



## CITY OF KIRKLAND

Department of Finance & Administration  
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[www.kirklandwa.gov](http://www.kirklandwa.gov)

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### MEMORANDUM

**To:** Kurt Triplett, City Manager  
**From:** Barry Scott, Purchasing Agent  
**Date:** January 7, 2016  
**Subject:** REPORT ON PROCUREMENT ACTIVITIES FOR COUNCIL MEETING OF JANUARY 19, 2016.

This report is provided to apprise the Council of recent and upcoming procurement activities where the cost is estimated or known to be in excess of \$50,000. The "Process" column on the table indicates the process being used to determine the award of the contract.

The City's major procurement activities initiated since the last report, dated December 17, 2015, are as follows:

	Project	Process	Estimate/Price	Status
1.	ITS Implementation Phase 2	Invitation for Bids	\$1,300,000 - \$1,800,000	Advertised on 12/28 with bids due on 1/25/16.
2.	RRFB at 132 <sup>nd</sup> Ave and 97 <sup>th</sup> Street	Job Order Contract	\$68,280.51	Work Order issued to Burton Construction, Inc. of Spokane, WA.

Please contact me if you have any questions regarding this report.