



KIRKLAND CITY COUNCIL SPECIAL MEETING MINUTES
December 09, 2014

1. CALL TO ORDER

2. ROLL CALL

ROLL CALL:

Members Present: Councilmember Jay Arnold, Councilmember Dave Asher,
Councilmember Shelley Kloba, Councilmember Doreen Marchione,
Councilmember Toby Nixon, Deputy Mayor Penny Sweet, and Mayor
Amy Walen.

Members Absent: None.

3. STUDY SESSION

a. Snow and Ice Response Plan 2014-2015

Joining Councilmembers for this discussion were City Manager Kurt Triplett and
Director of Public Works Kathy Brown.

4. EXECUTIVE SESSION

a. To Review the Performance of a Public Employee

Mayor Walen announced that Council would enter into executive session to discuss
the performance of a public employee and would return to regular meeting at 7:30
p.m.; City Clerk Kathi Anderson announced at 7:30 that Council would require
additional time and would return at 7:45 p.m., which they did.

5. HONORS AND PROCLAMATIONS

None.

6. COMMUNICATIONS

a. Announcements

b. Items from the Audience

Keri Pravitz

c. Petitions

7. SPECIAL PRESENTATIONS

a. Community Emergency Response Team (CERT) Winter 2014 Graduation

Emergency Manager Pattijean Hooper explained the Community Emergency Response Team (CERT) program, thanked the facility provider, community volunteer and firefighter trainers and introduced the 18th graduating class from the program.

b. Government Finance Officers Association (GFOA) Certificate of Achievement for Excellence in Financial Reporting

Accounting Manager Teresa Levine and Finance staff members Nancy Otterholt, Carol Wade and Carmine Anderson accepted the Council's recognition of the GFOA award from Mayor Walen and Councilmember Marchione.

c. Kirkland 2035 Update #16

Deputy City Manager Marilynne Beard provided a status report on plan updates, the results and feedback from the November 10 open house, and noted upcoming activities and scheduled milestones.

d. Healthy Kirkland Initiative Update

Human Resources and Performance Management Director James Lopez and Vera Whole Health CEO Ryan Schmidt provided an update on the status of the Healthy Kirkland Initiative and overview of the Vera clinic model.

8. CONSENT CALENDAR

a. Approval of Minutes

(1) November 18, 2014

(2) November 19, 2014

b. Audit of Accounts:

Payroll \$5,790,863.23

Bills \$4,147,127.67

run #1366 checks #557603 - 557621

run #1367 checks #557648 - 557897

run #1368 checks #557898 - 557971

run #1369 checks #557996 - 558120

c. General Correspondence

d. Claims

Claims received from Engracia R. Babauta, Charles W. Brask, Yelena Isakova, Bobby J. Kelly and Pleasant Bay Apartments were acknowledged via approval of the Consent Calendar.

e. Award of Bids

(1) The vertical construction contract for Kirkland's Job Order Contract Program in the amount of \$1,000,000 was awarded to Saybr Contractors, Inc., of Tacoma, Washington, and staff was authorized to further evaluate the horizontal contract and return to a future meeting with a recommendation for the award of that separate contract in the amount of \$1,000,000 via approval of the Consent Calendar.

f. Acceptance of Public Improvements and Establishing Lien Period

g. Approval of Agreements

(1) Resolution R-5088, entitled "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KIRKLAND APPROVING AN INTERLOCAL AGREEMENT BETWEEN THE CITIES OF BELLEVUE, ISSAQUAH, KENMORE, KIRKLAND, MERCER ISLAND, REDMOND, AND SHORELINE ESTABLISHING THE HUMAN SERVICES POOLED FUND."

h. Other Items of Business

(1) Related Actions for Adopting the 2015-2016 Biennial Budget:

(a) Resolution R-5085, entitled "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KIRKLAND FINDING THAT SPECIAL CONDITIONS EXIST AND SUSPENDING THE RESERVE REPLENISHMENT PRINCIPLE RESTRICTING THE USE OF UNPLANNED FUNDS."

(b) Resolution R-5086, entitled "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KIRKLAND APPROVING TWO CONTINGENT SERVICE PACKAGES RELATED TO STAFFING NEEDS FOR THE ANTICIPATED REDEVELOPMENT OF PARKPLACE AND TOTEM LAKE MALL AND AUTHORIZING THE EXPENDITURE OF FUNDS."

(c) Resolution R-5087, entitled "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KIRKLAND ADOPTING A REVISED POLICY FOR INVESTMENT OF CITY FUNDS."

