers who have not yet addressed the Council will be given priority. All other limitations as to time, number of speakers, quasi-judicial matters, and public hearings discussed above shall apply.

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- (2) Legislative Committee
- (3) Planning, and Economic Development Committee
- (4) Public Safety Committee
- (5) Public Works, Parks and Human Services Committee
- (6) Tourism Development Committee
- (7) Regional Issues

b. City Manager Reports

- (1) Calendar Update

13. ITEMS FROM THE AUDIENCE

14. EXECUTIVE SESSION

- a. To Discuss Potential Litigation*

15. ADJOURNMENT

**CITY OF KIRKLAND**

Department of Public Works

123 Fifth Avenue, Kirkland, WA 98033 425.587.3800

www.kirklandwa.gov

MEMORANDUM

To: Kurt Triplett, City Manager

From: Tracy Durnell, Education and Outreach Specialist
Jenna Higgins, Recycling Programs Coordinator
John MacGillivray, Solid Waste Programs Supervisor
Kathy Brown, Public Works Director

Date: January 22, 2016

Subject: Study Session Briefing – Plastic Bag Reduction Policy Update

RECOMMENDATION

It is recommended that the City Council receive a briefing at its February 2nd study session on the status of the implementation of the City's plastic bag reduction policy ordinance.

BACKGROUND

At its [February 17, 2015 meeting](#), the City Council passed an [ordinance](#) (Kirkland Municipal Code Chapter 16.05) banning retailers from providing disposable plastic carry-out bags to customers after March 1, 2016. Upon the effective date, retailers also must charge customers a minimum of five cents per large paper bag (1/8 barrel). No fee is required for smaller paper bags. Bags used by customers inside stores to package bulk items such as fruit, vegetables, nuts, grains, candy or small hardware items are still allowed, as are bags to wrap frozen foods, ice cream, meat or fish, flowers and other items where dampness is a problem. Newspaper and dry-cleaning bags are allowed as well. Further, retailers are restricted from providing thicker plastic bags that are not machine washable. This restriction was included to prevent retailers from circumventing the spirit of the ordinance by substituting thicker, disposable plastic bags for the restricted thinner bags.

On November 4, 2015, staff provided the Public Works, Parks, and Human Services Committee with an update on the implementation of the ordinance and debuted a pair City-produced of public service videos.

POLICY IMPLEMENTATION

At its February 3, 2015 meeting prior to the enactment of the ordinance, the City Council received a briefing on the proposed [communications plan](#). The plan included specific education and outreach tasks for single family and multifamily residents and for approximately 200 retailers affected by the new policy. The plans are included as *Attachments A and B*. All of the tasks listed in each timeline have been completed through the end of January 2016.

Pending Residential Outreach Tasks

Several tasks remain to be completed in February which were intentionally clustered immediately before and after the effective date of the ordinance to heighten public awareness and remind impacted retailers of the new regulations. The following table lists the remaining residential outreach tasks to be completed or ongoing tasks such as the distribution of reusable bags or presentations to neighborhood associations. To date, approximately 3,000 out of a supply of 7,500 reusable bags have been distributed to residents, low-income housing, and Hopelink.

Pending Residential Outreach Tasks		
Task	Description (if any)	Timeline
News Release		Last week of February
Currently Kirkland Feature		February or March
Big Belly Posters		February
Reusable Bag Giveaways		Ongoing
Neighborhood Associations	Staff presentations	Ongoing, as invited
Multifamily Reminder Postcard		Second week of February
Facebook, Google, Twitter Ads		February
Comcast Advertisement	City-produced video	Beginning of February/End of February
Single Family Newsletter	Billing insert	February and March

Over the course of the summer, the City filmed several public service announcements which will be played in Comcast's Kirkland service area at the beginning and end of February. In addition, these videos are played on KGOV and KLIFE channels, and promoted online. Links to the videos are listed below.

1. Bring Your Bag Kirkland PSA - Conservation Fairy at Home: <https://youtu.be/YcRDvT9QXWI>
2. Bring Your Bag Kirkland PSA - Conservation Fairy Grocery 1: https://youtu.be/5oa_StbzucA
3. Bring Your Bag Kirkland PSA - Conservation Fairy Grocery 2: <https://youtu.be/KbFfYrIiaxA>
4. Bring Your Bag Kirkland PSA – Informational: <https://youtu.be/9BBPJSYxFfM>
5. Bring Your Bag Kirkland PSA – Juanita Market: <https://youtu.be/ITipc7MYQxc>

Pending Retailer Outreach Tasks

There are approximately 200 retailers that will be affected by the new policy and each will receive a reminder postcard in mid-February. Staff will also be making additional secondary visits to about 30 major retailers in February to remind managers and employees of the new regulation and to offer free reusable bags to be distributed at checkstands and free point-of-sale signage. Posters and additional resources for all retailers are available online on the [City's Bring Your Bag webpages](#) and by request.

Pending Retailer Outreach Tasks		
Task	Description (if any)	Timeline
News Release		Last week of February
Second Staff Visits to Major Retailers	Approximately 30	Mid-February
Reminder Postcard	Approximately 200	Mid-February
Point of Sale Posters		Mid-February
Reusable Bag Distribution	Checkstands/Tabling	February and March

BUDGET STATUS

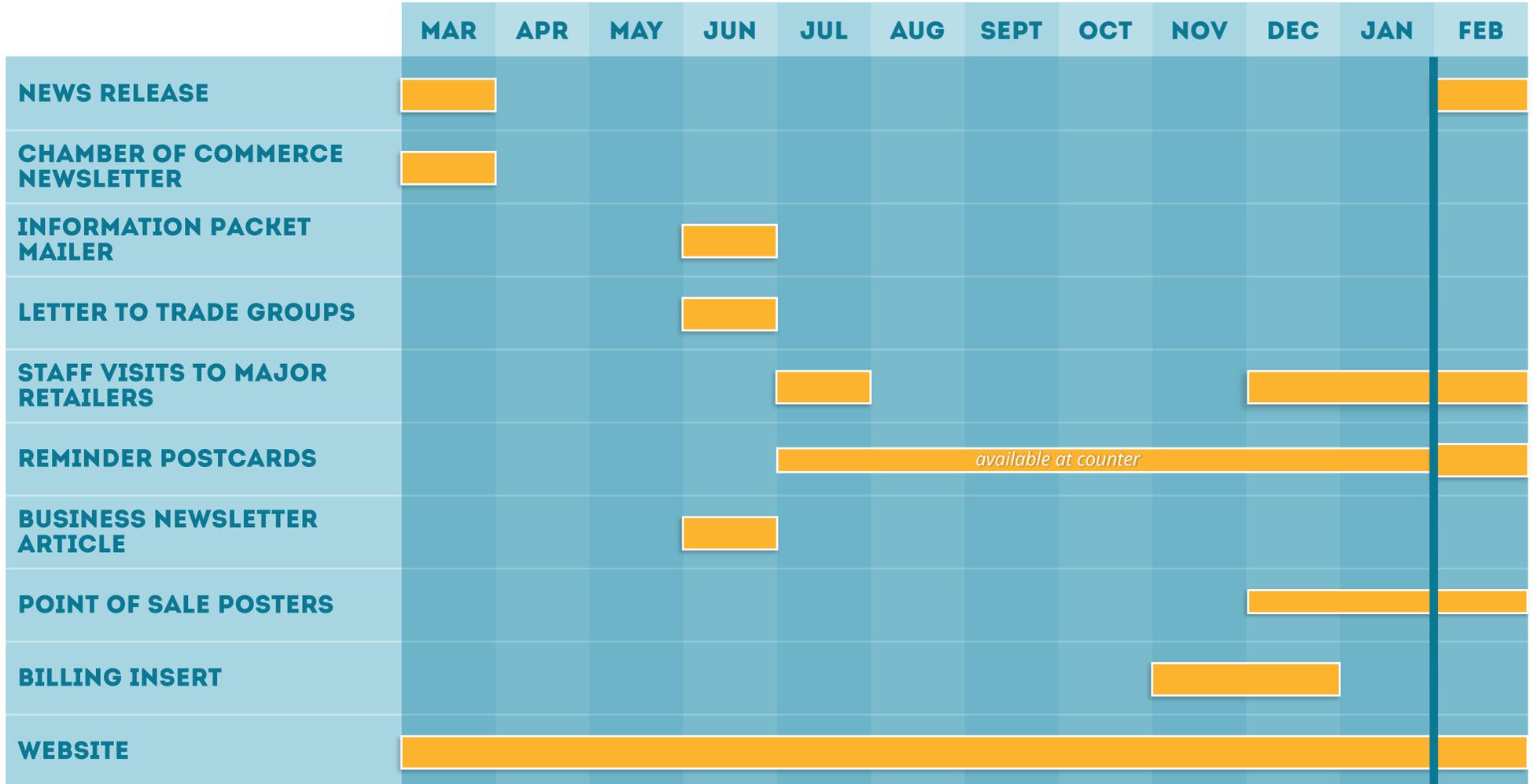
The City Council approved a budget of \$40,585 from the Solid Waste Fund to be expended before the effective date of the ordinance. Below is an itemized list of actual and projected expenditures. The project is expected to come in approximately \$12,000 under budget.

Plastic Bag Policy Budget Expenditures		
Item	Description (if any)	Cost
Business Packet and Postcards		\$1,369.31
Reusable Bags	7,500 (two colors)	\$7,821.53
Residential Postcard Handouts		\$190.53
Big Belly Posters		\$1,003.70
Public Storage Space	For reusable bags	\$874.39
Kirkland Reporter Ad		\$697.10
Comcast Ads	February/March	\$4,453.00
Multifamily Postcard		\$5,900.00
Facebook, Twitter, Google Ads		\$500.00
Business Reminder Postcards		\$270.00
Staff Hours	Education and Outreach Specialist	\$5,000.00
	Total Expenditures	\$28,079.56
	Budget	\$40,585.00
	Remaining Budget	\$12,505.44

NEXT STEPS

After the effective date of the ordinance, staff will rely upon complaints from consumers and businesses to identify retailers who are out of compliance. Before pursuing compliance through the City's established code enforcement process, staff will visit these retailers to remind them of the regulations and seek voluntary compliance. Over the course of 2016, staff will continue to offer free reusable bags to residents and provide ongoing education and outreach through a variety of methods to include the Kirkland Conserves social media channels, market booths, neighborhood association meetings, and newsletters.

PLASTIC BAG REDUCTION POLICY BUSINESS OUTREACH SCHEDULE





CITY OF KIRKLAND
123 Fifth Avenue, Kirkland, WA 98033 425.587.3800
www.kirklandwa.gov

MEMORANDUM

To: Kurt Triplett, City Manager

From: Stephen Padua, AICP Transportation Planner
David Godfrey, P.E. Transportation Engineering Manager
Kathy Brown, Public Works Director

Date: January 21, 2016

Subject: King County Metro Transit Long Range Plan

RECOMMENDATION:

It is recommended that the City Council receive a presentation from King County Metro Transit (Metro) staff on the Metro Transit Long Range Plan.

BACKGROUND DISCUSSION:

Growth is occurring in King County and throughout the four-county central Puget Sound region. Forecasts project that there will be 28 percent more people and 40 percent more jobs in the region by the year 2040. The City of Kirkland projects 8,400 more housing units and over 22,500 more jobs as part of the growth.

To help meet the mobility needs of the new growth, the King County Department of Transportation Metro Transit Division's (Metro's) annual service is expected to increase by 2.3 million annual service hours, from 3.5 million hours today to 5.8 million hours by 2040. To guide service changes, including addressing the expected service needs identified by local jurisdictions, Metro is developing a Long Range Plan (LRP). The LRP evaluates projections of how our communities will change, and, in cooperation with a number of partners, attempts to determine what types of service will best serve the people who will live, work and visit our area in the future. More information is available [at Metro's plan website](#).

In the next step of outreach, Metro will be requesting further feedback from the City of Kirkland and residents on a full draft LRP which will include the service, capital and financial needs for the latest proposed draft transit network. By March, the draft LRP will be released to the public for further review and Metro expects to have the LRP approved by the King County Council by June or July of 2016.

Kirkland staff has provided Metro the following feedback on the LRP Preliminary Draft Concept:

- The 2040 local transit network must address the transit network needs identified in the recently adopted Transportation Master Plan.
- Consistent with the Transportation Master Plan and the Cross Kirkland Corridor Master Plan, transit service on CKC must be explored to improve ridership and frequency.
- There is a growing transit market on the eastside and major improvements are needed to connections between the Eastside centers.
- Improved transit service in the Finn Hill area should be included in the local network.
- Frequent service to local centers (Totem Lake, Downtown Kirkland, 6th Street Industrial area, and South Kirkland Park and ride) should be included.
- Existing frequent services throughout Kirkland must be preserved, if not improved.
- In order to maintain regional connectivity, network changes may force many transit riders to lose one-seat rides, for example to downtown Seattle. The frequency between transfer routes must be maintained or increased in order to minimize any passenger wait times during a transfer.
- The City of Kirkland currently enjoys frequent service to Downtown Seattle and the City would like to maintain these frequent service connections.

Staff has asked King County Metro to cover the following points in their presentation to Council:

- General overview of the Plan.
- Timeline for the project, including when comments from the City and from the public will be accepted and when the LRP will be reviewed by the Regional Transit Committee and the King County Council.
- In general, what are the major changes being proposed in the draft network compared to today's service in Kirkland (frequency, span of service and capital elements)?
- How is ST3 coordinated with the LRP? Specifically how does transit on the CKC fit in and how will service changes around ST3 be accounted for?
- How will the opening of U-Link change the way service is operated between Kirkland and downtown Seattle?
- Under the proposed network, what kind of connections does Kirkland have to key destinations: Downtown Bellevue and Redmond, Overlake, Lake Union, U-District.
- How will Lake Washington Institute of Technology be served?



KIRKLAND CITY COUNCIL REGULAR MEETING MINUTES
January 19, 2016

1. CALL TO ORDER
2. ROLL CALL

ROLL CALL:

Members Present: Deputy Mayor Jay Arnold, Councilmember Dave Asher,
Councilmember Shelley Kloba, Councilmember Toby Nixon,
Councilmember Penny Sweet, and Mayor Amy Walen.

Members Absent: Doreen Marchione.

Councilmember Marchione was absent/excused due to illness.

3. STUDY SESSION
 - a. Sound Transit 3 Update

Joining Councilmembers for this discussion were City Manager Kurt Triplett, Public Works Director Kathy Brown, and Transportation Commission Chair Tom Neir.

4. EXECUTIVE SESSION
- None.
5. HONORS AND PROCLAMATIONS

None.

6. COMMUNICATIONS
 - a. Announcements
 - b. Items from the Audience

Girl Scout Troop 45355
Carl Bryant
Kevin Quille
Jan Young
Rick Pirret
John Reynolds
Katherine Taylor
Lisa McConnell
Bea Nahon

h. Other Items of Business

(1) Library Board Resignation

The resignation from Eric DeJong was acknowledged and the draft response approved via approval of the Consent Calendar.

i. Report on Procurement Activities

Motion to Approve the Consent Calendar.

Moved by Councilmember Penny Sweet, seconded by Councilmember Shelley Kloba

Vote: Motion carried 6-0

Yes: Deputy Mayor Jay Arnold, Councilmember Dave Asher, Councilmember Shelley Kloba, Councilmember Toby Nixon, Councilmember Penny Sweet, and Mayor Amy Walen.

9. PUBLIC HEARINGS

None.

10. UNFINISHED BUSINESS

a. Sound Transit 3 Correspondence

Public Works Director Kathy Brown received Council feedback related to the draft correspondence and responded to Council questions.

Motion to Approve the transmittal of the letters to be signed by the Mayor and addressed to the Sound Transit Board concerning ST3, as reviewed and edited by the Council during the study session.

Moved by Councilmember Dave Asher, seconded by Councilmember Penny Sweet
Vote: Motion carried 5-1

Yes: Deputy Mayor Jay Arnold, Councilmember Dave Asher, Councilmember Shelley Kloba, Councilmember Penny Sweet, and Mayor Amy Walen.

No: Councilmember Toby Nixon.

Motion to Approve the transmittal of the letters, endorsed by a group of Eastside Cities, including Kirkland, and addressed to the Sound Transit Board concerning ST3, as reviewed and edited during the Study Session.

Moved by Deputy Mayor Jay Arnold, seconded by Councilmember Dave Asher
Vote: Motion carried 5-1

Yes: Deputy Mayor Jay Arnold, Councilmember Dave Asher, Councilmember Shelley Kloba, Councilmember Penny Sweet, and Mayor Amy Walen.

No: Councilmember Toby Nixon.

b. 2016 State Legislative Update #1

Intergovernmental Relations Manager Lorrie McKay reviewed the current legislative activity related to Council's legislative priorities.

Motion to Adopt the legislative support agenda with the exception of the I-405 tolling item.

Moved by Councilmember Dave Asher, seconded by Deputy Mayor Jay Arnold

Vote: Motion carried 6-0

Yes: Deputy Mayor Jay Arnold, Councilmember Dave Asher, Councilmember Shelley Kloba, Councilmember Toby Nixon, Councilmember Penny Sweet, and Mayor Amy Walen.

Council recessed for a short break.

c. Ordinance O-4512 and its Summary, Authorizing and Providing For the Acquisition of Interests In Land For the Purpose of Construction and Operation of Fire Station No. 24 Within the City of Kirkland, Providing For the Cost of Property Acquisition, and Authorizing the Initiation of Appropriate Eminent Domain Proceedings In the Manner Provided For By Law.

City Attorney Robin Jenkinson and Deputy City Manager Marilynne Beard responded to Council questions.

Motion to Approve Ordinance O-4512 and its Summary, entitled "AN ORDINANCE OF THE CITY OF KIRKLAND AUTHORIZING AND PROVIDING FOR THE ACQUISITION OF INTERESTS IN LAND FOR THE PURPOSE OF CONSTRUCTION AND OPERATION OF FIRE STATION NO. 24 WITHIN THE CITY OF KIRKLAND, PROVIDING FOR THE COST OF PROPERTY ACQUISITION, AND AUTHORIZING THE INITIATION OF APPROPRIATE EMINENT DOMAIN PROCEEDINGS IN THE MANNER PROVIDED FOR BY LAW."

Moved by Councilmember Dave Asher, seconded by Councilmember Toby Nixon

Vote: Motion carried 6-0

Yes: Deputy Mayor Jay Arnold, Councilmember Dave Asher, Councilmember Shelley Kloba, Councilmember Toby Nixon, Councilmember Penny Sweet, and Mayor Amy Walen.

11. NEW BUSINESS

a. Resolution R-5180, Naming the 900 Foot Portion of the Cross Kirkland Corridor Between the Google Phase I and Google Phase II Campuses "Feriton Spur."

Cross Kirkland Corridor Coordinator Kari Page provided background for the Park Board recommendation related to the naming of the space on the Cross Kirkland Corridor.

Motion to Approve Resolution R-5180, entitled "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KIRKLAND NAMING THE 900 FOOT PORTION OF THE

CROSS KIRKLAND CORRIDOR BETWEEN THE GOOGLE PHASE I AND GOOGLE PHASE II CAMPUSES "FERITON SPUR."

Moved by Councilmember Dave Asher, seconded by Councilmember Toby Nixon
Vote: Motion carried 6-0

Yes: Deputy Mayor Jay Arnold, Councilmember Dave Asher, Councilmember Shelley Kloba, Councilmember Toby Nixon, Councilmember Penny Sweet, and Mayor Amy Walen.

b. Public Disclosure Semi-Annual Report

Public Disclosure Analyst Amy Robles provided an update on public disclosure activity and responded to questions from the Council.

c. 2016 Board and Commission Interview Process

City Clerk Kathi Anderson drew names; the interview selection committee members chosen were Deputy Mayor Arnold and Councilmembers Asher and Nixon.

12. REPORTS

a. City Council Reports

(1) Council Committee Appointments

Mayor Walen and Deputy Mayor Arnold shared proposed updated Council committee assignments and sought alternates for some vacancies.

Motion to Approve the Council Committee Appointments proposed by Mayor Walen and Deputy Mayor Arnold.

Moved by Deputy Mayor Jay Arnold, seconded by Councilmember Penny Sweet
Vote: Motion carried 6-0

Yes: Deputy Mayor Jay Arnold, Councilmember Dave Asher, Councilmember Shelley Kloba, Councilmember Toby Nixon, Councilmember Penny Sweet, and Mayor Amy Walen.

(2) Finance and Administration Committee

Did not meet.

(3) Legislative Committee

Chair Asher reported on the activities of the current legislative session.

(4) Planning and Economic Development Committee

Chair Arnold reported on marijuana retail limits considered by the State Liquor Control Board, review of the staff sustainability work items; an update on the relocation efforts for Park Place and Totem Lake Mall merchants; and an update

on the Houghton/Everest Neighborhood central review. Additionally Chair Arnold mentioned that King County's Cities Climate Collaboration is looking for cities to sign on to a letter to the Utilities and Transportation Commission on Puget Sound Energy's integration resource plan request more specificity on their proposals.

(5) Public Safety Committee

Did not meet.

(6) Public Works, Parks and Human Services Committee

Chair Kloba reported on a review of the Transportation Commission work plan; a briefing with BRT International Consultants; the upcoming review of the petition presented to Council; an upcoming review of "Walkable Kirkland," the neighborhood safety plan and Safe School Walk routes.

(7) Tourism Development Committee

Chair Nixon reported on a proposal from the Kirkland Performance Center for a major upgrade to a number of their systems; and the upcoming Tourism Networking meeting at the Kirkland Justice Center.

