



## CITY OF KIRKLAND

Department of Finance & Administration  
123 Fifth Avenue, Kirkland, WA 98033 425.587.3100  
[www.kirklandwa.gov](http://www.kirklandwa.gov)

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### MEMORANDUM

**To:** Kurt Triplett, City Manager

**From:** Barry Scott, Purchasing Agent

**Date:** January 8, 2015

**Subject:** REPORT ON PROCUREMENT ACTIVITIES FOR COUNCIL MEETING OF JANUARY 20, 2015.

This report is provided to apprise the Council of recent and upcoming procurement activities where the cost is estimated or known to be in excess of \$50,000. The "Process" column on the table indicates the process being used to determine the award of the contract.

The City's major procurement activities initiated since the last report, dated November 20, 2014, are as follows:

	Project	Process	Estimate/Price	Status
1.	Stormwater Decant Facility Expansion (Rebid)	Invitation for Bids	\$800,000 - \$900,000	IFB advertised on 12/11/14 with bids due on 1/7/15.
2.	Signal Cabinets and Controllers for Citywide ITS Improvement Project	Cooperative Purchase	\$268,911.72	Ordered from Western Systems of Everett, WA using WA State contract.
3.	Emergency Surface Water Main Repair at 99 <sup>th</sup> Place NE (See attached memo.)	Emergency Purchase per KMC 3.85.210 and RCW 39.04.280(1)(e)	\$350,000 (Estimated amount)	Contract awarded to Johansen Excavating as they were qualified and had personnel and equipment in the vicinity.

Please contact me if you have any questions regarding this report.



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City Manager's Office

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www.ci.kirkland.wa.us

### MEMORANDUM

**To:** Kurt Triplett, City Manager  
**From:** Kathy Brown, Public Works Director  
**Date:** December 18, 2014  
**Subject:** EMERGENCY PURCHASE AUTHORIZATION  
11409 - 99th PLACE NE, SUFACEWATER MAIN REPAIR

On Friday, December 12, 2014 at 9:58 PM, a call to our standby pager was received regarding a collapsed culvert and flooding. Heavy rainfall from a storm cell overwhelmed the surface water conveyance system, forcing surface water to breach over the roadway at 11409 – 99<sup>th</sup> Place NE. It entered the Juanita Bay Village condominium complex below. Three small cottage condominiums were affected by the storm water runoff. After the storm, Public Works field staff used the closed circuit television (CCTV) camera truck to determine that an 18-inch old clay pipe crossing 99<sup>th</sup> Place NE had collapsed in a section; tree roots had also entered the line, creating a barrier, behind which sediment and debris had accumulated.

In order to protect the roadway and mitigate further problems downstream, it is recommended by our engineering staff and field staff that an emergency purchase be authorized to allow the contractor, Johansen Excavating, who is currently in Kirkland improving NE 85<sup>th</sup> Street, to perform emergency pipe replacement work immediately. We have contacted the contractor who is experienced with making repairs to these types of utility conveyance systems, and they are available to begin work efforts starting tomorrow morning, December 19, 2014. We do not anticipate that the repairs will take more than four days to complete. Residents adjacent to the site will be notified of the situation. Public Works maintenance staff have arranged a backup plan that includes manning a pump on site until repairs can be made.

Pursuant to KMC 3.85.210, you are authorized to make emergency purchase for these types of situations. A report of this purchase will be available for Council at their meeting on January 20, 2015.

I hereby authorize the above Emergency Purchase for the reasons stated above.

Kurt Triplett, City Manager

Date