



CITY OF KIRKLAND
 City Manager's Office
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MEMORANDUM

To: Kurt Triplett, City Manager
From: Marilynne Beard, Deputy City Manager
Date: January 15, 2014
Subject: COUNCIL COMMITTEE MEETING SCHEDULE

RECOMMENDATION:

City Council receives a summary of Council Committee meeting schedule for their discussion regarding committee appointments.

BACKGROUND DISCUSSION:

The following table provides the current regular meeting schedule for the City Council Committees. At the time that Council Committee appointments are approved, the City Manager's Office will verify that all members are available for the next scheduled meeting. If all members are not available, then the meeting may be rescheduled so that all members can be present. At the first meeting of the newly formed committee, the members will discuss their meeting time and either affirm the existing time or reschedule to accommodate all members.

COUNCIL COMMITTEE MEETING SCHEDULE

Committee/Topic Areas	Meeting Schedule
Finance and Administration	<i>4th Tuesday of Every Month 9:00 am to 10:30 am</i>
Public Safety	<i>3rd Thursday of Every Month 8:30 am to 10:00 am</i>
Legislative	<i>Every Friday During Legislative Session 3:30 pm to 4:30 pm</i>
Planning and Economic Development	<i>2nd Monday of Every Month 3:30 pm to 5:00 pm</i>
Public Works and Parks (formerly Housing)	<i>4th Tuesday of Every Month 10:30 am to 12:00 pm</i>
Tourism Development Committee	<i>1st Thursday of Every Month 9:00 am to 10:00 am</i>
City/School District Coordinating Committee	<i>Scheduled As Needed through City Manager's Office</i>
Disability Board	<i>3rd Tuesday of Every Month 5:00 pm to 6:00 pm</i>