(8) Regional Issues

Councilmembers shared information regarding a recent Sound Cities Association Public Issues Committee meeting; an upcoming Eastside Human Services Forum meeting; judging of the Lake Washington School District Culinary Arts Competition; the Sound Transit ST3 community meeting; the Kirkland Business Roundtable; the monthly Greater Kirkland Chamber of Commerce luncheon; the STEM night at Juanita Elementary School; the Green Kirkland Partnership Martin Luther King Jr. "Day of Service" event at Everest Park; input on the King County Eastside Transportation Partnership legislative priorities; a Sound Cities Association ad hoc caucus from the Regional Transit Committee; the Public Sector Economic Development Summit; an Emergency Management Advisory Committee meeting; a Cascade Water Alliance meeting; the Eastside Chambers Coalition Legislative Breakfast; the Eastside Rail Corridor Summit; the Puget Sound Regional Council Growth Management Policy Board meeting; the King County 'golden spike' removal event; a King County Regional Policy Committee meeting; an event celebrating the retirement of Parks and Community Services Director Jenny Schroder; and the Seahawks rally in Marina Park.

b. City Manager Reports

City Manager Kurt Triplett briefed the Council on a Resolution for the February 2 council meeting to increase the number of positions on the Human Services Advisory Commission with two new temporary positions; and the Council's request from the study session for a zero emissions Ordinance.

(1) Calendar Update

City Manager Kurt Triplett informed the Council that the new date for the upcoming Council retreat will be February 24. Mayor Walen requested and received approval from the Council asking the Finance and Administration Committee to review the Library Board and its relationship between the City and the King County Library System.

13. ITEMS FROM THE AUDIENCE

None.

14. ADJOURNMENT

The Kirkland City Council regular meeting of January 19, 2016 was adjourned at 10:21 p.m.

City Clerk

Mayor



CITY OF KIRKLAND
Department of Finance and Administration
123 Fifth Avenue, Kirkland, WA 98033 425.587.3100
www.kirklandwa.gov

MEMORANDUM

To: Kurt Triplett, City Manager
From: Kathi Anderson, City Clerk
Date: January 21, 2016
Subject: CLAIM(S) FOR DAMAGES

RECOMMENDATION

It is recommended that the City Council acknowledge receipt of the following Claim(s) for Damages and refer each claim to the proper department (risk management section) for disposition.

POLICY IMPLICATIONS

This is consistent with City policy and procedure and is in accordance with the requirements of state law (RCW 35.31.040).

BACKGROUND DISCUSSION

The City has received the following Claim(s) for Damages from:

- (1) James R. Easterlin
15623 Sturtevant Ave.
Stanwood, WA 98292

Amount: \$43,723.35

Nature of Claim: Claimant states damages from clogged or damaged storm drain resulted in flooding Unit C, 11409 99th Pl. NE, Kirkland.

- (2) Stephen Franke
13400 44th Ave. W.
Mukilteo, WA 98275

Amount: \$75,000.00

Nature of Claim: Claimant states damage resulted from desecration of a burial site in violation of RCW 68.50.200.

- (3) Michael E. Vallee
1102 E El Caminito Dr.
Phoenix, AZ 85020

Amount: \$39,711.47

Nature of Claim: Claimant states damages from failed drainage system resulted in flooding Unit B, 11409 100th Ave NE, Kirkland.

Note: Names of claimants are no longer listed on the Agenda since names are listed in the memo.

**CITY OF KIRKLAND**

Planning and Building Department

123 Fifth Avenue, Kirkland, WA 98033 425-587-3235

www.kirklandwa.gov

MEMORANDUM

To: Kurt Triplett, City Manager

From: Dawn Nelson, Planning Supervisor

Date: January 19, 2016

Subject: ARCH 2015 HOUSING TRUST FUND RECOMMENDATION, FILE PLN16-00001

RECOMMENDATION

Staff recommends that the City Council adopt the enclosed resolution and approve the recommendations and conditions of approval of the ARCH Executive Board to allocate Kirkland funds as part of the Fall 2014 ARCH Housing Trust Fund:

- \$65,000 to the Imagine Housing Totem Lake II Senior Apartments project; and
- \$110,717 to the Imagine Housing 30Bellevue project.

BACKGROUND DISCUSSION

As in previous funding rounds, general funds set aside by the Council for low and moderate income housing development projects are administered through the ARCH Housing Trust Fund. In addition, now that Kirkland is a Joint Agreement City in the King County Community Development Block Grant (CDBG) Consortium, CDBG funds allocated by the City Council for capital projects are also administered through the ARCH Housing Trust Fund.

ARCH has one application process each year in the fall. This year, there were three applications for funding from ARCH. The ARCH Executive Board has recommended that awards be made to two of the projects, both of which would use Kirkland funds. The total amount of Kirkland general funds being committed is \$65,000, less than our budgeted set aside of \$315,000. The remaining funds will be available for preservation projects that might request funding from ARCH outside the normal trust fund cycle or for next fall's trust fund round. The \$85,610 of 2016 CDBG funds allocated for capital projects by [R-5153](#) in October 2015 are also being committed in this process. An additional \$25,107 in 2015 CDBG capital funds were allocated to the City in the final distribution process with King County and these are also being awarded through this process.

Imagine Housing Totem Lake II Senior Apartments

The Imagine Housing Totem Lake II Senior Apartments project includes construction of 91 units of affordable rental housing for seniors aged 62 and older who are living independently. The project is adjacent to the Francis Village development on the south side of NE 124th Street. It includes a mix of studio, one and two bedroom units that will be affordable to those earning between 30% and 50% of King County median income. Eighteen of the units will be set aside for seniors who have faced homelessness. The award would be made in the form of a deferred, contingent loan.

The current request is in addition to funding awarded through ARCH in 2012 and is intended to cover holding costs on the land and increased construction costs resulting from the project's previous inability to acquire full funding from other sources. Funding from King County and Washington State was awarded in 2015. Tax Credit and private funding to complete the project are anticipated in 2016.

Imagine Housing 30Bellevue

Imagine Housing's 30Bellevue project includes construction of 65 units of family rental housing affordable to those who earn between 30% and 60% of King County median income. Twenty percent of the units would be set aside for homeless families and an additional 20% would be set aside for households with disabilities.

The project is proposed to be collocated with St. Luke's Lutheran Church, which also houses Sophia's Place homeless shelter for women. The project has requested funding from ARCH early in its development cycle and the funding recommendation is for about half the requested funds. The award would be in the form of a deferred, contingent loan from CDBG capital funds. It would allow predevelopment activities and possibly site acquisition. A condition of funding is that Imagine Housing reapply to ARCH in 2016 for the balance of local funds needed to successfully complete the project.

A summary of the Executive Board recommendation for these projects is included in Exhibit A to the attached Resolution. Additional information about all the projects and their financing is included as Attachment 1 to this memo. ARCH staff will be available to answer questions at the February 2nd City Council meeting.

Cc: Arthur Sullivan, ARCH, 16225 NE 87th Street, Suite A-3, Redmond, Washington 98052

**ARCH HOUSING TRUST FUND (HTF) APPLICATIONS
2015**

Applicant	Funds Requested (Grant/Loan) / Recommendation	Housing Type/ # of units/ bdrms	Income Served	Project Location	Duration of benefit	Total cost per unit	HTF cost per affordable unit	Project completion
Imagine Housing Totem Lake 2 Senior	\$225,000 additional to already committed \$875,000 Loan	Senior rental housing 91 20% Homeless	46 @ 30% 23 @ 40% 22 @ 60%	Adjacent to 12601 NE 124 th St Kirkland	50 Years	284,300/unit	\$12,090/unit	Fall 2017
Imagine Housing 30Bellevue	\$899,950 Loan 8 Section 8 vouchers	Family rental housing 65 20% Disabled 20% Homeless	33 @ 30% 16 @ 40% 16 @ 60%	3030 Bellevue Way NE Bellevue	50 Years	\$323,500/unit	\$13,845/unit	Summer 2018
Parkview Services XII DD Home	\$190,000 Secured Grant	Acq/Rehab of Home for Developmentally Disabled 3	3 @ 30%	Bellevue Site to be determined, plus other 3 bed home in Federal Way	40 Years	\$199,667	\$63,333	Fall 2016

2015 HOUSING TRUST FUND: PROPOSED FUNDING SOURCES
Councils 12/10/15

SOURCE	PROJECT		
	Imagine Totem Lake II Supp	Imagine 30 Bellevue	TOTAL
Request	\$ 225,000	\$ 899,950	\$ 1,314,950
CAB Recommendation	\$ 225,000	\$ 442,571	\$ 667,571
Current Funding			
Sub-Regional CDBG		\$ 177,571	\$ 177,571
Bellevue			
CDBG		\$ 50,000	\$ 50,000
General Fund	\$ 70,000		\$ 70,000
Clyde Hill			
General Fund	\$ 7,500		\$ 7,500
Hunts Point			
General Fund	\$ 1,500		\$ 1,500
Issaquah			
General Fund	\$ 25,000		\$ 25,000
Kenmore			
General Fund	\$ 15,000		\$ 15,000
Kirkland			
General Fund	\$ 65,000		\$ 65,000
CDBG		\$ 110,717	\$ 110,717
Medina			
General Fund	\$ 6,000		\$ 6,000
Mercer Is.			
General Fund	\$ 10,000		\$ 10,000
Newcastle			
General Fund	\$ 12,000		\$ 12,000
Redmond			
General Fund	\$ -		\$ -
CDBG		\$ 104,283	\$ 104,283
Sammamish			
General Fund	\$ 5,000		\$ 5,000
Woodinville			
General Fund	\$ 6,000		\$ 6,000
Yarrow Point			
General Fund	\$ 2,000		\$ 2,000
TOTAL	\$ 225,000	\$ 442,571	\$ 667,571

ARCH HOUSING TRUST FUND, 2015

Leveraging Funds - -

	Imagine Housing Totem Lake 2 Senior		Imagine Housing 30Bellevue		Parkview Seviles XII ARCH Sphere Home		TOTAL
Prior ARCH Commitment	\$875,000						\$875,000
New ARCH Request	\$225,000		\$899,950		\$190,000		\$1,314,950
ARCH TOTAL	\$ 1,100,000	4%	\$ 899,950	4%	\$ 190,000	34%	\$ 2,189,950
King County							
Prior KC Commitment							\$0
HOF/HOME/CDBG	\$2,400,000		\$2,200,000		\$190,000		\$4,790,000
2060/2163							\$0
Veterans/Human Services							\$0
Other							\$0
KC TOTAL	\$ 2,400,000	9%	\$ 2,200,000	10%	\$ 190,000	34%	\$4,790,000
Prior WA Commitment							\$0
WA HAP							\$0
WA HTF	\$3,000,000		\$2,225,000		\$176,000		\$5,401,000
WA HFC (Equity Fund)							\$0
WSHFC Washington Works							\$0
WA TOTAL	\$ 3,000,000	12%	\$ 2,225,000	11%	\$ 176,000	31%	\$5,401,000
Federal/HUD							\$0
Section 811							\$0
McKinney							\$0
Other (VA Per Diem)							\$0
FEDERAL TOTAL	\$ -	0%	\$ -	0%	\$ -	0%	\$0
Tax Credits	\$16,471,731	64%	\$13,463,469	64%		0%	\$29,935,200
Prior Tax Credit Commitment		0%		0%		0%	\$0
Other Prior							
TCAP		0%		0%		0%	\$0
Bonds		0%		0%		0%	\$0
Bank Loans	\$2,700,000	10%	\$2,163,356	10%		0%	\$4,863,356
Deferred Developer Fee	\$196,986	1%	\$73,523	0%		0%	\$270,509
Private		0%		0%	\$3,000	1%	\$3,000
Other	\$1,647	0%	\$1,346	0%		0%	\$2,993
TOTAL COST	\$ 25,870,364	100%	\$ 21,026,644	100%	\$ 559,000	100%	\$ 47,456,008
Total New	\$ 24,995,364	97%					

**ECONOMIC SUMMARY:
AMENDMENT****IMAGINE HOUSING / TOTEM LAKE PHASE II SENIOR**ARSENAL HOUSING TRUST
FUND RECOMMENDATION

1. Applicant/Description: New construction of 91 affordable rental units for seniors including units are for homeless/very low income households

2. Project Location: Adjacent to 12601 NE 124th St., Kirkland

3. Financing Information:

Funding Source	Funding Amount	Commitment
ARCH	\$1,100,000	\$225,000 applied for in 2015, \$875,000 committed in Fall 2012 Round
King County	\$2,400,000	Committed in 2015
Commerce Trust Fund	\$3,000,000	Committed in 2015
Tax Credits	\$16,471,731	To be applied for in 2016
Private Debt	\$2,700,000	To be applied for in 2016
Deferred Developer Fee/GP Equity	\$198,633	Committed
TOTAL	\$25,870,364	

4. Development Budget:

ITEM	TOTAL	PER UNIT	HTF
Acquisition	\$2,803,932	\$30,812	
Construction	\$17,473,026	\$192,011	\$701,000
Design	\$961,000	\$10,560	\$224,000
Consultants	\$285,600	\$3,138	
Developer fee	\$1,261,986	\$13,868	
Finance costs	\$1,690,793	\$18,580	\$175,000
Reserves	\$237,243	\$2,607	
Permits/Fees/Other	\$1,156,784	\$12,712	
TOTAL	\$25,870,364	\$284,290	\$1,100,000

5. Debt Service Coverage: Debt service payments will be finalized upon commitment. Basic terms will include a 50 year amortization, deferral of payments for a period of between 10 and 15 years, 1% interest, and ability to request a deferral of annual payment to preserve economic integrity of property.

6. Security for City Funds:

- A recorded covenant to ensure affordability and use for targeted population for 50 years.
- A promissory note secured by a deed of trust. The promissory note will require repayment of the loan amount upon non-compliance with any of the loan conditions.

7. Rental Subsidy: 8 Section 8 Vouchers

ECONOMIC SUMMARY: IMAGINE HOUSING / 30BELLEVUE

1. Applicant/Description: New construction of 60+ affordable rental units for households including units are for homeless/very low income households and the disabled

2. Project Location: 3030 Bellevue Way NE, Bellevue

3. Financing Information:

Funding Source	Funding Amount	Commitment
ARCH	\$899,950	Applied for in 2015
King County	\$2,200,000	To be applied for in 2016
Commerce Trust Fund	\$2,250,000	To be applied for in 2016
Tax Credits	\$13,463,469	To be applied for in 2017
Private Debt	\$2,163,356	To be applied for in 2017
Deferred Developer Fee/GP Equity	\$74,869	Committed
TOTAL	\$21,026,644	

4. Development Budget:

ITEM	TOTAL	PER UNIT (@65)	HTF
Acquisition	\$2,435,000	\$37,462	\$280,464
Construction	\$14,668,755	\$225,981	\$482,304
Design	\$700,208	\$8,806	\$50,000
Consultants	\$228,600	\$3,517	\$87,000
Developer fee	\$1,098,532	\$16,900	
Finance costs	\$603,991	\$9,292	
Reserves	\$189,963	\$2,923	
Permits/Fees/Other	\$1,081,604	\$16,640	
TOTAL	\$21,026,644	\$323,487	\$889,950

5. Debt Service Coverage: Debt service payments will be finalized upon commitment. Basic terms will include a 50 year amortization, deferral of payments for a period of between 10 and 15 years, 1% interest, and ability to request a deferral of annual payment to preserve economic integrity of property.

6. Security for City Funds:

- A recorded covenant to ensure affordability and use for targeted population for 50 years.
- A promissory note secured by a deed of trust. The promissory note will require repayment of the loan amount upon non-compliance with any of the loan conditions.

7. Rental Subsidy: 8 Section 8 Vouchers

FIGURE 1
ARCH: EAST KING COUNTY TRUST FUND SUMMARY
LIST OF CONTRACTED PROJECTS FUNDED (1993 - 2014)

Project	Location	Owner	Units/Bed s	Funding	Pct of Total Allocation	Distribution Target
1. Family Housing						
Andrews Heights Apartments	Bellevue	Imagine Housing	24	\$400,000		
Garden Grove Apartments	Bellevue	DASH	18	\$180,000		
Overlake Townhomes	Bellevue	Habitat of EKC	10	\$120,000		
Glendale Apartments	Bellevue	DASH	82	\$300,000		
Wildwood Apartments	Bellevue	DASH	36	\$270,000		
Somerset Gardents (Kona)	Bellevue	KC Housing Authority	198	\$700,000		
Pacific Inn	Bellevue *	Pacific Inn Assoc. *	118	\$600,000		
Eastwood Square	Bellevue	Park Villa LLC	48	\$600,000		
Chalet Apts	Bellevue	Imagine Housing	14	\$163,333		
Andrew's Glen	Bellevue	Imagine Housing	10 /11	\$387,500		
August Wilson Place	Bellevue ***	LIHI ***	45	\$800,000		
YWCA Family Apartments	Bellevue	YWCA	12	\$100,000		
Parkway Apartments	Redmond	KC Housing Authority	41	\$100,000		
Habitat - Patterson	Redmond **	Habitat of EKC **	24	\$446,829		
Avon Villa Mobile Home Park	Redmond **	MHCP **	93	\$525,000		
Terrace Hills	Redmond	Imagine Housing	18	\$442,000		
Village at Overlake Station	Redmond **	KC Housing Authority **	308	\$1,645,375		
Summerwood	Redmond	DASH	166	\$1,187,265		
Coal Creek Terrace	Newcastle **	Habitat of EKC **	12	\$240,837		
RoseCrest (Talus)	Issaquah **	Imagine Housing **	40	\$918,846		
Mine Hill	Issaquah	Imagine Housing	28	\$450,000		
Clark Street	Issaquah	Imagine Housing	30	\$355,000		
Lauren Heights (Iss Highlands)	Issaquah **	Imagine Housing/SRI **	45	\$657,343		
Habitat Issaquah Highlands	Issaquah **	Habitat of EKC **	10	\$318,914		
Issaquah Family Village I	Issaquah **	YWCA **	87	\$4,382,584		
Issaquah Family Village II	Issaquah **	YWCA **	47	\$2,760,000		
Greenbrier Family Apts	Woodinville **	DASH **	50	\$286,892		
Crestline Apartments	Kirkland	Shelter Resources	22	\$195,000		
Plum Court	Kirkland	DASH	61 /66	\$1,000,000		
Francis Village	Kirkland	Imagine Housing	15	\$375,000		
Velocity	Kirkland **	Imagine Housing **	46	\$901,395		
Copper Lantern	Kenmore **	LIHI **	33	\$452,321		
Highland Gardens (Klahanie)	Sammamish	Imagine Housing	54	\$291,281		
Habitat Sammamish	Sammamish ** ***	Habitat of KC ***	10	\$853,000		
Homeowner Downpayment Loan	Various	KC/WSHFC/ARCH	87 est	\$615,000		
REDI TOD Land Loan	Various	Various	100 est	\$500,000		
SUB-TOTAL			2,042	\$24,520,516	54.0%	(56%)
2. Senior Housing						
Cambridge Court	Bellevue	Resurrection Housing	20	\$160,000		
Ashwood Court	Bellevue *	DASH/Shelter Resources *	50	\$1,070,000		
Evergreen Court (Assisted Living)	Bellevue	DASH/Shelter Resources	64 /84	\$2,480,000		
Bellevue Manor / Harris Manor	Bellevue / Redmond	KC Housing Authority	105	\$1,334,749		
Vasa Creek	Bellevue	Shelter Resources	50	\$190,000		
Riverside Landing	Bothell **	Shelter Resources	50	\$225,000		
Kirkland Plaza	Kirkland	Imagine Housing	24	\$610,000		
Totem Lake Phase 2	Kirkland ***	Imagine Housing ***	80	\$736,842		
Heron Landing	Kenmore	DASH/Shelter Resources	50	\$65,000		
Ellsworth House Apts	Mercer Island	Imagine Housing	59	\$900,000		
Providence Senior Housing	Redmond **	Providence **	74	\$2,239,000		
Greenbrier Sr Apts	Woodinville **	DASH/Shelter Resources **	50	\$196,192		
SUB-TOTAL			676	\$10,206,783	22.5%	(19%)

FIGURE 1
ARCH: EAST KING COUNTY TRUST FUND SUMMARY
LIST OF CONTRACTED PROJECTS FUNDED (1993 - 2014)

Project	Location	Owner	Units/Beds	Funding	Pct of Total Allocation	Distribution Target
3. Homeless/Transitional Housing						
Hopelink Place	Bellevue **	Hopelink **	20	\$500,000		
Chalet	Bellevue	Imagine Housing	4	\$46,667		
Kensington Square	Bellevue	Housing at Crossroads	6	\$250,000		
Andrew's Glen	Bellevue	Imagine Housing	30	\$1,162,500		
August Wilson Place	Bellevue ***	LIHI ***	12	\$200,000		
Sophia Place	Bellevue	Sophia Way	20	\$250,000		
Men's Shelter	TBD	Congregation for Homeless (C	50	\$700,000		
Dixie Price Transitional Housing	Redmond	Hopelink	4	\$71,750		
Avondale Park	Redmond	Hopelink (EHA)	18	\$280,000		
Avondale Park Redevelopment	Redmond **	Hopelink (EHA) **	60	\$1,502,469		
Petter Court	Kirkland	KITH	4	\$100,000		
Francis Village	Kirkland	Imagine Housing	45	\$1,125,000		
Velocity	Kirkland ***	Imagine Housing ***	12	\$225,349		
Totem Lake Phase 2	Kirkland	Imagine Housing	15	\$138,158		
Rose Crest (Talus)	Issaquah **	Imagine Housing **	10	\$229,712		
Lauren Heights (Iss Highlands)	Issaquah **	SRI **	5	\$73,038		
Issaquah Family Village I	Issaquah **	YWCA **	10	\$503,745		
SUB-TOTAL			307	\$7,358,387		16.2% (13%)
4. Special Needs Housing						
My Friends Place	K.C.	EDVP	6 Beds	\$65,000		
Stillwater	Redmond	Eastside Mental Health	19 Beds	\$187,787		
Foster Care Home	Kirkland	Friends of Youth	4 Beds	\$35,000		
FOY New Ground	Kirkland	Friends of Youth	6 Units	\$250,000		
DD Group Home 7	Kirkland	Community Living	5 Beds	\$100,000		
Youth Haven	Kirkland	Friends of Youth	10 Beds	\$332,133		
FOY Transitional Housing	Kirkland **	Friends of Youth **	10 Beds	\$252,624		
FOY Extended Foster Care	Kirkland **	Friends of Youth **	10 Beds	\$112,624		
DD Group Home 4	Redmond	Community Living	5 Beds	\$111,261		
DD Group Homes 5 & 6	Redmond/KC (Bothell)	Community Living	10 Beds	\$250,000		
United Cerebral Palsy	Bellevue/Redmond	UCP	9 Beds	\$25,000		
DD Group Home	Bellevue	Residence East	5 Beds	\$40,000		
AIDS Housing	Bellevue/Kirkland	AIDS Housing of WA	10 Units	\$130,000		
Harrington House	Bellevue	AHA/CCS	8 Beds	\$290,209		
DD Group Home 3	Bellevue	Community Living	5 Beds	\$21,000		
Parkview DD Condos III	Bellevue	Parkview	4	\$200,000		
IERR DD Home	Issaquah	IERR	6 Beds	\$50,209		
FFC DD Homes	NE KC	FFC	8 Beds	\$300,000		
Oxford House	Bothell	Oxford/Compass Ctr.	8 Beds	\$80,000		
Parkview DD Homes VI	Bothell/Bellevue	Parkview	6 Beds	\$150,000		
Parkview DD Homes XI	TBD	Parkview	3 Beds	\$200,800		
FFC DD Home II	Kirkland	FFC	4 Beds	\$168,737		
SUB-TOTAL			161 Beds/Units	\$3,352,384		7.4% (12%)
TOTAL			3,186	\$45,438,070		100.0%

* Funded through Bellevue Downtown Program

** Also, includes in-kind contributions (e.g. land, fee waivers, infrastructure improvements)

*** Amount of Fee Waiver still to be finalized

RESOLUTION R-5181

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KIRKLAND AUTHORIZING THE DULY-APPOINTED ADMINISTERING AGENCY FOR A REGIONAL COALITION FOR HOUSING (ARCH) TO EXECUTE ALL DOCUMENTS NECESSARY TO ENTER INTO AN AGREEMENT FOR THE FUNDING OF AFFORDABLE HOUSING PROJECTS, AS RECOMMENDED BY THE ARCH EXECUTIVE BOARD, UTILIZING FUNDS FROM THE CITY'S HOUSING TRUST FUND.

