



CITY OF KIRKLAND
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MEMORANDUM

To: City Council
From: Kurt Triplett, City Manager
Date: January 21, 2011
Subject: 2011 CITY COUNCIL RETREAT DRAFT AGENDA

RECOMMENDATION:

City Council reviews and provides direction regarding the agenda for the 2011 City Council retreat.

BACKGROUND DISCUSSION:

The City Council's 2011 retreat is scheduled for Monday, March 21 and Tuesday, March 22 at Heritage Hall. In keeping with past retreats, the first day will be full day and the second day will be a half day. Based on City Council input provided at the January 18 meeting, staff developed a draft agenda. The focus of the retreat will be on Council goals and the City's budget process. Staff is recommending that the City Council consider engaging an outside facilitator for the discussion portions of the retreat on the first day.

The second day allows one hour for an open discussion for Council. Staff is suggesting that the second day end with a guided tour of the annexation area which should take about two hours. Staff will arrange for a van or bus for the tour. The plan would be to adjourn by noon.

It should be noted that although the draft agenda does not address all of the specific topics offered by Councilmembers, staff will schedule time on a future Council agenda to address other topics mentioned. Once the City Council has finalized the agenda, staff will begin preparing background materials.

**City of Kirkland
2011 City Council Retreat
Draft Agenda
Heritage Hall**

Monday, March 21

- 9:00 Agenda Overview and Housekeeping
- 9:10 Strategic Planning – How to Get from Goals to Outcomes
- Overview of the business planning cycle
 - Review of Council Goals
 - Alignment of work plan and budgeted items to current goals
 - Council Discussion – refinement of goals
- 12:00 Lunch
- 1:00 Financial Context for Kirkland's Next Budget Process
- 1:30 Result of Council Interviews about Kirkland's Budget Process and Outcomes
- 2:00 City Budget Models
- Overview of different models and pros and cons
 - Kirkland's current process
 - Redmond priorities of government
 - King County Blue Ribbon Panel
 - City of Shoreline citizen advisory group
- 3:00 Where do we go from here for the 2013-2014 Budget?
- 4:30 Adjourn

Tuesday, March 22

- 9:00 City Council Open Discussion
- 10:00 Tour of Annexation Area
- 12:00 Adjourn