1 WHEREAS, A Regional Coalition for Housing (ARCH) was created
2 by interlocal agreement to help coordinate the efforts of Eastside cities
3 to provide affordable housing; and

4
5 WHEREAS, the ARCH Executive Board has recommended that
6 the City of Kirkland participate in the funding of a certain affordable
7 housing project hereinafter described; and

8
9 WHEREAS, the ARCH Executive Board has developed a number
10 of recommended conditions to ensure that the City's affordable housing
11 funds are used for their intended purpose and that projects maintain
12 their affordability over time; and

13
14 WHEREAS, the City Council approved Resolution R-4804 on
15 March 2, 2010, approving the Amended and Restated Interlocal
16 Agreement for ARCH; and

17
18 WHEREAS, the City Council desires to use \$65,000 from the
19 City's Housing Trust Funds and \$110,717 from Community Development
20 Block Grant funds as designated below to finance the projects
21 recommended by the ARCH Executive Board;

22
23 NOW, THEREFORE, be it resolved by the City Council of the City
24 of Kirkland as follows:

25
26 Section 1. The City Council authorizes the duly-appointed
27 administering agency of ARCH, pursuant to the Amended and Restated
28 Interlocal Agreement for ARCH, to execute all documents and take all
29 necessary actions to enter into Agreements on behalf of the City with:

30
31 Imagine Housing Totem Lake II Senior Apartments in an
32 amount not to exceed \$65,000; and

33
34 Imagine Housing 30Bellevue in an amount not to exceed
35 \$110,717.

36
37 Section 2. The agreements entered into pursuant to Section 1
38 of this Resolution shall be funded in a total amount not to exceed
39 \$175,717. Such agreements shall include terms and conditions to
40 ensure that the City's funds are used for their intended purpose and that
41 the affordability of projects is maintained over time. In determining
42 what conditions should be included in the agreements, the duly-

43 appointed administering agency of ARCH shall be guided by the
44 recommendations set forth in the ARCH Executive Board's memorandum
45 as of December 22, 2015, a copy of which is attached hereto as Exhibit
46 A.

47
48 Passed by majority vote of the Kirkland City Council in open
49 meeting this ____ day of _____, 2016.

50
51 Signed in authentication thereof this ____ day of _____,
52 2016.

MAYOR

Attest:

City Clerk

MEMORANDUM

TO: City of Bellevue Council Members
City of Clyde Hill Council Members
Town of Hunts Point Council Members
City of Issaquah Council Members
City of Kenmore Council Members
City of Kirkland Council Members
City of Medina Council Members
City of Mercer Island Council Members
City of Newcastle Council Members
City of Redmond Council Members
City of Sammamish Council Members
City of Woodinville Council Members
Town of Yarrow Point Council Members

FROM: Lyman Howard, Chair, and ARCH Executive Board

DATE: December 22, 2015

RE: Fall 2015 Housing Trust Fund (HTF) Recommendation

The ARCH Executive Board has completed its review of the three applications for the Fall 2015 Housing Trust Fund round. The Executive Board recommends funding for two projects. Recommendations total \$667,571 as summarized in the attached table, Proposed Funding Sources. The actual amount will depend on final action by the City Councils.

Following is a summary of the applications, the recommendation and rationale, and proposed contract conditions for the three proposals recommended for funding at this time. Also enclosed is an evaluation matrix for each proposal, an economic summary for the two projects recommended for funding, leveraging charts, project summary table, and a summary of funded projects to date.

1. Imagine Housing Totem Lake (Phase 2) Senior Apartments Amendment

Funding Request: \$225,000 in addition to the previously awarded \$875,000 (Deferred, Contingent Loan) plus the previously awarded 8 Section 8 Vouchers (from the 2012 round)
91 Units

Exec Bd Recommendation: \$225,000 Additional (Deferred, Contingent Loan)
See attached Funding Chart for distribution of City Funds

Project Summary:

Imagine Housing (IH) – an East King County based non-profit corporation is coming back for additional funding for a project originally funded through ARCH in 2012, but was stalled for available funding from other sources including Tax Credits. The agency is proposing a 91 unit new construction project adjacent to Francis Village in the Totem Lake region of Kirkland. The building is five levels of wood construction over one level of structured parking, lobby entrance, lounge, services office, and management spaces. It is designed to serve seniors living independently, aged 62 or over, at 30%, 40% and 50% of Area Median Income (AMI). Twenty percent of the units will be restricted for seniors who have faced homelessness. The unit mix consists of 26 studios, 60 one bedroom and five two bedroom units.

The community space and residential units are designed according to the principles of universal design. It is intended that the residents will be able to continue living in the units even with physical deterioration and the units may be adapted (such as changing kitchen cabinets to accommodate) to meet their changing physical needs. The amenity space will have a flexible design to meet the social and physical interests of the population. The property will contain a rooftop garden that will provide passive recreational opportunities as well as gardening and educational opportunities.

The additional funding request is due to holding costs on the land and increased construction costs resulting from not getting full funding earlier.

Funding Rationale:

The Executive Board supported the intent of this application for the following reasons:

- Development targets range of lower income senior households
- Homeless unit set-asides
- The project expands residential development within the Totem Lake area
- Site has access to transit, shopping and is near a major hospital/medical complex
- Total development cost comparable to other similar projects
- Project leverages a substantial amount of Tax Credit equity
- Applicant has continued to make meaningful progress on advancing the project
- Relatively low per unit ask to ARCH
- Carrying costs and cost increases are justifiable
- Applicant has site control and entitlement process well underway
- Experienced applicant

Funding Conditions:

Special Conditions: The following conditions supersede, while incorporating and updating, the conditions associated with the funding recommendation from the 2012 round.

1. The funding commitment shall continue for twelve (12) months from the date of Council approval and shall expire thereafter if all conditions are not satisfied. An extension may be requested to ARCH staff no later than sixty (60) days prior to the expiration date. At that time, the applicant will provide a status report on progress to date, and expected schedule for start of construction and project completion. ARCH staff will consider a twelve month extension only on the basis of documented, meaningful progress in bringing the project to readiness or completion. At a minimum, the applicant

will demonstrate that all capital funding has been secured or is likely to be secured within a reasonable period of time.

2. Funds shall be used by Imagine Housing toward construction and construction contingency, design, and bridge loan interest. Funds may not be used for any other purpose unless City or Administering Agency has given written authorization for the alternate use. Spending of construction contingency must be approved in advance by City or Administering Agency. If after the completion of the project there are budget line items with unexpended balances, the public funders shall approve adjustments to the project capital sources, including potentially reductions in public fund loan balances.
3. Funds will be in the form of a deferred, contingent loan. Loan terms will account for various factors, including loan terms from other fund sources, available cash flow, and receipt of an asset management fee to the Applicant and project reserves. Final loan terms shall be determined prior to release of funds and must be approved by city staff. Based on the preliminary development budget, it is anticipated that loan payments will be based on a set repayment schedule, and begin after repayment of deferred developer fee (approximately year 15), with 1% interest. The terms will also include a provision for the Applicant to a deferment of a payment if certain conditions are met (e.g. low cash flow due to unexpected costs). Any requested deferment of loan payment is subject to approval by City or Administering Agency, and any deferred payment would be repaid from future cash flow or at the end of the amortization period.
4. The net developer fee shall be established at the time of finalizing the Contract Budget. It is anticipated that the Net Developer Fee inclusive of any project management fees and incidental costs incurred by the developer, shall not exceed \$1,065,000 based on the current size and description of the project. Net developer fee is defined as that portion of the developer fee paid out of capital funding sources and does not include the deferred portion which is paid out of cash flow from operations after being placed in service.
5. Until such time as any deferred developer fee is fully repaid, all cash flow after payment of operating expenses and debt service, shall be used to repay the deferred developer fee unless otherwise approved by City or Administering Agency. After full repayment of deferred developer fee Imagine Housing shall be entitled to an asset management fee. The amount of the asset management fee will account for various factors including project operating budget and debt repayment. Final asset management fee will be determined at time of funding agreement and must be approved by City staff.
6. A covenant is recorded ensuring affordability for at least 50 years, with affordability as shown in the following table. Affordability levels will be defined using the requirements for tax credits, and utility costs will be based on King County Housing Authority allowances, or as otherwise approved by City or Administering Agency.

Median Income Level	Studio	1 Bedrm	2 Bedrm	Total
Very Low Income 30% AMI *	26	18	2	46
Low Income 31-40% AMI		22	1	23

Moderate Income 41-60% AMI		20	2	22
Total	26	60	5	91

* Up to 8 of the very low income units can utilize Section 8 vouchers. They can be used in a combination of one and two bedroom units. The final mix of one and two bedroom units benefiting from vouchers will be approved by City or Administering Agency. Considerations in the determination of unit mix will include overall need in the community, unit mix of existing federally assisted and Section 8 assisted housing for seniors in East King County, and Section 8 program requirements.

7. Based on the availability of adequate support services, up to 20% of the units will be set-aside for homeless, unless otherwise approved by City or Administering Agency.
8. Submit for review and approval a management and services provision plan that includes how management and services for this property will relate to the management of the adjacent Francis Village Family Housing and types of services and programs that will be available for the residents. Recognizing that there is a very limited amount of parking on the site, the plan shall also address how parking will be managed on an ongoing basis, and alternative transportation options for residents. The plan shall also include management procedures to address tenant needs; services provided for or required of tenants; management and operation of the premises; community and neighbor relations procedures; a summary of ARCH's affordability requirements as well as annual monitoring procedure requirements.

Standard Conditions:

9. The Applicant shall provide revised development and operating budgets based upon actual funding commitments, which must be approved by city staff. If the Applicant is unable to adhere to the budgets, City or Administering Agency must be immediately notified and (a) new budget(s) shall be submitted by the Applicant for the City's approval. The City shall not unreasonably withhold its approval to (a) revised budget(s), so long as such new budget(s) does not materially adversely change the Project. This shall be a continuing obligation of the Applicant. Failure to adhere to the budgets, either original or as amended may result in withdrawal of the City's commitment of funds.
10. The Applicant shall submit evidence of funding commitments from all proposed public sources. In the event commitment of funds identified in the application cannot be secured in the time frame identified in the application, the Applicant shall immediately notify City or Administering Agency, and describe the actions it will undertake to secure alternative funding and the timing of those actions subject to City or Administering Agency's review and approval.
11. In the event federal funds are used, and to the extent applicable, federal guidelines must be met, including but not limited to: contractor solicitation, bidding and selection; wage rates; and Endangered Species Act (ESA) requirements. CDBG funds may not be used to repay (bridge) acquisition finance costs.
12. The Applicant shall maintain documentation of any necessary land use approvals and permits required by the city where the projects are located.

13. Submit monitoring reports quarterly through completion of the project, and annually thereafter. Submit a final budget upon project completion. If applicable, submit initial tenant information as required by City or Administering Agency.

2. Imagine Housing 30Bellevue

Funding Request: \$899,950 (Contingent Loan)
 Plus 8 Section 8 Certificates
 65 affordable rental units

Exec Bd Recommendation:

- \$442,571, CDBG funds, subject to final adjustment for HUD CDBG awards (Contingent Loan) as follows:
 - Up to \$137,000 for predevelopment activities in 2016
 - Balance as a conditional award subject to reapplication in 2016 for balance of local funds
- See attached Funding Chart for distribution of City Funds

Project Summary:

Imagine Housing (IH) – an East King County based non-profit corporation is proposing a 60+ unit building collocated with St. Luke’s Lutheran Church which also houses the Sophia’s Place homeless shelter for women. The proposed building is two and four levels of wood construction over one level of structured parking. The project features lobby, leasing office, computer room/library, community gathering room, children’s play area and counseling offices.

The project targets households earning below 30%, 40% and 60% of median area income, 20% of the units are proposed to be set aside for homeless and another 20% of the units are proposed to be set aside for households with disabilities. Imagine Housing is also exploring the feasibility of three bedroom units.

Funding Rationale:

The CAB recognizes the application for funding is early, and that a number of details are still being considered and fleshed out, therefore an award for predevelopment work is recommended with a requirement to apply for full funding award in a future round.

The Executive Board supported this application and recommends partially funding for predevelopment and acquisition costs with conditions listed below for the following reasons:

- Development targets range of lower income family households including set asides for homeless and disabled
- Church and applicant have worked with city and neighborhood in process of applying for and receiving comprehensive plan and zoning updates for the site.
- Site has access to transit, shopping and is near a highway interchange
- Contributes to distributing affordable housing throughout the community.
- Site could accommodate children’s play areas
- Project leverages a substantial amount of Tax Credit equity
- Applicant has site control with a patient seller

- Proposed uses of funding are eligible uses of CDBG funding for affordable housing
- Experienced applicant

With the release of predevelopment funds, this would provide an opportunity for Imagine Housing to address issues listed below as well as complete work needed to apply for other capital funds. Imagine Housing will be expected to provide an updated funding application to ARCH in the upcoming round that addresses the items listed under Condition 6.

Funding Conditions:

1. The award would release \$50,000 to fund CDBG-qualified predevelopment activities to be completed by July 31, 2016. Predevelopment funds shall be used by Imagine Housing toward acquisition, design, appraisal, market study, environmental assessment, geotechnical study, surveys, legal and other consultants and that are eligible uses of CDBG funds. Funds may not be used for any other purpose unless city staff has given written authorization for the alternate use. Funds released for predevelopment activities may be forgivable only if the project cannot move forward for reasons outside of Imagine Housing's control. During this period, Imagine Housing shall at a minimum address the items listed under Condition 6 related to incorporating three bedroom units, parking, site feasibility and disabled unit set-asides.
2. Submit monitoring reports quarterly providing updates on progress on predevelopment activities.
3. With the approval of the ARCH Executive Board up to an additional \$87,000 may be released for CDBG-qualified predevelopment activities (as defined in Condition 1) carried out in 2016. To be considered for this release, Imagine Housing shall provide:
 - An update on the status of the project which will include: update on design, unit configuration and mix, conformance to Land Use Code, and status of predevelopment progress.
 - Site design including parking, setbacks, critical areas etc. demonstrating that the proposal meet city regulatory requirements.
 - Document land area to be transferred and detail how land will be legally transferred/secured.
 - Demonstrate meaningful progress.
 - Provide updated capital and operating budgets (including reflecting federal funding requirements)
 - Demonstrate progress toward being able to meet the remaining funding conditions within the 18 month period.
4. In the event the first funding condition is met and an updated application for full funding is received during the 2016 funding round, the funding commitment for the balance of funds not allocated through the first and second conditions shall be extended to 18 months from the date of Council approval. An extension may be requested to City or Administering Agency no later than sixty (60) days prior to the expiration date. City or Administering Agency will consider an extension only on the basis of documented, meaningful progress in bringing the project to readiness or completion. In the event an updated application is not received in 2016 or if an evaluation by the Executive Board prior to the fall funding round indicates that funding conditions cannot be met within the 18 month funding condition period, then the ARCH Executive Board will be authorized to have the funding award expire.

5. With Executive Board approval, the remaining funding award may be expended on costs for securing a site upon meaningful progress on entitlement and the making of applications to other funders.
6. Imagine Housing shall reapply to ARCH in the 2016 round for the balance of local funds needed to combine with other sources to fully fund the project. In that application, Imagine Housing shall address the following:
 - Confirm the unit count and unit mix and distribution over set-asides
 - Explore the feasibility of including more three bedroom units
 - Amount of parking required by the city for the overall site including the proposed housing, and as needed a proposal for managing parking.
 - Meet with Sophia Way and document proposed arrangements to complement operations with the 20 bed women's shelter co-located on the St Luke's property.
 - Explore utilizing disabled set-aside units by more formally partnering with one or two specific agencies to house and provide services to residents on-site. This evaluation should include agencies serving persons with developmental disabilities, but also potentially other agencies serving residents with other special needs.
 - Explore opportunities for affordable childcare for residents.
 - An appraisal that reflects the ongoing existing uses on the property and city land use requirements.
 - Management procedures to address tenant needs; services provided for or required of tenants; management and operation of the premises, including parking.
 - How the Agency will do local targeted marketing outreach to local businesses and community organizations.
 - Documentation of site control with a transfer cost consistent with the appraisal.
7. Funds will be in the form of a deferred, contingent loan. Loan terms will account for various factors, including loan terms from other fund sources and available cash flow. Final loan terms shall be determined prior to release of funds and must be approved by City Staff. Based on the preliminary development budget, it is anticipated that loan payments will be based on a set repayment schedule, and begin after repayment of the deferred developer fee (approximately year 15), with 1% interest. The terms will also include a provision for the Agency to a deferment of a payment subject to approval by City staff, if certain conditions are met (e.g. low cash flow due to unexpected costs). Any deferred payment would be repaid from future cash flow or at the end of the amortization period.
8. A covenant is recorded ensuring affordability for at least 50 years, with affordability for all units at 60% or less and a mix of unit sizes. Affordability levels will be defined using the requirements for tax credits, and utility costs will be based on King County Housing Authority allowances, unless otherwise approved by City Staff.
9. Based on the availability of adequate support services, up to 20% of the units may be set aside for occupancy by households with a disabled person and up to 20% additional units may be set aside for households transitioning out of homelessness so long as there is funding available to support those households.

3. Parkview Homes XII

Funding Request: \$190,000 (Secured Grant)
3 Beds

Exec Bd Recommendation: Do not fund at this time

Project Summary:

Parkview Services, a Shoreline-based non-profit organization is proposing to develop two homes in King County. The ARCH application is to help fund one of those homes, a Supportive Living Services Home in the Bellevue or Redmond area. The other home will be in South King County. For the ARCH sphere home they plan to acquire and remodel a three-bedroom house that will serve three (3) low-income individuals with developmental disabilities referred by the Developmental Disabilities Administration. A specific home will be identified once all funding is committed. Improvements will include remodeling to meet both Evergreen sustainability and ADA (Americans with Disabilities Act) accessibility standards, and a monitored fire suppression system.

There currently is no site control. The house to be bought will be remodeled to include accessibility features necessary for the initial tenants and for future tenants. Parkview will be looking to acquire suitably laid out minimum 1,600 square foot rambler-style houses that can easily be modified for accessibility.

Funding Rationale:

The Executive Board potentially supports the concept of the Parkview proposal which serves the neediest of developmentally disabled persons, it does not recommend making a funding recommendation at this time. Parkview was awarded funding in 2014 for a similar project, the acquisition and rehabilitation of which has not yet started but which could help inform the current proposal. The current proposal's acquisition and development budget appears too low to be feasible given the targeted area being Bellevue and immediate areas, and experience with the 2014 could better inform if this were the case. This model appears dependent on Operating and Rental Subsidy made available through the Department of Commerce. Such funding, although anticipated when this project was invited to apply, is not being made available in the current round. This jeopardizes the sustainability of a project supported through capital funding in this funding round. The current proposal relies heavily on public capital funding at a higher per bed cost than other housing and doesn't take advantage of sources such as low income housing tax credits and or private fundraising. Given the high public capital funding amounts per bed associated with this model, when the ARCH Citizen Advisory Board (CAB) made the recommendation for funding the 2014 Parkview supportive living home, they requested that prior to funding another project providing housing for persons with developmental disabilities, a stakeholder group be convened to explore strategies and models for efficiently serving this population. Stakeholders met earlier in 2015 and a report with recommendations was issued. Several ideas that were discussed including better utilizing multifamily housing approaches, which can leverage other resources such as tax credits, and increasing occupancy of existing group homes. The Executive Board acknowledges the need for a variety of approaches to serving this population but prior to considering another single family home, the CAB wanted time for the currently funded home to be completed and a more concerted effort to incorporate housing serving this need into a multifamily setting, and in particular upcoming proposals which already plan on a set-aside of units for disabled households.



CITY OF KIRKLAND

Planning and Building Department
123 Fifth Avenue, Kirkland, WA 98033 425-587-3235
www.kirklandwa.gov

MEMORANDUM

To: Kurt Triplett, City Manager
From: Dawn Nelson, Planning Supervisor
Date: January 19, 2016
Subject: ARCH 2016 WORK PROGRAM/ADMINISTRATIVE BUDGET, FILE PLN16-00001

RECOMMENDATION

Staff recommends that the City Council adopt a resolution approving the 2016 A Regional Coalition for Housing (ARCH) Work Program and Administrative Budget.

BACKGROUND DISCUSSION

The ARCH Executive Board has reviewed and approved the 2016 Work Program and Administrative Budget (see Attachments 1 and 2). Pursuant to the ARCH Interlocal Agreement, these are being forwarded to the member Councils for their review and approval.

This year, ARCH will assist the City of Kirkland with the following:

- Updating the Housing Strategy Plan as a follow-up to the Comprehensive Plan update;
- Implementation of at least one high priority item identified in the updated Housing Strategy Plan;
- Administration of Code regulations requiring affordable housing;
- Housing issues that come before the Council Planning and Economic Development Committee and resulting initiatives; and
- Affordable housing preservation efforts and initiatives.

A complete list of activities to be undertaken by ARCH in 2016 is contained in Attachment 1.

The proposed 2016 Administrative Budget for ARCH, which totals \$652,930, is itemized in Attachment 2. A comparison with the 2015 Budget is provided and shows how the cost to each city has increased 3% from last year. The expenditure of \$106,241 for Kirkland's share was approved as part of the City's budget for 2016.

Cc: Arthur Sullivan, ARCH, 16225 NE 87th Street, Suite A-3, Redmond, Washington 98052

Final 12-10-15**ARCH WORK PROGRAM: 2016****I. PROJECT ASSISTANCE****A. Oversight of Local Monetary Assistance**

ARCH Trust Fund. Review applications and make recommendations for requests of local monetary funds through the ARCH Housing Trust Fund process. Includes helping to coordinate the application process and use of funds for various programs.

Objective: Allocation of \$1,000,000 or more through the ARCH Housing Trust Fund Process, and create or preserve a minimum of 50 units.

For the 'Parity Program', provide updated annual information to members, and achieve the base line goal for levels of direct assistance. Evaluate the appropriateness of updating goals under the Parity Program

Provide a variety of types of affordable housing and that meet other funding priorities as specified in the ARCH Trust Fund Criteria.

Centralized Trust Fund System. Monitor centralized trust fund process including:

- Produce regular monitoring reports for the ARCH Trust Fund account.
- Work with Administrating Agency (Bellevue) to prepare contracts and distribute funds for awarded projects.
- Monitor funded projects including evaluating performance and tracking loan payments. Includes monitoring for long term sustainability of previously funded projects and working with other funders in the initial overall review, and any follow up evaluation of individual projects.

Objective: Monitor ongoing financial activities of the ARCH Trust Fund account and provide updated information to members.

Develop sustainable strategies for the HTF to meet local housing goals and preserve publicly assisted affordable housing.

King County / State Funding Programs. Review and provide input to other funders for Eastside projects that apply for County (HOF, RAHP, HOME, etc.) and State (Tax Credit, DOC) funds. Includes providing input to the King County Home Consortium on behalf of participating Eastside jurisdictions. Assist N/E consortium members with evaluating and making a recommendation to the County regarding CDBG allocations to affordable housing.

Objective: In consultation with County, local staff and housing providers, seek to have funds allocated on a countywide basis by the County and State allocated proportionately throughout the County including the ARCH Sphere of Influence.

B. Special Initiatives This includes a range of activities where ARCH staff assist local staff with specific projects. Activities can range from feasibility analysis, assisting with requests for

proposals, to preparation of legal documents (e.g. contracts, covenants). Following are either existing initiatives or initiatives likely to emerge:

ARCH Trust Fund: Dedicated Funding Source. Continue work that began in 2014 to explore and evaluate the feasibility of a dedicated funding source to supplement general fund contributions for the ARCH Trust Fund. Work in 2016 is expected to focus on working with council to develop a recommendation, work on state legislature to expand tools available to cities, potentially updating Parity goals and as applicable, assisting individual members with developing approaches to achieving the updated goals.

Surplus Property/Underdeveloped Property. Assist as needed member cities' evaluation of potentially surplus public property or underutilized private property (e.g. faith community properties) for suitability of affordable housing. Currently identified opportunities include:

- Continue to explore opportunities for catalyst projects in transit oriented neighborhoods such as Bel-Red, Overlake and central Mercer Island that include affordable housing and other features that help implement neighborhood plan objectives. This includes efforts to identify one or two properties that would be appropriate for the REDI Fund.
- Continue to assist Sammamish and Redmond with coordinating construction of affordable housing on their surplus city sites. Facilitate a conversation among members and potential development groups regarding range of potential site opportunities (public and private) and as needed potentially strategizing or prioritizing how to proceed.

Winter Shelter. Support efforts by Eastside Human Services Forum, EHAC and cities to develop an East King county sub-regional strategic approach to winter shelter and related services for homeless adults and families. In 2016 expected work will include for the men's shelter identifying a site; finalizing concept and design, potentially including some permanent housing; securing funding; and community outreach. For the women/family shelter clarifying the operational/ownership structure, identifying a site and possibly begin securing funding. .

Objective: Identify one or more specific sites in East King County to be made available for housing and member jurisdictions to develop a long term strategy for addressing winter shelter for homeless persons and families.

Eastside Homebuyer Program.

Continue working with Washington State Housing Finance Commission to implement the third phase of the House Key Plus ARCH Down Payment Assistance Program. Include a program assessment and potential refinements of program to respond to current market conditions. As part of this assessment explore with King County and other jurisdictions overall approaches to providing affordable ownership housing.

Objective: Maintain operation of the Homebuyer Assistance Program and implement updates.

HUD Assisted Housing. Continue to monitor and actively pursue efforts to preserve existing HUD assisted affordable housing. .

Objective: Preserve existing federally assisted affordable housing in East King County and prevent from converting to market rate housing.

II. HOUSING POLICY PLANNING

Work items in this section fall into the following basic areas of activity:

- Work with individual members on local planning efforts.
- Efforts coordinated through ARCH that benefits multiple members of ARCH.
- Track legislation that increases tools available to cities to create affordable housing.
- Participation in regional workgroups that impact local housing efforts.

A. Local Planning Activities

Housing Background Information. On an annual basis, ARCH will continue to provide updated housing data information as available. This updated housing information is available to members and will be incorporated into ARCH education fliers and Housing 101 report. 2016 includes an ARCH Housing Recognition Awards event.

Objective: On a regular basis, conduct education sessions for new local officials and staffs on local housing conditions and programs, and hold annual discussion with member councils on recent housing trends and efforts.

Continue to keep member jurisdictions and the broader community aware of local housing conditions to assist in their efforts to evaluate current and future efforts to meet local housing objectives. Include research on recent housing trends, and responses to these trends.

Housing Elements / Housing Strategy Plans. Over the past year, ARCH staff assisted a number of members with completing updates to the Housing Element of their Comprehensive Plans. Housing Elements of a number of members include a policy to prepare a Housing Strategy Plan to identify and prioritize strategies to implement Housing Element policies. In 2016, ARCH staff anticipates assisting a number of members with developing local Strategy Plans.

Objective: Assist with preparation of Housing Strategy plans for members that include such a policy in their Housing Element.

Accessory Dwelling Units (ADUs). Several ARCH members have expressed interest in evaluating current ADU regulations and explore other ways to increase availability of ADUs. ARCH staff will assist with convening interested ARCH member cities to evaluate existing ADU regulations and other related issues (e.g. permitting costs, community awareness) that could impact creation of ADUs.

Planning Efforts Related to Homelessness. Several ARCH members have expressed interest in evaluating local procedures and potentially exploring more collaborative approaches to addressing issues related to local homeless needs. ARCH staff will assist local staff in researching and as needed convening joint work in this area.

Impact Fee Waivers. In response to revisions of state law allowing impact fee waivers for affordable housing, support as needed ARCH member cities' review and adoption of local legislation to implement state authority to grant impact fee waivers.

Local Housing Efforts. ARCH staff will continue to assist local staffs in local efforts to update land use, zoning and other codes in order to implement Comprehensive Plan policies. Following are specifically identified areas that ARCH will assist local staff.

Objective: Assist local staff with completion of the following updates of local codes and specific plans:

Bellevue

Assist City with a Housing Strategy Plan.

Assist City staff with implementing administrative procedures for the Bel-Red land use incentive program and citywide Multifamily Tax Exemption program.

Assist in identifying opportunities for affordable housing and implementation of affordable housing strategies in identified East Link corridors and station areas where transit oriented housing and mixed income housing development is an important component of the initial planning work.

Assist in innovative housing ordinance for NB properties within the Newport Hills Commercial Center.

Assist in Neighborhood Subarea Planning to consider more affordable housing types on a neighborhood-by-neighborhood basis, such as small lot neighborhood infill and detached accessory dwelling units

Assist in downtown housing incentives if recommended by the downtown livability plan

Assist in the Wilburton Plan related housing work

Explore affordable housing opportunities in the Eastgate Corridor Plan

Bothell

Assist city with updating its adopted Housing Strategy Plan.

Assist city with evaluating and potentially implementing affordable housing provisions related to zoning and code amendments such as in the Nike Hill and South Riverside plan areas.

Assist city staff with work related to affordable housing component of the city's LIFT program in their downtown areas. Includes assisting with any reporting requirements and potentially exploring additional opportunities for affordable housing on city owned properties in the downtown revitalization area.

Assist city staff with evaluating the updated state legislation regarding impact fee waivers for affordable housing, and explore potential revisions to local regulations related to impact fee waivers for affordable housing.

Clyde Hill

Assist City with rental of City's affordable rental unit.

Issaquah

Assist City with a Housing Strategy Plan.

Continue work with City staff to implement development standards and regulations related to the housing policies adopted in the Central Issaquah Plan and Central Issaquah Standards.

As needed, assist City staff with administration of the affordable housing provisions of the Lakeside and Rowley development agreements; initiate conversations regarding potential development parcels for affordable housing in the Rowley development area.

Monitor the implementation of any remaining portions of the Issaquah Highlands affordable housing development agreement such as:

- preserving the land use intention of Issaquah Highlands Parcel D.
- assisting City staff in implementation of the sale of and covenant for the zHome affordable unit.

Assist City staff in preparing the annual Affordable Housing Report Card/Analysis.

Hold workshop for Council regarding status of affordable housing in Issaquah and available tools.

Assist City staff in the development of Talus, Parcel 9, sustainability project, including project scope, RFQ and developer selection.

Assist with evaluating and strategizing sequencing potential projects/opportunities such as those near transit facilities.

Kenmore

Assist City with a Housing Strategy Plan

Assist staff with assessing and potentially updating impact fee waiver regulation.

Continue to assist with completing administrative procedures, monitoring and reporting compliance for the multi-family tax-exemption program in the downtown (currently the Spencer 68 project).

Continue to assist with technical questions and negotiating agreements where affordable housing is proposed including the TOD overlay.

Kirkland

Assist City with an update to their Housing Strategy Plan.

Assist with the implementation of at least one high priority item identified in the updated Housing Strategy Plan.

Continue to assist with negotiating and administering the provision of affordable housing in developments required to provide affordable housing units pursuant to city regulations and/or using the optional multifamily tax exemption program.

Assist City staff with housing issues that come before Council Planning and Economic Development Committee and resulting initiatives.

Assist City staff with affordable housing preservation efforts and initiatives.

Mercer Island

Assist City with a Housing Strategy Plan.

Assist staff with Town Center code revisions as they pertain to affordable housing.

As needed, assist City staff with administering affordable housing provisions associated with the land use incentive and tax exemption programs for Town Center.

Provide project support for Town Center development projects that include affordable housing.

Newcastle

Assist City with a Housing Strategy Plan.

Assist with agreements for any project that would include an affordable housing requirement, including those related to the Community Business Center.

Assist staff with outreach effort related to ADUs.

Redmond

Continue to assist with negotiating and administering the provision of affordable housing in developments required to provide affordable housing units pursuant to city regulations.

Continue to assist staff with coordinating the development of the Providence John Gabriel House project for senior affordable housing in Downtown. (See Special Initiatives).

Assist with developing an affordable housing strategy for the Marymoor Subarea as a follow-up action to the adoption of the Southeast Redmond Neighborhood Plan.

Assist with the implementation of other high priority items identified in the Strategic Housing Plan, such as encouraging public/private partnerships to promote the development of affordable housing in urban centers.

Assist with pursuit of creative ways to implement the provisions for affordable housing in projects such as the Group Health and Limited Edition Development

Agreements in Overlake; including exploring ways to leverage other resources.

Assist with the promotion of affordable housing and other programs available to Redmond residents and developers, e.g., Accessory Dwelling Units (ADUs) (see above).

Assist with carrying out implementation strategies that result from the investigation of emerging housing markets and East Link Corridor housing strategies as described below under regional issues.

Assist City staff and Council with evaluating and, if appropriate, implementing a tax incentive program for affordable housing, as allowed under RCW 84.14.

As follow up to City's adoption of Section 8 anti-discrimination ordinance, assist with education outreach effort to landlords regarding Section 8 program. Potentially do in cooperation with other jurisdictions.

Sammamish

Assist City with an update to their Housing Strategy Plan.

Assist City staff with development and implementation for site donated to Habitat (see special initiatives).

Evaluate Strategy Plan to assess if work should commence on any priority strategies (e.g. Senior Housing opportunities).

Assist City staff with implementation of Town Center affordable housing provisions

Woodinville

Assist City staff with a Housing Strategy Plan.

Assist with review and any update of affordable housing and accessory dwelling unit programs and regulations.

Assist City staff and Planning Commission with evaluating and developing incentives for affordable housing as provided for in the Downtown/Little Bear Creek Master Plan area.

Yarrow Point

Assist Planning Commission and Council with a review and potential update of current ADU regulations, and assist with effort to increase public awareness of local provisions.

King County See Regional/Planning Activities below.

Ongoing monitoring of affordable housing in the Northridge/Blakely Ridge and Redmond Ridge Phase II affordable housing development agreements.

General Assistance. In the past, there have been numerous situations where members have

had requests for support on issues not explicitly listed in the Work Program. Requests range from technical clarifications, to assisting with negotiating agreements for specific development proposals, to more substantial assistance on unforeseen planning initiatives. ARCH sees this as a valuable service to its members and will continue to accommodate such requests to the extent they do not jeopardize active work program items.

B. Regional/Countywide Planning Activities

PSRC – Growing Transit Communities (GTC). PSRC in a partnership with public and private agencies from the Central Puget Sound region with a HUD Sustainable Communities Planning Grant completed a regional GTC strategy plan. Several ARCH members and ARCH are participating in follow up efforts coordinated by the GTC Advisory Committee. ARCH staff will assist member jurisdictions to evaluate and implement GTC strategies relevant to their respective communities. Some specific activities for individual members are described above in the Local Housing Efforts section. One general activity is the REDI Fund land loan program which ARCH will continue to assist with the ongoing oversight and administration. Another general area of activity could be to assist member cities with familiarizing the development community about local housing incentives available in their communities.

Countywide Planning Policies (CPP) for Affordable Housing. The Growth Management Planning Council adopted updated CPPs for housing. This also included several follow up work program items to begin implementation of some of the policies. ARCH staff will assist the regional work group on these follow up work program items (e.g. identifying and collecting key regional data for monitoring progress).

Legislative Items. ARCH staff will track state and federal legislative items that relate to affordable housing that could impact members' ability to address affordable housing. As needed, staff will report back to the Executive Board and members, and when directed coordinate with other organizations (e.g. AWC, Prosperity Partnership, WLIHA) to contact legislators regarding proposed legislation.

All Home (formally the Committee to End Homelessness)/ Eastside Homeless Advisory Committee (EHAC). Anticipated work of the CEH in the coming year includes continued coordinated allocation of resources, and initiating several specific initiatives (e.g. shelters, addressing homelessness for veterans, coordinated entry and assessment for all populations, families realignment process (e.g. conversion of transitional housing to permanent housing units at Hopelink properties), diversify service interventions available to youth and young adults, legislative advocacy on issues impacting housing and homelessness, and system-wide analytics and projections). Role for ARCH staff is expected to include participating in the All Home Funders group and its efforts to coordinate funding, and inform ARCH members and the general public of All Home/EHAC activities. Also continue to participate in efforts to implement homeless efforts within East King County through EHAC, including longer term solutions for winter shelters in East King County (see Special Initiatives).

Objective: Keep member jurisdictions informed of significant regional issues and pending legislation that could affect providing housing in East King County.

Ensure that perspectives of communities in East King County are addressed in regional housing activities, including All Home and Growing Transit Communities.

Have one or more specific local programs initiated as part of the All Home Community Strategic Plan.

III. HOUSING PROGRAM IMPLEMENTATION

Monitoring Affordable Rental Housing. Administer ongoing compliance of affordability requirements. This includes affordable rental housing created through direct assistance (e.g. Trust Fund allocation, land donations) from member jurisdictions, and through land use incentives. Some Trust Fund projects also require monitoring of project cash flow related to loans made by jurisdictions to projects (see I. Project Assistance). An objective in 2016 is for the ARCH Executive Board to review long term staffing needs for ARCH in general and in particular for ongoing program administration. .

Objective: Ensure projects are in compliance with affordability requirements which involve collecting annual reports from projects, screening information for compliance, and preparing summary reports for local staffs. To the extent possible this work shall:

- Minimize efforts by both owners and public jurisdictions.
- Coordinate ARCH's monitoring efforts with efforts by other funding sources such as using shared monitoring reports.
- Utilize similar documents and methods for monitoring developments throughout East King County.
- Establish working relationship with other public organizations that can help assess how well properties are maintained and operated (e.g. code compliance, police, and schools).

Monitoring Affordable Ownership Housing. As more price restricted homes are created, monitoring of affordable ownership housing created through local land use regulations is becoming of increased importance. In addition, will continue to monitor general trends with ownership units, enforcement of covenant provisions (e.g. leasing homes, foreclosure), and as necessary evaluate and if warranted, complete revisions to the ownership covenants. This effort will include convening member planning and legal staff to review potential revisions, consulting with King County and other local ownership programs, and seeking approval from Secondary Market lenders (e.g. FHA, Fannie Mae) of any potential revisions. Also continue to maintain a list of households potentially interested in affordable ownership housing.

Objective: Oversee resale of affordable ownership homes. Address issues related to ongoing compliance with program requirements (e.g. leasing homes, foreclosures).

Complete revisions to the affordability covenant and administrative procedures to better protect against potential loss of long term affordability.

Information for Public on Affordable Housing. Maintain lists of affordable housing in East King County (rental and ownership), and making that available as needed to people looking for affordable housing.

Objective: Maximize awareness of affordable housing opportunities in East King County through the ARCH web site, public flyers and other means to assist persons

looking for affordable housing.

Relocation Plans. Assist as necessary with preparing relocation plans and coordinate monitoring procedures for developments required to prepare relocation plans pursuant to local or state funding or regulatory requirements.

Objective: Maximize efforts to ensure that existing households are not unreasonably displaced as a result of the financing or development of new or existing housing.

IV. SUPPORT/EDUCATION/ADMINISTRATIVE ACTIVITIES

Education/Outreach. Education efforts should tie into efforts related to public outreach/input on regional housing issues (see Local Planning Activities). However, much of ARCH's outreach/education work will occur through work with individual members on local housing efforts. As part of Housing 101, in addition to the Housing 101 workbook and related brochures, conduct some type of specific education event. In 2016, Housing 101 will entail a more public event such as the Community Recognition Awards and potentially working with local schools to create photo essays on affordable housing to be exhibited in local public locations. Will also look at some type of tour or other event in late spring to correspond with council discussions related to the ARCH Housing Trust Fund

Objective: Develop education tools to inform councils, staffs and the broader community of current housing conditions, and of successful efforts achieved in recent years.

Be a resource for members to assist with outreach and education activities on affordable housing associated with local planning efforts.

Conduct specific education events for ARCH member staff, commissioners and council members.

Create outreach tools/efforts that inform the broader community of affordable housing resources available to residents.

ARCH Web Site. Update on a regular basis information on the ARCH website, including information related to senior housing opportunities. Add new section to the website that provides more details and administrative materials for affordable incentive programs available through ARCH members and fair housing information. Add a new page to the website that provides a quarterly update on a timely topic, and disperse information to member councils and staffs.

Objective: Maintain the ARCH web site and update the community outreach portion by incorporating information from Housing 101 East King County, as well as updated annual information, and links to other sites with relevant housing information (e.g. All Home, HDC).

Make presentations, including housing tours, to at least 10 community organizations.

Media coverage on at least six topics related to affordable housing in East King

County related to work done by Cities/ARCH and articles in local city newsletters.

Advice to Interested Groups. Provide short-term technical assistance to community groups, faith communities and developers interested in community housing efforts. Meet with groups and provide suggestions on ways they could become more involved. In 2016, undertake an effort to educate realtors about local Affordable Ownership program.

Objective: Increase awareness of existing funding programs by potential users.

Increase opportunities for private developers and Realtors working in partnership with local communities on innovative/affordable housing.

Assist community based groups who want to provide housing information to the broader community by assisting with preparing background information.

Administrative Procedures. Maintain administrative procedures that efficiently provide services to both members of ARCH and community organizations utilizing programs administered through ARCH. Prepare quarterly budget performance and work program progress reports, including Trust Fund monitoring reports. Prepare the Annual Budget and Work Program. Work with Executive Board to develop multi-year strategy for the ARCH Administrative Budget. Staff the Executive and Citizen Advisory Boards. Continue to inquire among cities within the ARCH Sphere of Influence that are not members of ARCH (e.g. Snoqualmie Valley cities) potential interest in becoming a member of ARCH.

Objective: Maintain a cost effective administrative budget for ARCH, and keep expenses within budget. Administrative costs should be equitably allocated among ARCH's members.

Maintain membership on the ARCH Citizen Advisory Board that includes broad geographic representation and a wide range of housing and community perspectives.

2016 ARCH Administrative Budget

12/10/2015

I. ANNUAL OPERATING EXPENSES

Item	2015 Budget	2016 Budget	Change Budget	Percent Change
Staffing *				
Sub-total	\$ 580,799	\$ 598,055	\$ 17,256	3%
Rent	\$ 22,248	\$ 23,000	\$ 752	3%
Utilities	Incl^	Incl^	Incl^	Incl^
Telephone	\$ 3,395	\$ 4,375	\$ 980	29%
Operating				
Travel/Training	\$ 2,000	\$ 2,000	\$ -	0%
Auto Mileage	\$ 3,150	\$ 3,000	\$ (150)	-5%
Copier Costs	\$ 2,000	\$ 2,000	\$ -	0%
Office Supplies	\$ 2,348	\$ 2,550	\$ 202	9%
Office Equipment Service	\$ 1,500	\$ 1,850	\$ 350	23%
Fax/Postage	\$ 1,200	\$ 935	\$ (265)	-22%
Periodical/Membership	\$ 3,700	\$ 3,700	\$ -	0%
Misc. (e.g. events,etc.)	\$ 1,680	\$ 1,680	\$ -	0%
Insurance	\$ 9,135	\$ 9,135	\$ -	0%
Reorganization Admin	\$ 650	\$ 650	\$ -	0%
Sub-total	\$ 27,363	\$ 27,500	\$ 137	1%
TOTAL	\$ 633,805	\$ 652,930	\$ 19,125	3.02%

* Actual salary increases based on Bellevue's approved Cost of Living Adjustment

II. ARCH ADMINISTRATIVE BUDGET: RESOURCE DISTRIBUTION

A. Cash Contributions		2015	2016 Change		
Bellevue	\$	-	\$	5,530	\$ 5,530
Bothell	\$	52,732	\$	54,323	\$ 1,591
Issaquah	\$	40,543	\$	41,766	\$ 1,223
King County	\$	43,466	\$	44,778	\$ 1,312
Kirkland	\$	103,129	\$	106,241	\$ 3,112
Mercer Island	\$	29,882	\$	30,784	\$ 902
Newcastle	\$	13,426	\$	13,831	\$ 405
Redmond	\$	70,461	\$	72,587	\$ 2,126
Woodinville	\$	13,868	\$	14,286	\$ 418
Beaux Arts Village	\$	1,569	\$	1,616	\$ 47
Clyde Hill	\$	3,760	\$	3,873	\$ 113
Hunts Point	\$	1,569	\$	1,616	\$ 47
Medina	\$	3,785	\$	3,899	\$ 114
Yarrow Point	\$	1,569	\$	1,616	\$ 47
Sammamish	\$	60,644	\$	62,474	\$ 1,830
Kenmore	\$	26,713	\$	27,519	\$ 806
Other	\$	-	\$		\$ -
TOTAL	\$	467,116	\$	486,741	\$ 19,625.21
B. In-Kind Contributions		2015	2016 Change		
Bellevue	\$	166,688	\$	166,188	\$ (500)
TOTAL	\$	-	\$	166,188	\$ (500)
C. Total Contributions *		2015	2016 Change		Percent Change
Bellevue	\$	166,688	\$	171,718	\$ 5,030 3.0%
Bothell	\$	52,732	\$	54,323	\$ 1,591 3.0%
Issaquah	\$	40,543	\$	41,766	\$ 1,223 3.0%
King County	\$	43,466	\$	44,778	\$ 1,312 3.0%
Kirkland	\$	103,129	\$	106,241	\$ 3,112 3.0%
Mercer Island	\$	29,882	\$	30,784	\$ 902 3.0%
Newcastle	\$	13,426	\$	13,831	\$ 405 3.0%
Redmond	\$	70,461	\$	72,587	\$ 2,126 3.0%
Woodinville	\$	13,868	\$	14,286	\$ 418 3.0%
Beaux Arts Village	\$	1,569	\$	1,616	\$ 47 3.0%
Clyde Hill	\$	3,760	\$	3,873	\$ 113 3.0%
Hunts Point	\$	1,569	\$	1,616	\$ 47 3.0%
Medina	\$	3,785	\$	3,899	\$ 114 3.0%
Yarrow Point	\$	1,569	\$	1,616	\$ 47 3.0%
Sammamish	\$	60,644	\$	62,474	\$ 1,830 3.0%
Kenmore	\$	26,713	\$	27,519	\$ 806 3.0%
Other	\$	-	\$		\$ -
TOTAL	\$	633,804	\$	652,929	\$ 19,124.60 3.0%
TOTAL COSTS	\$	633,804	\$	652,930	\$ 19,125.97 3.0%

RESOLUTION R-5182

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KIRKLAND APPROVING THE 2016 A REGIONAL COALITION FOR HOUSING (ARCH) WORK PROGRAM AND ADMINISTRATIVE BUDGET.

1 WHEREAS, A Regional Coalition for Housing (ARCH) is a
2 partnership of King County and East King County Cities, including the
3 City of Kirkland, which have joined together to assist with preserving
4 and increasing the supply of housing for low-and moderate-income
5 households in the region; and
6

7 WHEREAS, ARCH's member governments have supported a wide
8 range of housing created and operated by local organizations and
9 private developers that serve individuals, families, seniors, the homeless
10 and people with special needs; and
11

12 WHEREAS, the ARCH Executive Board has reviewed and
13 approved the 2016 Work Program and Administrative Budget; and
14

15 WHEREAS, the ARCH Interlocal Agreement, to which the City is
16 a party, requires that the 2016 Work Program and Administrative Budget
17 be reviewed and approved by the City Council.
18

19 NOW, THEREFORE, be it resolved by the City Council of the City
20 of Kirkland as follows:
21

22 Section 1. The 2016 A Regional Coalition For Housing (ARCH)
23 Work Program and Administrative Budget are approved.
24

25 Passed by majority vote of the Kirkland City Council in open
26 meeting this ____ day of _____, 2016.
27

28 Signed in authentication thereof this ____ day of _____,
29 2016.

MAYOR

Attest:

City Clerk



CITY OF KIRKLAND
Department of Public Works
 123 Fifth Avenue, Kirkland, WA 98033 425.587.3800
 www.kirklandwa.gov

MEMORANDUM

To: Kurt Triplett, City Manager

From: Tim Llewellyn, Fleet Supervisor
 Ray Steiger, Public Works Operations Manager
 Erin Devoto, Deputy Director, Public Works
 Kathy Brown, Public Works Director

Date: January 6, 2016

Subject: SURPLUS OF EQUIPMENT RENTAL VEHICLES/EQUIPMENT

RECOMMENDATION:

It is recommended that the City Council approve the surplus of the Equipment Rental vehicles/equipment identified in this memo by removing them from the City's Equipment Rental Replacement Schedule.

Approval of this memo by the City Council by adopting the Consent Calendar will authorize the vehicle surplus actions.

BACKGROUND DISCUSSION:

The surplus of vehicles or equipment which have been replaced with new vehicles or equipment, or which no longer meet the needs of the City, is consistent with the City's Equipment Rental Replacement Schedule Policy.

The following equipment has been replaced by new equipment, and if approved by City Council, will be sold or disposed of in accordance with the KMC (Kirkland Municipal Code) Chapter 3.86, The Sale and Disposal of Surplus Personal Property. Surplus vehicles or equipment may be retained for short term, temporary, or special needs of the City prior to disposal as needed.

<u>Fleet #</u>	<u>Year</u>	<u>Make</u>	<u>VIN/Serial Number</u>	<u>License #</u>	<u>Mileage</u>
D05-10	2005	Chevrolet Blazer	1GNCT18X95K108051	39476D	65,272
P108	2011	Ford Expedition	1FMJU1G52BEF25143	53002D	75,226
P115	2011	Ford Expedition	1FMJU1G54BEF49136	54018D	81,813
T07-02	2007	Ford Expedition	1FMFU16577LA65164	44123D	79,291
F312	2001	Ford Road Rescue Aid Car	1FDXE45F01HB03485	34150D	49,611
F313	2002	Ford Road Rescue Aid Car	1FDXE45F42HB49029	36140D	56,814

The City of Kirkland standard replacement criteria, which reflects the industry standard, is 8 years or 80,000 miles, whichever comes first. FleetAnswers.com recently cited Municipal Vehicle Replacement Trends. Among cities, the average age of replacement for cars is 6.7 years, for class 1-5 trucks is 7.7 years, and for police vehicles it is 4 years. The current City standard for Fire Engines/Pumpers and for Fire Ladder/Aerial apparatus is 18 years.

The criteria for replacement is reviewed annually by Fleet Management. Replacement factors considered are the wear and tear on the engine, drive train and transmission, structural body, and major component parts. Frequency and nature of repairs are examined. Changes in the vehicle mission, in technology,

and right-sizing are also considered, as well as the impact of future alternative fuels usage. The decision to replace a vehicle requires the consensus of the Fleet Management staff representing over 120 years of experience among 6 members. Vehicles should be replaced close to the point to where major repair and expense occur to maximize usefulness without sacrificing resale value.

D105 is a 2005 Chevrolet Blazer, which has exceeded its normal 8 year accounting life by 2 years. The Blazer served as an undercover vehicle for 5 years, and then as an investigations vehicle for 5 years. This vehicle will be sold at public auction.

P108 and P115 are both 2001 Ford Expeditions, assigned to Patrol as Shift Sergeant vehicles. Both vehicles exceeded their normal expected life of 3 years by 1 additional year. These vehicles will be sold at public auction or to another public sector fire department, and their replacements are being downsized to Ford Interceptor Utilities (Ford Explorer chassis). These vehicles will be sold at public auction

T07-02 is a Ford 2007 Expedition, assigned to the Police Traffic Sergeant. This vehicle exceeded its expected useful life of 5 years by an additional 3 years, and its replacement is also being downsized to a Ford Interceptor Utility. This vehicle will be sold at public auction.

F312 is a 2001 Ford Road Rescue Aid Car, and F313 is a 2002 Ford Road Rescue Aid Car. Both vehicles have served their anticipated 8 years useful life as front line aid response vehicles. F312 then served an additional 6 years as a reserve unit and for use during the City's annexation process. F313 also served an additional 5 years in a similar capacity.

Note: The accounting life of a vehicle is the number of years of anticipated useful life to City operations. It is determined by historical averages and replacement cycles of actual City vehicles. The accounting life provides a timeline basis for the accrual of vehicle Replacement Reserve charges. At the end of a vehicle's accounting life, there should be sufficient funds in the Replacement Reserve Fund to purchase a similar replacement vehicle. The accounting life of a vehicle is a guideline only. Actual usage of City vehicles can vary from averages. All vehicles considered for replacement will be evaluated on their individual condition and availability of replacement funding.



CITY OF KIRKLAND
City Manager's Office
123 Fifth Avenue, Kirkland, WA 98033 425.587.3001
www.kirklandwa.gov

MEMORANDUM

To: Kurt Triplett, City Manager
From: Lorrie McKay, Intergovernmental Relations Manager
Date: January 22, 2016
Subject: 2016 STATE LEGISLATIVE UPDATE #2

RECOMMENDATION:

Council should receive its second update on the 2016 state legislative session

BACKGROUND DISCUSSION:

This memo reflects an update on the City's legislative interests as of January 22. At the writing of this memo, the legislature had concluded its second week of the 2016 State Legislative Session and the City's department staff were reviewing over 110 bills introduced since the beginning of session.

Council's Legislative Workgroup

The Council's Legislative Workgroup (Mayor Walen, Councilmember Asher and Councilmember Marchione) meets weekly throughout the session on Friday's at 3:30pm. The Legislative Workgroup met on January 22 to discuss the status of the City's 2016 legislative priorities. (Attachment A)

Status Summary of the City's 2016 legislative priorities

- New policies and funding tools to address homelessness and create more affordable housing:

Mayor Walen participated on a local government work session panel on Friday, January 15 in the House Finance Committee, to discuss and define the need for local option tools for financing affordable housing. (Attachment B).

([House Bill 2397](#)) Demolition Fee bill

This bill is being championed by ARCH and the City of Kirkland. The bill was heard Monday, January 18 in the Community Development, Housing and Tribal Affairs Committee. HB 2397 authorizes the governing body of a city to fix and impose a demolition fee for a city permit issued for the demolition of residential dwellings within the city. The bill requires the collected fees to be deposited in an affordable housing fund established by the city and used for affordable housing development. Councilmember Asher testified in support. The Builders and Realtors testified against. 2397 is currently scheduled for Executive Session on Tuesday, January 26.

([Senate Bill 6239](#) / [House Bill 2544](#)) Property tax exemption program for the preservation of housing

This bill is being championed by the City of Seattle. The bill focuses on more affordability at 50-60% of Area Median Income, and requires building housing to certain health and safety standards as well as keeping 25% of units affordable. The Senate version was heard Monday, January 18 in the Human Services, Mental Health and Housing Committee. Kirkland signed-in

in support. The House version was heard Tuesday, January 19 in the Community Development, Housing and Tribal Affairs Committee. The City of Kirkland signed-in in support. 2544 is currently scheduled for Executive Session on Tuesday, January 26.

REET 3 for affordable housing - Will not be introduced this session

([House Bill 2395](#)) Fee on Condominium Conversions

This bill is being championed by ARCH. The bill was heard Monday, January 18 in the Community Development, Housing and Tribal Affairs Committee. HB 2395 authorizes the governing body of a city to fix and impose a conversion fee for the recording of a declaration of a conversion condominium. The bill requires the collected fees to be deposited in an affordable housing fund established by the city and used for affordable housing development. Councilmember Asher testified in support. The Builders and Realtors testified against this bill too. Respective lobbyists are talking. 2395 is currently scheduled for Executive Session on Tuesday, January 26.

([House Bill 2086](#)) Prohibiting certain limitations on the hosting of the homeless by religious organizations

This bill was championed by local faith communities in 2015. Councilmember Marchione testified in support of it last session. The bill has not yet been scheduled for hearing this session.

([Senate Bill 6337](#) / [House Bill 2647](#)) Disposing tax foreclosed property to cities for affordable housing purposes

This bill is being championed by the City of Tacoma. The Senate version was heard Thursday, January 21 in the Senate Committee on Human Services, Mental Health and Housing Committee. The House version is scheduled for hearing on Tuesday, January 26. SB 6337 requires the county legislative authority to give notice to a city in which any tax foreclosed property is located within at least sixty days of acquiring the property and prohibits the county from disposing of the property at public auction or by private negotiation before giving the notice. The bill also requires the notice to offer the city the opportunity to purchase the property for the principal amount of the unpaid taxes, under certain conditions which include the city providing that the property is suitable and will be used for an affordable housing development and the city agreeing to transfer the property to a local housing authority or other nonprofit entity eligible to receive assistance from the affordable housing program.

([House Bill 2843](#)) Supporting affordable housing

Provides a business and occupation tax credit and a public utility tax credit for approved contributions that are made by a person to the affordable housing account. Requires an application for tax credits to be made to the department of revenue before making a contribution to the affordable housing account. Creates the Washington affordable housing account. This bill was referred to the House Community Development, Housing & Tribal Affairs Committee. It has not yet been scheduled for hearing.

([House Bill 2799](#)) Concerning the sale of manufactured/mobile home communities.

This bill was referred to the House Judiciary Committee. It has not yet been scheduled for hearing.

Women & Family Shelter – Capital Budget Request

Staff is working with ARCH to submit a joint Capital Budget funding request with the City of Bellevue for the Women's Shelter that the City of Kirkland is considering and the Men's Shelter that the City of Bellevue is considering.

- Capital budget funding for a multimodal safety improvement project connecting the Cross Kirkland Corridor with the Redmond Central Connector:
Both House and Senate capital budget request forms are completed and submitted.
- Allow both the state and local governments the option of replacing the property tax cap:
No update
- Facilitate greater access to rooftop residential and community solar installations by extending the timeframe for state solar incentives in the Renewable Energy System Cost Recovery program:
(House Bill 2346) Promoting a sustainable, local renewable energy industry through modifying renewable energy system tax incentives and providing guidance for renewable energy system component recycling. This bill is being championed by the Solar Industry of Washington (the installers). The bill resets the rates, ensures current payment to those customers already in, raises the cap and extends the program. The bill was heard Tuesday, January 12 in the Technology & Economic Development Committee. The City of Kirkland signed-in in support. 2346 is currently scheduled for Executive Session on Tuesday, January 26.
- Clarify records retention, disclosure, and use limitations of video and/or sound recordings made by law enforcement or corrections officers:
(House Bill 2362) Concerning video and/or sound recordings made by law enforcement or corrections officers. Representative Hansen (D-23rd LD) was the prime sponsor of a bill on this topic last session. Rep. Hansen has filed this new bill. 2362 would allow people involved in an incident to get the recorded footage. While others could get the redacted information version, they would have to pay for it. The bill has a provision to sunset in two years and creates a task force in the meantime. The bill was heard last week on Thursday in the House Judiciary Committee. The City of Kirkland signed-in in support. 2362 was moved out of committee on January 20 and referred to House Rules Committee on January 25.

Week 2 (1/18 – 1/24)

The primary focus in week 2

1. City’s subject-matter expert review of bills dropped
2. Preparing for AWC Lobby Day 1/27-28
3. Work on capital budget request for shelter
4. Testified at hearing on Demo Fee bill and Condo Conversion bill
5. Signed-in at hearing in support of property tax exemption preservation bill

Week 3 (1/25 – 1/31)

The primary focus in week 3

1. City’s subject-matter expert review of bills dropped
2. Participate in AWC Lobby Day 1/27-28

Hearings and Correspondence

Bill	Short Title	Cmte	Dt/Time	Notes
HB 2647:	Disposing tax foreclosed property to cities	CDHTA	1/26 @ 1:30	Sign-In Only
HB 2576:	Public records act requests to local agencies	HLG	1/28 @ 1:30	TBD

Cmte (Committee) Legend

CDHTA = House Committee on Community Development, Housing and Tribal Affairs
HLG = House Local Government Committee

Correspondence

None – as of the writing of this memo

Bills of Concern

Senate Bill 6115, Limiting tax imposed by a city on a water / sewer distribution; water / sewerage system business. This bill is sponsored was filed at the close of the 2015 regular session and was not given a hearing. SB 6115 was heard on Monday, January 18 in Senate Government Operations. The bill proposes that no city or town may impose a tax on water or sewer at a rate that exceeds six percent... unless the rate is first approved by a majority of the voters of the city... AND, if a city or town is imposing a rate of tax ... in excess of six percent, the city or town must decrease the rate to a rate of six percent or less by reducing the rate each year... Last year, staff raised immediate concerns and recommended the City strongly oppose this bill. Staff remain extremely concerned about the general fund impact of this legislation and maintain strong opposition to SB 6115.

- ✓ Kirkland's rates (that would go to 6%) are currently set at 10.5% (sewer) and 13.36% (water)
- ✓ The impact to the Kirkland General Fund would be over \$9.8 million over 10 years, reaching \$2 million per year by the 10th year.
- ✓ This would be a direct hit to the General Fund, which is also facing the elimination of the annexation sales tax credit in 2021.
- ✓ The proposal is also very bad for border cities who have high utility taxes because of low sales tax.
- ✓ The analysis above does not include surface water utility taxes (currently 7.5%), which may fall under this bill.

2016 Session Cutoff Calendar

The legislature's adopted cutoff calendar for 2016 is attached (Attachment C). The first significant cutoff to note is February 17, which is the last day to consider (pass) bills in the house of origin (5 p.m.).

BILL TRACKING AND THE BILL TRACKER:

Kirkland's Legislative Review Process

Proposed legislative bills are introduced daily in the Senate, the House, or both through the first cut-off, which is anticipated in mid-February. The City's state legislative advocacy consultant flags and forwards relevant bills to intergovernmental staff for review with department(s) and subject-matter experts in an effort to determine potential impacts to the City. This process also includes staff making an initial recommendation on City's position (Support/Oppose/Neutral) on a given bill. Intergovernmental staff then bring bills, reports and recommendations to the Council's Legislative Workgroup for consideration, discussion and validation of staff recommendations. The Legislative Workgroup's decisions are guided by the legislative agenda's general principles, as well as the City Council's Goals. Intergovernmental staff then communicate the City's position on bills to out legislative lobbyist, Council Members and Department Directors.

DRAFT SUPPORT ITEMS AGENDA:

At its January 19 meeting, Council moved and adopted the DRAFT 2016 Support Item Agenda with one edit, and with the understanding that additional support items, identified as 2016 priorities by the City's ally organizations, would be included in this version.

The requested edit was to remove the Transportation Choices Coalition's priority of opposing SB 6152 and HB 2312, modifying the operation of the Interstate 405 express toll lanes.

For Council's consideration on the 2016 Support Item Agenda, staff received 2016 legislative priorities from the following ally organizations:

- Eastside Human Services Forum
- Washington Low-Income Housing Alliance
- All Home
- Faith Action Network

- Attachments:
- A. City's adopted 2016 Legislative Priorities
 - B. Mayor's remarks on the need for local option tools for financing affordable housing
 - C. 2016 Session Cutoff Calendar
 - D. Eastside Human Services Forum 2016 Legislative Priorities
 - E. Washington Low-Income Housing Alliance 2016 Legislative Priorities
 - F. All Home 2016 Legislative Priorities
 - G. Faith Action Network 2016 Legislative Priorities
 - H. Proposed (Annotated and REDLINE version) 2016 Legislative Support Items Agenda
 - I. 2016 Legislative Support Items Agenda

Legislative Priority	Bill #	Prime Sponsor	Status
<p>New policies and funding tools to address homelessness and create more affordable housing.</p> <ul style="list-style-type: none"> • Prop tax exemption for preservation of affordable housing • Demolition Fee bill <ul style="list-style-type: none"> • Encampments • Fee on condominium conversions • Disposing tax foreclosed property to cities for affordable hsg. <ul style="list-style-type: none"> • Sale of manufactured/mobile home communities <ul style="list-style-type: none"> • Supporting affordable housing – (B&O) • Capital Budget Request for Women’s Shelter 	<p>SB 6239 /HB 2544 HB 2397 HB 2086 HB 2395 SB 6337 /2647 HB 2843 HB 2799</p>	<p>Sen Fain Rep. Frame Rep. McBride Rep. McBride Rep. McBride Sen. Darnielle Rep. Jinkins Rep. McBride Rep. McBride Rep. Tharinger</p>	<p>1/18 – 10am hearing in Sen Human Svcs and Mental Hlth & Hsg 1/19 – 1:30 hearing in Comm. Dev, Housing & Tribal Affairs 1/18 – 1:30 hearing in Comm. Dev, Housing & Tribal Affairs 1/11 – By resolution, reintroduced and retained in present status 1/18 – 1:30 hearing in Comm. Dev, Housing & Tribal Affairs 1/21 – 10a hearing in Sen Human Svcs and Mental Hlth & Hsg 1/26 – 1:30 hearing in Comm. Dev, Housing & Tribal Affairs 1/22 – Referred to Comm. Dev, Housing & Tribal Affairs 1/20 – Referred to Judiciary 1/21 - House project funding request form completed</p>
<p>Capital budget funding for a multimodal safety improvement project connecting the Cross Kirkland Corridor with the Redmond Central Connector.</p>		<p>Rep. Tharinger Sen. Honeyford</p>	<p>House project funding request form revised & completed Senate project funding request form completed</p>
<p>Allow both the state and local governments the option of replacing the property tax cap, currently fixed at 1 percent, with a cap that is indexed to both population growth and inflation.</p>			
<p>Facilitate greater access to rooftop residential and community solar installations by extending the timeframe for state solar incentives in the Renewable Energy System Cost Recovery program.</p>	<p>HB 2346</p>	<p>Rep. Morris</p>	<p>1/12 – 10am hearing in House Technology & Economic Development 1/26 – Scheduled for Exec Session</p>
<p>Clarify records retention, disclosure, and use limitations of video and/or sound recordings made by law enforcement or corrections officers.</p>	<p>HB 2362</p>	<p>Rep. Hansen</p>	<p>1/14 – 1:30pm hearing in House Judiciary 1/20 – Executive Action taken</p>

* No HIGHLIGHTS = No change in status from last update.

Public Comments
House Finance Committee - Work Session
Local options for financing affordable housing for low-income individuals
January 15, 2016

Amy Walen, Mayor, City of Kirkland

Chair Lytton and members of the committee, I am Amy Walen and I am the Mayor of the City of Kirkland. I am so pleased you are doing this work session today on local options for financing affordable housing. We need your help and your partnership.

Other presenters today will speak eloquently to the critical need to provide more housing for the homeless, seniors, those with special needs, and those in poverty. Two of our local churches are funding a temporary day center for dozens of homeless families and children who need immediate housing. Kirkland is working with them to site a permanent women's shelter in our City. This is just one immediate example of the need we face for vulnerable populations. But as the owner of Ford and Hyundai of Kirkland, I want to draw your attention to yet another reason we need affordable housing. One common solution to poverty is to create jobs and economic opportunity. Yet often that job creation itself makes the housing gap even wider. Washington's tax system incentivizes cities to pursue economic development strategies that provide retail sales tax such as big box stores or car dealerships such as mine. These developments provide jurisdictions with precious tax revenue and create hundreds of jobs. But very few of those jobs pay enough to live in cities such as Seattle, Bellevue, Redmond or Kirkland. Instead these employees clog our freeways with traffic as they commute from other

Counties. We all want the people who work in our Cities to be able to live there, and that means we need more affordable housing options. We are fortunate that our surrounding communities also share these goals and we have a regional entity called ARCH – A Regional Coalition for Housing – that East King County Cities and King County contribute to in order to address our affordable housing needs.

In Kirkland we have increased our general fund contribution to ARCH for the last five years. ARCH produced about 180 units per year in its first ten years, but has produced only about 100 units per year for the last 10. While the funds dedicated to housing slightly increased, the buying power has plummeted. We have the mechanism through ARCH to create affordable housing. We have wonderful community partners in non-profits like Hopelink and our local churches who can and want to create more housing. We simply need more resources to meet the demand.

You may have seen a recent Seattle Times article about the tear down of smaller, older homes for the creation of much larger, expensive single family homes. In Kirkland single ramblers are being replaced by 3 and 4 luxury homes through short plats. While we are fortunate in Kirkland that many people are affluent, this trend is rapidly removing affordable housing stock.

Given these dynamics, the ARCH board spent the past year looking at possible new local funding options for housing. One is a demolition fee designed after a program in the City

of Highland Park in Illinois. This would allow a fee on a full demolition of a house and put that into a fund for low-income housing. If we had had that tool, over the past two years Kirkland would have another \$1 million to contribute to ARCH to address our regional low-income housing need.

There are some, and you may hear from them today, who are concerned with any local options that are tied to the housing industry or real estate market. We understand their concerns and believe that they too understand the overall problem we face and want to help solve the problem. We are not tied to that solution – we simply need a solution and we need it right away. So if there are other tools you would prefer to grant us, we would happily use them!

Madame Chair, I would add that we absolutely support the state Housing Trust Fund and all our local partners rely on that along with federal tax credits that come through the Housing Finance Commission. Our local churches and non-profits also bring private resources to the table. We hope you can grant us the authority to do more at the City level so we can help addressing this growing problem and meet the needs of our residents and businesses. Thank you.



2016 Session Cutoff Calendar

January 11, 2016	First Day of Session
February 5, 2016	Last day to read in committee reports (pass bills out of committee and read them into the record on the floor) in house of origin, except House fiscal committees and Senate Ways & Means and Transportation committees.
February 9, 2016	Last day to read in committee reports (pass bills out of committee and read them into the record on the floor) from House fiscal committees and Senate Ways & Means and Transportation committees in house of origin.
February 17, 2016	Last day to consider (pass) bills in house of origin (5 p.m.).
February 26, 2016	Last day to read in committee reports (pass bills out of committee and read them into the record on the floor) from opposite house, except House fiscal committees and Senate Ways & Means and Transportation committees.
February 29, 2016	Last day to read in opposite house committee reports (pass bills out of committee and read them into the record on the floor) from House fiscal committees and Senate Ways & Means and Transportation committees.
March 4, 2016*	Last day to consider (pass) opposite house bills (5 p.m.) (except initiatives and alternatives to initiatives, budgets and matters necessary to implement budgets, differences between the houses, and matters incident to the interim and closing of the session).
March 10, 2016	Last day allowed for regular session under state constitution.

* After the 54th day, only initiatives, alternatives to initiatives, budgets and matters necessary to implement budgets, matters that affect state revenue, messages pertaining to amendments, differences between the houses, and matters incident to the interim and closing of the session may be considered.



Eastside Human Services Forum: 2016 State Legislative Agenda

The Eastside Human Services Forum strongly urges elected officials to go beyond the scope of maintaining current funding levels for human services. Instead, EHSF advocates for solutions that strengthen and grow the system of diverse and integrated services required for our communities to thrive.

Together, the following priorities form a foundational web of support to ensure healthy outcomes for all East King County residents: **Basic Needs, Making Homelessness Rare, Brief and One-Time, Older Adults and People with Disabilities, and Early Learning and Youth Programs.**

SUPPORT ACCESS TO BASIC NEEDS AND HEALTH SERVICES

- Allocate additional resources for behavior health, including mental health and substance abuse.
- Enact legislation implementing **Family and Medical Leave Insurance**.
- Provide **Universal Health Care Coverage** for those who do not meet ACA requirements.
- Restore the remaining 6% of the 15% that was cut **from TANF** in 2011 and provide investments to support the most vulnerable individuals and families.

MAKE HOMELESSNESS RARE, BRIEF AND ONE-TIME

- Preserve funding for the **Housing and Essential Needs Program** and invest in the **Washington Youth and Families Fund**.
- Protect low-income tenants by enacting statewide **Source of Income Discrimination** protections and passing **Truth in Evictions** legislation;
- Provide other options, including funding tools, to help jurisdictions add affordable housing units; Increase funding for the **Housing Trust Fund**

SUPPORT THE MOST VULNERABLE OLDER ADULTS AND PEOPLE WITH DISABILITIES

- Enact a **Medicaid Adult Hearing Hardware Benefit** to cover hearing aids, cochlear implants, necessary supplies and related services;
- Equip family caregivers by passing the **CARE Act**;
- Increase support for services that enable adults to remain in the homes and in the community by increasing funding to the **Senior Citizen's Services Act, Adult Day Health and Family Caregiver Support** programs and case management programs;

STRENGTHEN EARLY LEARNING AND YOUTH PROGRAMS

- Expand **Early Childhood Education and Assistance Program (ECEAP)** slots by ⁶⁵⁰1,000.
- Return **Behavioral Rehabilitation Services** to the Revenue Forecast portion of the budget, and restore reimbursement rates *for child placing agencies foster care*.

The Eastside Human Services Forum fosters strong public and private partnerships for a stable network of health and human services for the benefit of all East King County residents. For more information about EHSF's mission and efforts, please visit www.eastsideforum.org.

Adopted 1.20.2016



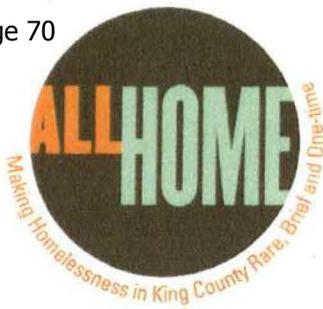
Washington Low Income Housing Alliance 2016 state legislative agenda

2016 Issue Item	Description
<p>Fund Affordable Housing</p>	<p>The Housing Trust Fund awards state funds on a competitive basis to build affordable homes. The majority of the homes built with HTF dollars house extremely low-income households, including people with disabilities, seniors, families with children exiting homelessness and more.</p>
<p>Allow more local options for affordable housing funding</p>	<p>Allow local government to enact a new Real Estate Excise Tax or "REET" to fund affordable housing development. A small tax on real estate transactions can provide significant resources for affordable housing development and local government should be able to add this option to their affordable housing toolkit.</p>
<p>Defend and Protect our state's Disability Lifeline:</p> <ul style="list-style-type: none"> • Housing and Essential Needs, • Aged, Blind and Disabled income support, • SSI Facilitation Services and, • Medical Care Services for elderly and low-income immigrants. 	<p>Disability Lifeline programs include key safety-net services that prevent and end homeless by reaching very low-income adults with disabilities that incapacitate them from work.</p> <ul style="list-style-type: none"> • Housing and Essential Needs = rental assistance for adults with a temporary disability. • Aged, Blind and Disabled = cash support (\$197/month) for adults with a permanent disability. • SSI Facilitation Services = DSHS administered services to assist permanently disabled adults receiving ABD cash to apply for SSI benefits. • Medical Care Services = Health coverage for immigrants who are elderly and disabled with legally verified immigration status.
<p>Implement a new Medicaid benefit for the services delivered in Permanent Supportive Housing</p>	<p>The State Health Care Authority and DSHS have asked the federal government to grant a waiver to the state that will allow it to use state and federal Medicaid funds for the services delivered in permanent supportive housing.</p> <p>Permanent supportive housing ends chronic homelessness by housing people with</p>

2016 Issue Item	Description
	<p>significant barriers. The services delivered are key to keeping people housed and to improving health outcomes.</p> <p>The Health Care Authority submitted an 1115 waiver request in August 2015. The state may have to take further action to implement the benefit if approved by the federal government.</p>
<p>Prohibit discrimination based on a renter's participation in a government assistance program.</p>	<p>Tenants who are elderly, disabled, single-parents or people of color all disproportionately rely on government assistance. Currently, landlords can refuse housing, even if these tenants can pay the rent.</p> <p>The state should follow the lead of many local jurisdictions in Washington and ban discrimination. Vancouver, Bellevue, Redmond, Kirkland, Seattle and unincorporated King County already provide this protection, but tenants in every part of the state need it as well.</p> <p>HB 1565/Ormsby & SB 5378/Kohl Welles* *Senator Jayapal will be senate lead in 2016.</p>
<p>Pass the Fairness in Eviction Reporting Act</p>	<p>Most landlords refuse to consider renting to tenants with an eviction associated with their name. But not all evictions are equal and tenant screening companies report all eviction filings as if the tenant had lost in court. A tenant who wins in eviction court has the same record as a tenant who lost - even if the tenant was wrongfully sued.</p> <p>HB 1460/Robinson & SB 5376/Habib</p>
<p>Pass the Fair Tenant Screening Act</p>	<p>Tenants pay over and over again for the same tenant screening report, which significantly adds to the already high cost of finding housing. Tenants should be allowed to purchase just one comprehensive report which the tenant screening company allows the landlord to access. This would eliminate a significant barrier to housing while ensuring that landlords have timely access to high quality reports.</p> <p>HB 1257/Walkinshaw & SB 5123/Frocket</p>

2016 Issue Item	Description
Allow local jurisdictions to require 90-day notices of significant rent increases and to improve local options for relocation assistance.	Local government should be able to ensure that tenants receive more than 30 days notice for rent increases and should be able to ensure that landlords comply with local relocations assistance ordinances. A fix is needed on the state level to clarify the local options allowed to city government. HB 2051/Farrell & SB 5377/Kohl Welles

Contact Michele Thomas at the Housing Alliance with any questions:
Michele@WLIHA.org or 206-442-9455 X 205
www.wliha.org



2016 State Legislative Priorities

The Coordinating Board Executive Committee approved these priorities on January 6th. As approved by the Coordinating Board, All Home staff has established a Policy Subcommittee to identify action steps and opportunities to move these items forward and to establish local policy priorities.

Revenue

Fund the Washington State Housing Trust Fund

Key partners: WLIHA, HDC

Objective: To maintain or increase state funding for building homeless and affordable housing.

All Home Work Plan Strategies →

- 1.2 – Advocate and support partners to preserve existing and create more affordable housing,
- 2.5 – Increase access to permanent housing

King County depends on state HTF to help fill the equity gap in every affordable and homeless housing investment we make. Increasing the HTF expands the impact of King County housing funds resulting in more homeless and affordable housing units built. Historically, King County developments have received up to 40 percent of HTF funds. For every \$10 million invested in the HTF, up to \$4 million can be invested within King County. When partnered with King County and other public and private funds, it is estimated that such investment would help build up to 67 homes of homeless and affordable housing serving 100 residents each year for at least 40 years.

Preserve the Housing and Essential Needs (HEN) Program

Key partners: WLIHA, SKCCH

Objective: Preserve, improve and sustain HEN assistance.

All Home Work Plan Strategies →

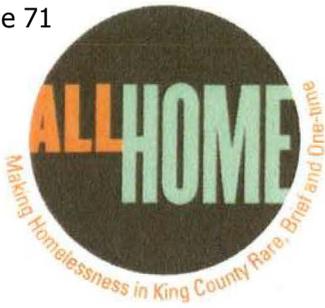
- 1.1 – Advocate and align systems to prevent people from experiencing homelessness

Hold harmless HEN assistance (funded at \$59 million in previous budgets), the Aged, Blind and Disabled (ABD) cash grant program, and SSI Facilitation Services. Improve the program by removing the current restriction on chemical dependency as primary disability; increasing ABD cash grant and/or; allowing ABD recipients to retain their HEN benefit for an extended period of time.

Support new local financing options through Real Estate Excise Tax for Housing (REET)

Key partners: City of Seattle OH, WLIHA, HDC, Futurewise

Objective: Provide new local financing options to supplement existing tools to invest in affordable housing.



2016 State Legislative Priorities

All Home Work Plan Strategies →

- 1.2 - Advocate and support partners to preserve existing and create more affordable housing,
- 2.5 - Increase access to permanent housing

Add a new chapter to RCW 82.46 that would allow a city (planning under the Growth Management Act), via council action, to impose an additional Real Estate Excise Tax (REET) specifically for affordable housing. The additional .25% REET capacity, above and beyond the existing State cap, will allow local jurisdictions to make public investments in affordable housing. REET offers an opportunity to re-capture a portion of that value upon the transfer of property and reinvest it in critical affordable housing infrastructure.

Address shortfall in Consolidated Homeless Grant funding

Key partners: King County, WLIHA

Objective: Backfill the \$8 million dollar shortfall in funding for Consolidated Homeless Grants which support local communities to fund services that prevent and end homelessness.

All Home Work Plan Strategies →

- 1.1 – Advocate and align systems to prevent people from experiencing homelessness,
- 1.2 - Advocate and support partners to preserve existing and create more affordable housing,
- 2.1 – Address crisis as quickly as possible,
- 2.3 – Assess, divert, prioritize, and match people with housing and supports,
- 2.4 – Right-size housing and supports to meet the needs of people experiencing homelessness,
- 2.5 - Increase access to permanent housing

The Consolidated Homeless Grant provides support to local communities to fund services that prevent and end homelessness. There is an \$8 million dollar shortfall in funding that is forcing counties to significantly reduce services and implement cuts. The state should backfill this shortfall with one-time allocation out of the Operating Budget.

HOPE Beds and Street Youth Services

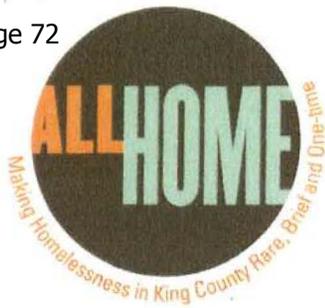
Key partner: The Mockingbird Society, WACHYA

Objective: Increase funding for HOPE Beds to provide emergency shelter for minors and provide adequate outreach to ensure youth know about these resources.

All Home Work Plan Strategies →

- 2.1 – Address crisis as quickly as possible

There are only 23 HOPE beds in Washington State – the only self-refer emergency shelter beds for minors in the state, though the 1999 HOPE Act authorized up to 75 beds. There are many communities with no HOPE beds at all, forcing runaway minors to travel to an area with shelter, couch surf, or sleep outside, all



2016 State Legislative Priorities

of which increases their vulnerability to violence, sexual exploitation, and chemical dependency. We would like to see additional HOPE beds in communities with no safe shelter options and Street Youth Services funding to provide outreach and engagement services to ensure youth know about these new resources.

Policy

Preservation Tax Exemption

Key partner: City of Seattle, Office of Housing, HDC

Objective: Prevent displacement, keep rents affordable in areas where rent is rising quickly, improve housing health and quality, and preserve affordability.

All Home Work Plan Strategies →

- 1.2 - Advocate and support partners to preserve existing and create more affordable housing,
- 2.5 - Increase access to permanent housing

Under a Preservation Tax Exemption program, local jurisdictions would have the option to provide a targeted property tax exemption to existing property owners who agree to restrict rents and income-eligibility for a portion of units within their properties for a minimum period of time. By adding a new chapter to RCW 84.14, the Legislature can provide cities with a critical tool to create affordable homes, prevent displacement, and improve housing quality for Washington families.

In many communities across Washington, older private market housing provides the most affordable unsubsidized housing option for low income households. But in some cases, these buildings are in poor condition and owners fund improvements with increased rents, displacing long-term tenants. In other communities, the rents in older buildings are still out of reach for low wage working families. A property tax exemption would be an effective tool for motivating private landlords to preserve and create affordability in existing housing, while also ensuring that high quality, healthy housing is available to those who need it most.

Youth Consent

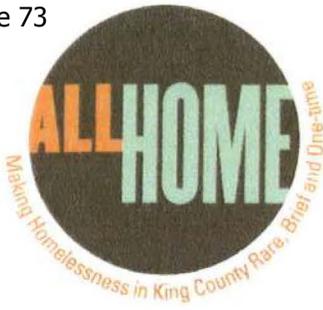
Key partners: United Way, King County

Objective: Allow youth under 18 to consent to participating in HMIS, providing greater capacity to understand the needs of youth and young adults in our system.

All Home Work Plan Strategies →

- 2.4 - Right-size housing and supports to meet the needs of people experiencing homelessness

Amend legislation to address a recent Attorney General ruling to re-allow young people under 18 to consent to having their information included in the Homeless Management Information System (HMIS),



2016 State Legislative Priorities

mirroring RCW provisions allowing minors to consent to mental health treatment. With youth under 18 not having the ability to consent to participating in HMIS, our community has no capacity to understand the needs of youth and young adults in our system. Data included in HMIS with youth consent would provide information about which youth and young adults in child welfare are showing up in the homeless youth system. Inclusion of this data would also allow for better understanding of the effectiveness of under 18 interventions on preventing youth homelessness.

Improve Data Collection and Protection

Objective: Preserve McKinney funding (\$39 million in WA State), by improving our statewide compliance with federal Homeless Management Information System (HMIS) standards.

All Home Work Plan Strategies →

2.4 - Right-size housing and supports to meet the needs of people experiencing homelessness

Improve data protection practices while improving participation rates, compliance with federal data quality requirements, and performance of emerging coordinated entry systems. This amendment would improve data collection and reinforce improved informed consent and accountability for those collecting data.

Certificate of Restoration

Key partners: Partners for Our Children, SPAN

Objective: Reduce barriers to housing and employment for those exiting the criminal justice system through creation of a Certificate of Restoration.

All Home Work Plan Strategies →

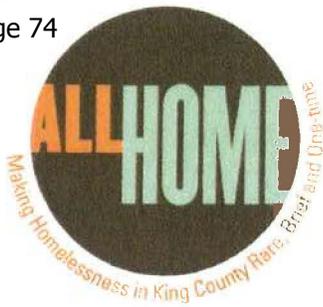
- 1.1 - Advocate and align systems to prevent people from experiencing homelessness,
- 2.5 - Increase access to permanent housing,
- 2.6 – Create employment and education opportunities to support stability

The certificate would help reduce barriers to employment for adults and juveniles who have a criminal history. The legislation identifies the requirements necessary to apply for a certificate.

Source of Income Restrictions

Key partners: HDC, WLIHA

Objective: Improve access to housing by preventing landlords from denying tenancy based solely on the grounds of the tenant relying on a subsidy or unearned income (such as Social Security Disability Insurance - SSDI) to pay all or a portion of their rent.



2016 State Legislative Priorities

All Home Work Plan Strategies →

- 1.2 – Advocate and support partners to preserve existing and create more affordable housing,
- 2.5 – Increase access to permanent housing

Protects tenants from discrimination based on the source of income used to pay for rent, but would still allow landlords to reject applications of tenants who do not have enough income/resources to meet the monthly rental payment, and to otherwise still deny tenancy on any other legal grounds.

Truth in Evictions Reporting Act

Key partner: WLIHA

Objective: Improve access to housing by prohibiting consumer reporting agencies from including unlawful evictions in tenant screening reports.

All Home Work Plan Strategies →

- 2.5 – Increase access to permanent housing

Eviction court has many different outcomes. The tenant could have been wrongfully named, the tenant could have been a victim of their landlord's foreclosure, or the tenant could have prevailed. But tenant reports list all eviction lawsuits as equal. No matter the outcome, tenants have a mark on their record. This mark makes accessing a rental home in the future much more difficult. This is particularly important as King County strives to meet state requirements to increase rental assistance dollars paid in the private market. The Fair Credit Reporting Act is amended to prohibit consumer reporting agencies from including eviction records in any consumer report, if: the eviction suit did not result in a judgment finding the tenant liable for unlawful detainer (eviction) or otherwise in unlawful possession of the premises; the tenant was restored to his or her tenancy; or the judgment reflects a residual amount of rent left owed after the defendant substantially prevailed in an affirmative defense, counterclaim, or set-off. The Residential Landlord Tenant Act is amended to prohibit consumer reporting agencies from including any information regarding a tenant's prior involvement in such an eviction suit in a tenant screening report. A person injured by a violation of either of these provisions may bring a civil action to recover actual damages sustained, court costs, and reasonable attorney's fees.

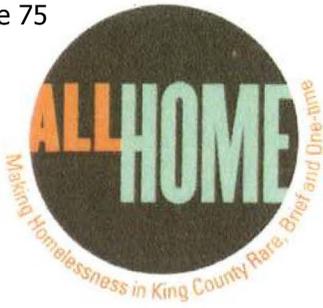
Fair Tenant Screening Act

Key partners: WLIHA, Tenants Union, Solid Ground

Objective: Address the high costs of unnecessarily repeated tenant screenings by ensuring that if tenants can provide landlords access to an exhaustive and timely report, they cannot be charged for another report.

All Home Work Plan Strategies →

- 2.5 – Increase access to permanent housing



2016 State Legislative Priorities

This is particularly important in keeping with the new requirement to increase rental assistance dollars paid in the private market. Additionally, evictions should be reportable on tenant screening reports only when a tenant is found guilty at the end of an eviction proceeding.

Behavioral Health

Key partner: King County Department of Community and Human Services - Mental Health, Chemical Abuse and Dependency Services Division

All Home Work Plan Strategies →

- 1.1.E - Assure availability of critical services frequently needed by people with chronic disabilities and other vulnerable populations to enable them to live in stable community-based housing by advocating for funding and policies that reduce capacity barriers in other support systems. Provide professional development training to cross-system partners (criminal justice, behavioral health, healthcare, other) on best practices for serving people experiencing homelessness.
- 1.1.F - Advocate for secure sustainable funding to ensure sufficient, simplified access to behavioral health treatment such as detox, inpatient and outpatient psychiatric treatment and the integration of behavioral-physical health services. Support siting requests for new programs and services to assure regional distribution of housing and services.

In accordance with the All Home strategic plan, we recognize that behavioral health services are fundamental to housing stability for many, and connecting people to these services prevents homelessness and provides opportunities for others to get and stay housed. We support the legislative priorities of the Mental Health, Chemical Abuse and Dependency Services Division of the Department of Community and Human Services in King county available here:

www.kingcounty.gov/behavioralhealthlegislativepriorities.

All Home works closely with its partners to advance these priorities, including:



FAITH ACTION NETWORK

A Partnership for the Common Good

2016 LEGISLATIVE AGENDA

Reducing Wealth Inequality

- Pass Wage Theft prevention bills (misclassification, anti-retaliation, triple damages, and wage recovery)
- Increase minimum wage & fund our paid & sick leave policy
- Pass Gender Pay Equity bill
- Pass Aerospace Tax Preference Accountability bill
- Increase Jobs & Contracts for African American community
- Protect current Payday Lending statute

Fully Fund & Protect Health & Human Services, Mental Health programs, and Public Education

- Fully restore the monthly TANF grant
- Protect our state's Disability Lifeline program (HEN/ABD)
- Pass Breakfast After the Bell
- Fully fund our broken Mental Health System (e.g. Mental Health Courts)
- Fully fund the state Supreme Court's level for the McCleary ruling
- Pass the Capital Gains Tax

Dismantling the Culture of Violence

- Pass Criminal Justice Reform bills (Post-Secondary Education for Prisons, LFOs- Legal Financial Obligations, CROP-certificate program for Re-entry from prison, replace death penalty statute with a no release statute, Ban the Box)
- Pass Gun Safety legislation (Extreme Risk Protection Order and Safe Gun Storage)
- Prevent Human Trafficking legislation
- Establish Dairy Worker Protections
- Pass Voting Rights Act

Protect Housing & Prevent Homelessness

- Pass Homeless Encampment bill (Rep. McBride prime sponsor)
- Pass Fair Tenant Screening bill
- Increase funding for Housing Trust Fund
- Prohibit Income Discrimination in housing rentals
- Allow for local control (90 day notification) for significant rent increases

Sustaining Washington's Environment

- Pass Toxic Free Kids bill
- Extend Solar Tax Credits for Homeowners
- Pass Pesticide Notification bill
- Support the Governor's Rulemaking process to Reduce CO2 Emissions

FAITH ACTION NETWORK

3720 Airport Way S, Seattle, WA 98134 | 206 625 9790 | fan@fanwa.org | www.fanwa.org



CITY OF KIRKLAND 2016 LEGISLATIVE SUPPORT AGENDA

Kirkland generally supports the policy principles of the items below, however, formal City support is contingent upon reviewing and approving the specific language of any legislative proposal drafted to advance a particular item.

2016 Legislative Support

Select Legislative Support and carryovers from Kirkland's 2015 Support agenda

- Support vested rights legislation that keeps predictability and certainty for local governments, real estate developers and environmental and community advocates.
- Support legislation to enable local funding sources for multi-benefit watershed projects.
- Support providing cities with financing options to support public/private partnerships.
- Support brown grease to energy conversion legislation and programs.
- Support an amendment to RCW 46.68.090 that would allocate gas tax revenues between counties and cities based on a per capita allocation rather than the current fixed percentages.
- Support Hi-Tech Industry through the "Washington Tech Cities Coalition" (WTC²)

Support for Infrastructure Funding

- Public Works Trust Fund (PWTF) / Public Works Assistance Account (PWAA)
- Safe Routes to Schools & Complete Streets program Funding
- Transportation Investment Board Funding (TIB)
- Community Economic Revitalization Board (CERB)
- Washington Wildlife and Recreation Program (WWRP)
- Model Toxics Control Act (MTCA)
- Regional Mobility Grant Funding Program - Preserve
- Freight Mobility Strategic Investment Board Funding
- Support Healthy & Sustainable Communities Initiative

Additionally, Kirkland supports selected items from the 2016 legislative agendas led by the following ally organizations:

Association of Washington Cities

- **Infrastructure:** Halt the diversion from critical infrastructure programs to help cities grow and prosper.
- **Fiscal Sustainability:** Ensure sufficient and flexible revenue for essential city services.
- **Emergency Responsiveness:** Help cities prepare for and address impacts of natural disasters and other emergencies.
- **Public Records:** Strengthen the Public Records Act in response to changing technology and burdensome requests.
- **Human Services, Homelessness and Affordable Housing:** Enhance the provision of much needed human service programs to address issues that drive increased homelessness and public safety costs.

Transportation Issues

Transportation Choices Coalition *(The priorities below are TCC's DRAFT 2016 Legislative Priorities)*

With the passage of the 16-year, \$15 billion Connecting Washington Transportation package, our legislative efforts will be focused on:

- Maintaining commitments to the record level of multi-modal investments to fund important transit, bicycle, pedestrian projects and the Safe Routes to Schools program.
- Implementation of practical design concepts to realize project savings for important maintenance needs. The 2015 package set up new requirements around practical design that will create new flexible funding that should be prioritized for important maintenance projects over new capacity. These funds could also be used to address significant unmet transit capital needs around aging bus fleet replacement statewide.
- ~~405 Tolling: Oppose SB 6152 and HB 2312: TCC strongly supports the implementation of the new Express Toll Lanes on Interstate 405 to manage congestion and improve traffic flow. We oppose efforts to reduce the number of express toll lanes or to limit the duration of tolling. Pricing is an effective way to manage travel demand in this highly congested corridor and efforts to limit or undermine the intent of these toll lanes will impact the efficient movement of people and goods.~~

Eastside Transportation Partnership *(Still awaiting ETP anticipates's adopting adopted a 2016 priorities Jan. 8, 2016)*

Washington Bikes -

- **Investments that get Washingtonians where they want to go**

Retain historic funding levels made by 2015 Legislature for the Safe Routes to School Grant Program, Bicycle Pedestrian Safety Grant Program, Complete Streets Grant Program, as well as the bicycle and pedestrian project list.

- **Protecting Trails Statewide**

Washington State has some of the longest and most iconic trails in the nation for biking, walking. Washington Bikes is committed to keeping trails open and accessible. Washington Bikes will monitor and explore the potential for additional investments that connect and improve trails for neighboring residents, visitors, and neighboring communities that benefit from the economic opportunities that trails bring via the \$3.1 billion that bicycle riders spend in Washington State.

- **Strengthen Washington State's Distracted Driving Laws**

Washington Traffic Safety Commission (WTSC) agency request legislation improves upon the current law by broadening the definition so that any person (with much narrower exceptions) operating a motor vehicle while holding a personal wireless communications device is guilty of a traffic infraction. It closes loopholes such as being able to use one's phone while stopped at an intersection or stoplight (currently legal), it also expands the definitions of handheld uses to ban texting and email use on smart phones. Additional violations receive twice the penalty, plus violations go on one's driver record for insurance purposes. Finally, distracted driving would be included in Department of Licensing exams (currently they are not).

* Note: The boards of directors of Washington Bikes and Cascade Bicycle Club have merged. As of Jan. 1, 2016, Washington Bikes, will serve as the organization's 501(c)4 arm and address statewide policy and

outreach, selected statewide events and activities, and candidate endorsements. Cascade Bicycle Club will serve as the 501(c)3 tax-deductible wing, focused on education, diversity and inclusion programs, most of the signature events, and other advocacy work.

Human Services Issues

Eastside Human Services Forum *City staff has inquired with EHSF for its 2016 Legislative Priorities*

- **Support Access to Basic Needs and Health Services**
 - Allocate additional resources for behavior health, including mental health and substance abuse.
 - Enact legislation implementing Family and Medical Leave Insurance.
 - Provide Universal Health Care Coverage for those who do not meet ACA requirements.
 - Restore the remaining 6% of the 15% that was cut from TANF in 2011 and provide investments to support the most vulnerable individuals and families.
- **Make Homelessness Rare, Brief and One-Time**
 - Preserve funding for the Housing and Essential Needs Program and invest in the Washington Youth and Families Fund.
 - Protect low-income tenants by enacting statewide Source of Income Discrimination protections and passing Truth in Evictions legislation;
 - Provide other options, including funding tools, to help jurisdictions add affordable housing units; Increase funding for the Housing Trust Fund.
- **Support the Most Vulnerable Older Adults and People with Disabilities**
 - Enact a Medicaid Adult Hearing Hardware Benefit to cover hearing aids, cochlear implants, necessary supplies and related services;
 - Equip family caregivers by passing the CARE Act;
 - Increase support for services that enable adults to remain in the homes and in the community by increasing funding to the Senior Citizen's Services Act, Adult Day Health and Family Caregiver Support programs and case management' programs;
- **Strengthen Early Learning and Youth Programs**
 - Expand Early Childhood Education and Assistance Program (ECEAP) slots by 650.
 - Return Behavioral Rehabilitation Services to the Revenue Forecast portion of the budget, and restore reimbursement rates for child placing agencies for foster care.

Washington Low Income Housing Alliance *City staff has inquired with WLIHA for its 2016 Legislative Priorities*

- **Fund Affordable Housing**

The Housing Trust Fund awards state funds on a competitive basis to build affordable homes. The majority of the homes built with HTF dollars house extremely low-income households, including people with disabilities, seniors, families with children exiting homelessness and more.
- **Allow more local options for affordable housing funding**

Allow local government to enact a new Real Estate Excise Tax or "REET" to fund affordable housing development. A small tax on real estate transactions can provide significant resources for affordable housing development and local government should be able to add this option to their affordable housing toolkit.

- **Defend and Protect our state's Disability Lifeline:**

- Housing and Essential Needs,
- Aged, Blind and Disabled income support,
- SSI Facilitation Services and,
- Medical Care Services for elderly and low-income immigrants.

Disability Lifeline programs include key safety-net services that prevent and end homelessness by reaching very low-income adults with disabilities that incapacitate them from work.

- Housing and Essential Needs = rental assistance for adults with a temporary disability.
- Aged, Blind and Disabled = cash support (\$197/month) for adults with a permanent disability.
- SSI Facilitation Services = DSHS administered services to assist permanently disabled adults receiving ABO cash to apply for SSI benefits.
- Medical Care Services = Health coverage for immigrants who are elderly and disabled with legally verified immigration status.

- **Implement a new Medicaid benefit for the services delivered in Permanent Supportive Housing**

The State Health Care Authority and DSHS have asked the federal government to grant a waiver to the state that will allow it to use state and federal Medicaid funds for the services delivered in permanent supportive housing. Permanent supportive housing ends chronic homelessness by housing people with significant barriers. The services delivered are key to keeping people housed and to improving health outcomes.

The Health Care Authority submitted an 1115 waiver request in August 2015. The state may have to take further action to implement the benefit if approved by the federal government.

- **Prohibit discrimination based on a renter's participation in a government assistance program.**

Tenants who are elderly, disabled, single-parents or people of color all disproportionately rely on government assistance. Currently, landlords can refuse housing, even if these tenants can pay the rent.

The state should follow the lead of many local jurisdictions in Washington and ban discrimination. Vancouver, Bellevue, Redmond, Kirkland, Seattle and unincorporated King County already provide this protection, but tenants in every part of the state need it as well.

- **Pass the Fairness in Eviction Reporting Act**

Most landlords refuse to consider renting to tenants with an eviction associated with their name. But not all evictions are equal and tenant screening companies report all eviction filings as if the tenant had lost in court. A tenant who wins in eviction court has the same record as a tenant who lost - even if the tenant was wrongfully sued.

- **Pass the Fair Tenant Screening Act**

Tenants pay over and over again for the same tenant screening report, which significantly adds to the already high cost of finding housing. Tenants should be allowed to purchase just one comprehensive report which the tenant screening company allows the landlord to access. This would eliminate a significant barrier to housing while ensuring that landlords have timely access to high quality reports.

- **Allow local jurisdictions to require 90-day notices of significant rent increases and to improve local options for relocation assistance.**

Local government should be able to ensure that tenants receive more than 30-days notice for rent increases and should be able to ensure that landlords comply local relocations assistance

ordinances. A fix is needed on the state level to clarify the local options allowed to city government.

All Home FUNDING

- **Fund the Washington State Housing Trust Fund**
To maintain or increase state funding for building homeless and affordable housing.

- **Preserve the Housing and Essential Needs (HEN Program**
Hold harmless HEN assistance (funded at \$59 million in previous budgets), the Aged, Blind and Disabled (ABO) cash grant program, and SSI Facilitation Services. Improve the program by removing the current restriction on chemical dependency as primary disability; increasing ABO cash grant and/or; allowing ABO recipients to retain their HEN benefit for an extended period of time.

- **Support new local financing options through Real Estate Excise Tax for Housing (REET)**

- **Address shortfall in Consolidated Homeless Grant funding**
Backfill the \$8 million dollar shortfall in funding for Consolidated Homeless Grants which support local communities to fund services that prevent and end homelessness.

- **HOPE Beds and Street Youth Services**
Increase funding for HOPE Beds to provide emergency shelter for minors and provide adequate outreach to ensure youth know about these resources.

POLICY

- **Preservation Tax Exemption**

- **Youth Consent**
Allow youth under 18 to consent to participating in HMIS, providing greater capacity to understand the needs of youth and young adults in our system.

- **Source of Income Restrictions**
Improve access to housing by preventing landlords from denying tenancy based solely on the grounds of the tenant relying on a subsidy or unearned income (such as Social Security Disability Insurance- SSDI) to pay all or a portion of their rent.

Faith Action Network

- **Reducing Wealth Inequality**
 - Pass Wage Theft prevention bills (misclassification, anti-retaliation, triple damages, and wage recovery)
 - Increase minimum wage & fund our paid & sick leave policy
 - Pass Gender Pay Equity bill
 - Pass Aerospace Tax Preference Accountability bill
 - Increase Jobs & Contracts for African American community
 - Protect current Payday Lending statute

- **Fully Fund & Protect Health & Human Services, Mental Health programs, and Public Education**
 - Fully restore the monthly TANF grant
 - Protect our state's Disability Lifeline program (HEN/ABD)
 - Pass Breakfast After the Bell
 - Fully fund our broken Mental Health System (e.g. Mental Health Courts)
 - Fully fund the state Supreme Court's level for the McCleary ruling
 - Pass the Capital Gains Tax

- **Dismantling the Culture of Violence**
 - Pass Criminal Justice Reform bills (Post-Secondary Education for Prisons, LFOs- Legal Financial Obligations, CROP-certificate program for Re-entry from prison, replace death penalty statute with a no release statute, Ban the Box)
 - Pass Gun Safety legislation (Extreme Risk Protection Order and Safe Gun Storage)
 - Prevent Human Trafficking legislation
 - Establish Dairy Worker Protections
 - Pass Voting Rights Act

- **Protect Housing & Prevent Homelessness**
 - Pass Homeless Encampment bill (Rep. McBride prime sponsor)
 - Pass Fair Tenant Screening bill
 - Increase funding for Housing Trust Fund
 - Prohibit Income Discrimination in housing rentals
 - Allow for local control (90 day notification) for significant rent increases

- **Sustaining Washington's Environment**
 - Pass Toxic Free Kids bill
 - Extend Solar Tax Credits for Homeowners
 - Pass Pesticide Notification bill
 - Support the Governor's Rulemaking process to Reduce CO2 Emissions

Environmental Issues

King County-Cities Climate Collaborative

- **Colstrip and Puget Sound Energy (PSE)** - support efforts to accelerate Puget Sound Energy's complete transition from coal to clean renewable energy by 2025 while providing certainty to rate payers on timing and cost. Legislation authorizing increased ownership of Colstrip should include provisions to minimize ratepayer liabilities and accelerate GHG emissions reductions.

Environmental Priorities Coalition *WEC plans to finalize Have not received EPC Legislative Priorities yet. y information by Jan. 8*

Northwest Product Stewardship Council (While the NPSC does not develop a legislative agenda, the NPSC does advocate in support of the principles of product stewardship and producer responsibility in policies and legislation.)

- **Support Paint Stewardship legislation.**

Water Issues

WRIA 8

- **Capital Budget: During the 2016 Supplemental Legislative Session, communicate support for salmon recovery capital funding priorities, including:**
 - **Puget Sound Acquisition and Restoration (PSAR) Fund** – PSAR funds support implementation of the highest priority habitat protection and restoration projects throughout Puget Sound. The program includes two components: 1) Base funding allocated among Puget Sound watersheds for a habitat projects grant round, and 2) Funding for a prioritized list of specific large-scale, high-priority capital projects submitted by Puget Sound watersheds. Funds are derived from State general obligation bonds (RCW 77.85).
 - **Salmon Recovery Funding Board (SRFB)** grant program to protect and restore salmon habitat – SRFB funds are a combination of state and federal funds that support annual grant rounds for salmon habitat protection and restoration projects in watersheds around the state. This funding is a cornerstone of WRIA 8's annual grant round.
- **Policy Legislation: Support continued efforts to explore new watershed-based funding authorities to support multiple-benefit projects that address salmon habitat protection and restoration, water quality, stormwater management, and flood management.**

Public Safety Issues

Washington Association of Sheriffs and Police Chiefs

- **Improve the State's Mental Health System**

Mental health is quickly becoming Washington's greatest public safety challenge. Without an effective state mental health system, law enforcement officers will continue to be forced into violent confrontations with the mentally ill, and local jail beds will continue to be filled with those who suffer from mental illness. Sheriffs and police chiefs believe that individuals who suffer from mental health challenges deserve an effective state system that provides evaluation and treatment to all who need it.

- **Increase DNA Testing Capacity**

Technological developments continue to pave the way for more efficient and effective crime fighting techniques. This is particularly the case in the field of DNA testing, where justice in Washington is limited not by technology, but by the WSP Crime Lab's DNA testing capacity, and the Legislature's limitation on the offender samples allowed into the CODIS database.

- **Address Unintended Consequences of the Public Records Act**

The state of Washington's public records law enables and rewards blatant abuse and harassment. Furthermore, the law punishes, rather than encourages, the use of transparent and accountable technologies such as body-worn cameras. The current state of public records has far exceeded the intent and expectations of 1972. The Public Records Act is in need of an update to reflect the realities of today's technology and privacy expectations, and to remove provisions that reward harassment and abuse.

- **Ensure Sufficient Funding for Statewide Public Safety Programs**

WASPC administers a number of important public safety programs on behalf of the State of Washington, including Uniform Crime Reporting, Jail Booking and Reporting, Crime Victim Notification, Auto Theft Prevention, and Sex Offender Address Verification. These programs are essential public safety programs for state and local law enforcement and help those agencies provide community safety services. These programs are also widely used by the general public in their efforts to remain safe.

Washington Fire Chiefs Association

- **Sustainable Fire/EMS funding** (examples)
 - Raise the E.M.S. levy cap to \$.75 /\$1000 of A.V.
 - Change fire levy funding to mirror port authorities which are outside the \$10 constitutional limit
 - Simple majority for RFA benefit service charge renewal
 - Restructure the 1% Lid Limit
 - Tax exempt facilities required to enter contract for fire protection
- **RFA structural equity with fire districts Statewide CBRNE response planning & funding Capital improvements for Fire Training Academy Support recommendations from volunteer recruitment & retention incentives committee** (examples)
 - Volunteer FF's opt into employer medical insurance pool
 - Employer tax credit for volunteer FF response during working hours

Parks Issues

Washington Recreation and Parks Association

- **Support Updates & Refinements to WWRP While Preserving Structure, Integrity of Program**

(Capital Budget/Policy Bill) WRPA played an active role in the legislatively-directed review that the Recreation and Conservation Office (RCO) undertook to update and revise the Washington Wildlife & Recreation Program (WWRP). The WRPA strongly supports recommended steps to update and improved this 25-year-old program – for example, with recommendations to push more local parks funding into development projects that will upgrade and renovate existing facilities. However, the WRPA will join other stakeholders in working to ensure that the basic structure and integrity of the WWRP remains intact through any 2016 legislative overhaul of the Program.
- **Boating Facilities Program -- Appropriation in 2016 Supplemental Capital Budget**

(Capital Budget) WRPA will strongly support a Recreation and Conservation Office (RCO) initiative to appropriate \$4.7 million in the Fiscal Year 2016 Supplemental Capital Budget from marine-fuel portions of the "Connecting Washington" gas tax package enacted by the 2015 Legislature. An FY 2016 supplemental appropriation of 2015-authorized tax proceeds would allow more state-operated and locally-operated boating facilities to be funded, sooner, under the Boating Facilities Program (BFP).
- **Clarifying and Reinforcing Recreational Liability Immunity for Multi-Purpose Trails**

(Policy Bill) WRPA will support 2016 legislation being promoted by the City of Mercer Island to reinforce recreational liability immunity for trails used by bicyclists. This issue has been clouded by the recent Camicia vs. Howard S. Wright Construction and City of Mercer Island case. WRPA will work to ensure that in any legislation, no current recreational immunity protection is undermined.
- **Governor's "Healthiest Next Generation" Initiative**

(Operating Budget) The WRPA will support a 2016 Supplemental Operating Budget proposal from the Governor's Office to add permanent funding for staffing associated with the "Healthiest Next Generation" initiative. However, the WRPA wants to ensure that for purposes of the 2017-19 budget, the Governor's Office and the Department of Health are working toward "built environment" and parks/recreation investments that can enhance public health, guard against obesity, and improve access to the outdoors and to open space for those who need it most.

Planning Issues

Washington Chapter of the American Planning Association

Not finalized yet (as of 1/22/16)



CITY OF KIRKLAND 2016 LEGISLATIVE SUPPORT AGENDA

Kirkland generally supports the policy principles of the items below, however, formal City support is contingent upon reviewing and approving the specific language of any legislative proposal drafted to advance a particular item.

2016 Legislative Support

Select Legislative Support and carryovers from Kirkland's 2015 Support agenda

- Support vested rights legislation that keeps predictability and certainty for local governments, real estate developers and environmental and community advocates.
- Support legislation to enable local funding sources for multi-benefit watershed projects.
- Support providing cities with financing options to support public/private partnerships.
- Support brown grease to energy conversion legislation and programs.
- Support an amendment to RCW 46.68.090 that would allocate gas tax revenues between counties and cities based on a per capita allocation rather than the current fixed percentages.
- Support Hi-Tech Industry through the "Washington Tech Cities Coalition" (WTC²)

Support for Infrastructure Funding

- Public Works Trust Fund (PWTF) / Public Works Assistance Account (PWAA)
- Safe Routes to Schools & Complete Streets program Funding
- Transportation Investment Board Funding (TIB)
- Community Economic Revitalization Board (CERB)
- Washington Wildlife and Recreation Program (WWRP)
- Model Toxics Control Act (MTCA)
- Regional Mobility Grant Funding Program - Preserve
- Freight Mobility Strategic Investment Board Funding
- Support Healthy & Sustainable Communities Initiative

Additionally, Kirkland supports selected items from the 2016 legislative agendas led by the following ally organizations:

Association of Washington Cities

- **Infrastructure:** Halt the diversion from critical infrastructure programs to help cities grow and prosper.
- **Fiscal Sustainability:** Ensure sufficient and flexible revenue for essential city services.
- **Emergency Responsiveness:** Help cities prepare for and address impacts of natural disasters and other emergencies.
- **Public Records:** Strengthen the Public Records Act in response to changing technology and burdensome requests.
- **Human Services, Homelessness and Affordable Housing:** Enhance the provision of much needed human service programs to address issues that drive increased homelessness and public safety costs.

Transportation Issues

Transportation Choices Coalition

With the passage of the 16-year, \$15 billion Connecting Washington Transportation package, our legislative efforts will be focused on:

- Maintaining commitments to the record level of multi-modal investments to fund important transit, bicycle, pedestrian projects and the Safe Routes to Schools program.
- Implementation of practical design concepts to realize project savings for important maintenance needs.

Eastside Transportation Partnership - Not finalized yet (as of 1/22/16)

Washington Bikes

- **Investments that get Washingtonians where they want to go**
- **Protecting Trails Statewide**
- **Strengthen Washington State's Distracted Driving Laws**

* Note: The boards of directors of Washington Bikes and Cascade Bicycle Club have merged. As of Jan. 1, 2016, Washington Bikes, will serve as the organization's 501(c)4 arm and address statewide policy and outreach, selected statewide events and activities, and candidate endorsements. Cascade Bicycle Club will serve as the 501(c)3 tax-deductible wing, focused on education, diversity and inclusion programs, most of the signature events, and other advocacy work.

Human Services Issues

Eastside Human Services Forum

- **Support Access to Basic Needs and Health Services**
- **Make Homelessness Rare, Brief and One-Time**
- **Support the Most Vulnerable Older Adults and People with Disabilities**
- **Strengthen Early Learning and Youth Programs**

Washington Low Income Housing Alliance

- **Fund Affordable Housing**
- **Allow more local options for affordable housing funding**
- **Defend and Protect our state's Disability Lifeline:**
- **Implement a new Medicaid benefit for the services delivered in Permanent Supportive Housing**
- **Prohibit discrimination based on a renter's participation in a government assistance program.**
- **Pass the Fairness in Eviction Reporting Act**
- **Pass the Fair Tenant Screening Act**
- **Allow local jurisdictions to require 90-day notices of significant rent increases and to improve local options for relocation assistance.**

All Home

FUNDING PRIORITIES

- **Fund the Washington State Housing Trust Fund**
- **Preserve the Housing and Essential Needs (HEN Program)**
- **Support new local financing options through Real Estate Excise Tax for Housing (REET)**
- **Address shortfall in Consolidated Homeless Grant funding**
- **HOPE Beds and Street Youth Services**

POLICY PRIORITIES

- **Preservation Tax Exemption**
- **Youth Consent**
- **Source of Income Restrictions**

Faith Action Network

- **Reducing Wealth Inequality**
- **Fully Fund & Protect Health & Human Services, Mental Health programs, and Public Education**
- **Dismantling the Culture of Violence**
- **Protect Housing & Prevent Homelessness**
- **Sustaining Washington's Environment**

Environmental Issues

King County-Cities Climate Collaborative

- **Colstrip and Puget Sound Energy (PSE)**

Environmental Priorities Coalition *Have not received EPC Legislative Priorities yet.*

Northwest Product Stewardship Council (While the NPSC does not develop a legislative agenda, the NPSC does advocate in support of the principles of product stewardship and producer responsibility in policies and legislation.)

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WRIA 8

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Public Safety Issues

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- **Ensure Sufficient Funding for Statewide Public Safety Programs**

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- **Clarifying and Reinforcing Recreational Liability Immunity for Multi-Purpose Trails**
- **Governor's "Healthiest Next Generation" Initiative**

Planning Issues

Washington Chapter of the American Planning Association

Not finalized yet (as of 1/22/16)



CITY OF KIRKLAND
Department of Finance & Administration
123 Fifth Avenue, Kirkland, WA 98033 425.587.3100
www.kirklandwa.gov

MEMORANDUM

To: Kirkland City Council

From: Deputy Mayor Jay Arnold
Councilmember Dave Asher
Councilmember Toby Nixon

Date: January 22, 2016

Subject: Board and Commission Interview Selection Committee Recommendation

RECOMMENDATION:

That the City Council includes and interviews all seven board and commission incumbents eligible for reappointment for terms ending March 31, 2016 as part of the annual board and commission recruitment.

BACKGROUND DISCUSSION:

Council updated their Policies and Procedures relating to the reappointment of incumbent board and commission members with the passage of Resolution 5145 in September 2015. Chapter 8, relating to Board and Commission appointments, includes section 8.08, pertaining to Appointment/Reappointment, which states, in part, "All advisory board members completing their term who are interested in and eligible for reappointment may be reappointed by the City Council for a second term without an open competitive process" and in section 8.10 further states that "Prior to the beginning of the open competitive process, an ad hoc committee of the Council will be chosen, by lot, to review and recommend incumbents for a second term. The recommendations will be based upon past performance and made in consultation with the appropriate Board or Commission chair for presentation to the City Council at the next regular meeting."

The Interview Selection Committee consisting of Deputy Mayor Jay Arnold and Councilmembers Dave Asher and Toby Nixon was selected at Council's January 19, 2016 regular meeting and met on January 22, 2016 for the purpose of reviewing the incumbent candidates. The Committee expressed an interest in receiving feedback from the members' current term experience and, as a result, recommends interviewing all seven board and commission incumbents eligible for reappointment for terms ending March 31, 2016 as part of the annual board and commission recruitment.

The attached chart indicates the incumbents eligible for reappointment highlighted in yellow and the vacancies for which there are no eligible incumbents for the 2016 recruitment.

Boards and Commissions - Terms Expiring on 3.31.2016					
Board/Member	Term Expires	Eligible for ReAppt?	First Appt	Appointed to Unexpired Term	Second Appt
DESIGN REVIEW BOARD					
Dave Russell	3/31/2016	yes	3/27/2012		
HUMAN SERVICES ADVISORY COMM.					
Youth Position - vacant					
King County Landmarks and Heritage Comm, Special Voting Member					
Lynette Friberg Weber	3/31/2016	yes	6/4/2013	X	
Library Board					
Dori Butler	3/31/2016	yes	6/17/2015	X	
Megan Melloy	3/31/2016	no	3/11/2010	X	3/27/2012
Shawn Thornsberry	3/31/2016	no	4/8/2010		3/27/2012
Vacant	3/31/2017			X	
PARK BOARD					
Jason Chinchilla	3/31/2016	yes	3/24/2015	X	
Richard Chung	3/31/2016	yes	11/4/2015	X	
PLANNING COMMISSION					
C. Ray Allshouse	3/31/2016	no	3/24/2008		3/20/2012
Jon Pascal	3/31/2016	no	4/10/2010		3/20/2012
Salary Commission					
M. Larry McKinney	3/31/2016	yes			
TOURISM DEVELOPMENT COMM. (LTAC)					
Terms reviewed annually.					
Jac Cooper	3/31/2016	yes	3/9/2011		
Jennifer Gill	3/31/2016	yes	3/24/2014		
Lori Goldfarb	3/31/2016	yes	3/24/2015		
Troy Longwith	3/31/2016	yes	1/5/2015	X	
Michelle Quisenberry	3/31/2016	yes	3/26/2013		
Ardene Skraban	3/31/2016	yes	1/5/2015	X	
TRANSPORTATION COMMISSION					
John Perlic	3/31/2016	yes	3/27/2012		
Carl Wilson	3/31/2016	no	3/11/2010	X	3/27/2012
Youth Position- Vacant					



CITY OF KIRKLAND
Department of Parks & Community Services
505 Market Street, Suite A, Kirkland, WA 98033 425.587.3300
www.kirklandwa.gov

MEMORANDUM

To: Kurt Triplett, City Manager

From: Michael Cogle, Acting Director

Date: January 21, 2016

Subject: Resolution Providing for Temporary Increase in the Membership of the Human Services Advisory Committee

RECOMMENDATION:

It is recommended that the City Council adopt a resolution temporarily increasing the membership of the Human Services Advisory Committee from five to seven appointed members.

BACKGROUND DISCUSSION:

In 1986 the City Council adopted Resolution R-3315 which established a Human Services Advisory Committee (HSAC) to review and provide recommendations to the Council on human services grant funding requests. The Committee was to be comprised of four members appointed by the Council, in addition to City staff. In 2000 the City Council added youth members to most City advisory groups, including the HSAC, bringing the total to five members.

Staff and members of the current HSAC recommend that the membership of the Committee increase by two members to broaden representation and to provide more opportunity for varied community perspectives to be brought to the decision-making process. Most recently, the Committee found these added opinions valuable when HSAC membership was briefly increased in 2010 as part of the annexation process. It is recommended that HSAC membership be expanded temporarily for the next two years, during which time the Council may choose to reevaluate the composition, roles and responsibilities of the Committee.

With the adoption of the Resolution, City staff will immediately begin recruitment of candidates so that the Council may appoint new members in anticipation of the upcoming application process for Kirkland's 2017-2018 human services grant program.

RESOLUTION R-5183

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KIRKLAND TEMPORARILY INCREASING THE MEMBERSHIP OF THE HUMAN SERVICES ADVISORY COMMITTEE BY TWO MEMBERS.

1 WHEREAS, in 1986 the City Council adopted Resolution R-3315
2 which established a Human Services Advisory Committee to review
3 funding requests from human services provider agencies and prepare
4 recommendations to the City Council; and

5
6 WHEREAS, in 2000 the City Council expanded the composition
7 of the Human Services Advisory Committee to include a youth-specific
8 seat; and

9
10 WHEREAS, the City Council desires to temporarily expand the
11 composition of the Human Services Advisory Committee to broaden
12 participation and to further ensure that diverse perspectives are
13 included in recommendations on how funding is allocated to help meet
14 the basic needs of Kirkland residents.

15
16 NOW, THEREFORE, be it resolved by the City Council of the City
17 of Kirkland as follows:

18
19 Section 1.

20 (a) The City Council temporarily adds two additional adult
21 members to the Human Services Advisory Committee.

22 (b) Appointment of each of the two additional Committee
23 members shall be made for a two-year term ending March 31, 2018.
24 After the expiration of the two-year terms on March 31, 2018, the
25 intention of the Council is to return the adult membership of the Human
26 Advisory Committee to four members unless the Council chooses to take
27 some other action in the intervening period.

28 (c) All the qualifications and requirements applicable to adult
29 members of the Human Services Advisory Committee shall apply to the
30 additional members.

31
32 Section 2. The additional members of the Human Services
33 Advisory Committee shall be appointed by the City Council.

34
35 Section 3. The City Manager is directed to begin recruitment of
36 candidates for the additional members of the Human Services Advisory
37 Committee as soon as possible.

38
39 Passed by majority vote of the Kirkland City Council in open
40 meeting this ____ day of _____, 2016.

41
42 Signed in authentication thereof this ____ day of _____,
43 2016.

MAYOR

Attest:

City Clerk



CITY OF KIRKLAND
123 Fifth Avenue, Kirkland, WA 98033 425.587.3800
www.kirklandwa.gov

MEMORANDUM

To: Kurt Triplett, City Manager

From: Erin Tramontozzi, Emergency Preparedness Coordinator
Joe Sanford, Interim Fire Chief

Date: January 20, 2016

Subject: 2015 Comprehensive Emergency Management Plan Update

RECOMMENDATION:

It is recommended that City Council approves the attached resolution adopting the 2015 update of the Comprehensive Emergency Management Plan (CEMP). The entire plan can be accessed here: [2015 CEMP](#).

BACKGROUND DISCUSSION:

In order to be eligible for emergency and recovery funds from the State of Washington as well as the Federal Emergency Management Agency (FEMA), the City is required to produce a Comprehensive Emergency Management Plan (CEMP) and to update the plan every four years. The plan under consideration for adoption is an update to the 2010 CEMP that is currently used as the City's emergency operations plan.

The CEMP establishes a mutual understanding of authority, responsibilities, and functions within the City of Kirkland and provides a basis for incorporating essential governmental and nongovernmental agencies into the emergency management structure. The plan outlines the City's capability to handle a disaster and the organizational structure under which readiness, response and recovery activities will take place. It discusses guidelines on how City departments organize, direct, control, and coordinate their actions to continue to deliver essential functions during emergencies or disasters. The plan uses the Incident Command System (ICS), a command and control structure implemented during an emergency or disaster.

The 2015 update, as with previous editions, coordinates with the National Response Framework, the Washington State CEMP and the King County Regional Disaster Plan. It also establishes the structure for an organized and effective response to multi-agency emergencies and disasters that occur within the City. The plan defines common assumptions and policies, establishes a shared concept of operations, and pre-assigns functional responsibilities to appropriate city departments, community-based organizations, government agencies and the private sector. Through the implementation of this plan, the resources and capabilities of these

various sectors can be more efficiently utilized to minimize the loss of life and property and to protect the environmental and economic health of the City.

As previously stated, the plan functions as the basis for all emergency operations and all activities undertaken by the City to prepare for, respond to, and recover from emergencies and disasters whether natural or human-caused. Specifically, it contains:

- A city profile
- Roles and responsibilities of all City departments before, during and after an emergency
- A description of the City's use of the National Incident Management System (NIMS) in all aspects of emergency management
- Local, state, federal and community partners and their roles in emergency management
- Roles and responsibilities of each emergency support function (ESF).

For each city department, roles and responsibilities are divided into those that are the responsibility of the department during the "readiness" phase of emergency management, the "response" phase, and the "recovery" phase. Readiness includes both preparedness and mitigation. In addition, a section on "common responsibilities" outlines the actions to be taken by all departments, such as regular preparedness training, participation in exercises, and the development of internal, department-specific procedures for the execution of emergency management responsibilities.

Local, state, federal and community partners, such as King County, the State of Washington, the Red Cross, and Lake Washington School District, are included to describe the partnership(s) that may be critical to effective response and recovery. The plan describes the role it is anticipated each partner would play, the resources made available to the City through these partnerships, and specific actions that would be taken by partner organizations during readiness, response and recovery phases.

The plan also outlines specific response capabilities and responsibilities of City government, such as the opening and operation of the Emergency Operations Center (EOC), preparing damage assessments following an incident, and securing funding to facilitate city-wide recovery following a major disaster.

Why 2015?

Kirkland's last update was completed in 2010, and therefore an update to the plan should have been completed in 2014. However, the current update was not completed until 2015 (five years after the last update) since the effort was tabled until an Emergency Manager and Emergency Preparedness Coordinator could be put in place within the Fire Department. After this time, the plan update began in earnest and was completed in less than a year. Partners at the State level involved in the review and approval of the plan were kept apprised of our continual progress towards completing the update in a timely manner.

What was Updated?

While every component of the CEMP was overhauled to reflect changes within the City and within the field of emergency management, the plan was also reviewed by each City department to ensure that roles and responsibilities described in the plan were in keeping with current capabilities and expectations. Major updates to the 2015 plan include:

- A new "City Profile" section

- Updates to communications plans to reflect the use of social media for community engagement and situational awareness
- A revision of all plan components to reflect the 2011 annexation of Juanita, Finn Hill and Kingsgate.

Prior versions of the CEMP did not include a city profile, and therefore one was added to 2015 plan to describe the City's geography, climate, natural and manmade hazards, and demographics. The city profile pays particular attention to the portion of the population with access and functional needs, those who are experiencing homelessness, and those below the poverty line so that our comprehensive approach to emergency management includes those most vulnerable and who are likely to be in most need of services following a disaster.

The plan update also includes changes that reflect the 2011 annexation of Juanita, Finn Hill and Kingsgate. Changes to priority snow removal routes, firefighting districts (with the incorporation of District 41 into the City of Kirkland fire district), population change, and all maps contained in the plan are examples of updates made to reflect the annexation.

The CEMP update was submitted to the State of Washington and was reviewed for consistency with the National Response Framework, the National Incident Management System, and the Washington State Comprehensive Emergency Management Plan. It was approved in September, 2015. We now recommend it for adoption by Council.

RESOLUTION R-5184

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KIRKLAND
ADOPTING THE 2015 UPDATE OF THE CITY OF KIRKLAND
COMPREHENSIVE EMERGENCY MANAGEMENT PLAN.

1 WHEREAS, RCW 38.52.070 authorizes and directs local
2 jurisdictions to establish a local organization for emergency
3 management and to develop and maintain a local comprehensive
4 emergency management plan; and

5
6 WHEREAS, in order to be eligible for emergency and recovery
7 funds from the State of Washington and the Federal Emergency
8 Management Agency, the City is required to produce a Comprehensive
9 Emergency Management Plan (CEMP) and to update the plan every four
10 years; and

11
12 WHEREAS, the City of Kirkland has previously prepared a CEMP
13 which functions as the basis for all emergency operations and all
14 activities undertaken by the City to prepare for, respond to, and recover
15 from emergencies and disasters whether natural or human-caused; and

16
17 WHEREAS, the last update of the City of Kirkland CEMP was
18 completed in 2010; and

19
20 WHEREAS, the 2015 Update of the CEMP was submitted to the
21 State of Washington and reviewed for consistency with the National
22 Response Framework, the National Incident Management System and
23 the Washington State Comprehensive Emergency Management Plan and
24 was approved in September 2015.

25
26 NOW, THEREFORE, be it resolved by the City Council of the City
27 of Kirkland as follows:

28
29 Section 1. The 2015 Update of the City of Kirkland
30 Comprehensive Emergency Management Plan is hereby adopted.

31
32 Passed by majority vote of the Kirkland City Council in open
33 meeting this ____ day of _____, 2016.

34
35 Signed in authentication thereof this ____ day of _____,
36 2016.

MAYOR

Attest:

City Clerk