(2) Resolution R-5089, entitled "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KIRKLAND RELINQUISHING ANY INTEREST THE CITY MAY

HAVE, EXCEPT FOR A UTILITY EASEMENT, IN AN UNOPENED RIGHT-OF-WAY AS DESCRIBED HEREIN AND REQUESTED BY PROPERTY OWNERS JOHN MICHAEL MAY AND JANEEN DIANA MAY."

(3) Report on Procurement Activities

Motion to approve the Consent Calendar.

Moved by Deputy Mayor Penny Sweet, seconded by Councilmember Dave Asher

Vote: Motion carried 7-0

Yes: Councilmember Jay Arnold, Councilmember Dave Asher, Councilmember Shelley Kloba, Councilmember Doreen Marchione, Councilmember Toby Nixon, Deputy Mayor Penny Sweet, and Mayor Amy Walen.

9. PUBLIC HEARINGS

None.

10. UNFINISHED BUSINESS

Finance and Administration Director Tracey Dunlap provided a presentation explaining the four ordinances presented to the Council related to the adoption of the Biennial Budget for 2015-2016.

a. Ordinance O-4467, Amending the Biennial Budget for 2013-2014.

Motion to Approve Ordinance O-4467, entitled "AN ORDINANCE OF THE CITY OF KIRKLAND AMENDING THE BIENNIAL BUDGET FOR 2013-2014."

Moved by Councilmember Dave Asher, seconded by Councilmember Doreen Marchione

Vote: Motion carried 7-0

Yes: Councilmember Jay Arnold, Councilmember Dave Asher, Councilmember Shelley Kloba, Councilmember Doreen Marchione, Councilmember Toby Nixon, Deputy Mayor Penny Sweet, and Mayor Amy Walen.

b. Ordinance O-4466, Adopting the Biennial Budget for 2015-2016.

Motion to Approve Ordinance O-4466, entitled "AN ORDINANCE OF THE CITY OF KIRKLAND ADOPTING THE BIENNIAL BUDGET FOR 2015-2016."

Moved by Councilmember Dave Asher, seconded by Councilmember Doreen Marchione

Vote: Motion carried 7-0

Yes: Councilmember Jay Arnold, Councilmember Dave Asher, Councilmember Shelley Kloba, Councilmember Doreen Marchione, Councilmember Toby Nixon, Deputy Mayor Penny Sweet, and Mayor Amy Walen.

c. Ordinance O-4468, Establishing the Amount of Property Taxes to be Levied for the Year 2015, the First Year of the City of Kirkland's 2015-2016 Fiscal Biennium and Repealing Ordinance 4464.

Motion to Approve Ordinance O-4468, entitled "AN ORDINANCE OF THE CITY OF KIRKLAND ESTABLISHING THE AMOUNT OF PROPERTY TAXES TO BE LEVIED FOR THE YEAR 2015, THE FIRST YEAR OF THE CITY OF KIRKLAND'S 2015-2016 FISCAL BIENNIUM AND REPEALING ORDINANCE 4464."

Moved by Councilmember Dave Asher, seconded by Councilmember Doreen Marchione

Vote: Motion carried 7-0

Yes: Councilmember Jay Arnold, Councilmember Dave Asher, Councilmember Shelley Kloba, Councilmember Doreen Marchione, Councilmember Toby Nixon, Deputy Mayor Penny Sweet, and Mayor Amy Walen.

- d. Resolution R-5090, Adopting Updates to the 2013-2018 Six-Year Capital Improvement Program for the City of Kirkland.

Motion to Approve Resolution R-5090, entitled "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KIRKLAND ADOPTING UPDATES TO THE 2013-2018 SIX-YEAR CAPITAL IMPROVEMENT PROGRAM FOR THE CITY OF KIRKLAND."

Moved by Councilmember Dave Asher, seconded by Councilmember Doreen Marchione

Vote: Motion carried 7-0

Yes: Councilmember Jay Arnold, Councilmember Dave Asher, Councilmember Shelley Kloba, Councilmember Doreen Marchione, Councilmember Toby Nixon, Deputy Mayor Penny Sweet, and Mayor Amy Walen.

- e. Resolution R-5091, Authorizing the City Manager to Sign the Interagency Agreement Between the Cities of Bellevue, Kirkland, Newcastle, Redmond, Renton, and King County Regarding Coordinated Environmental Review, Third Party Research, and Response to Puget Sound Energy's Proposed Energize Eastside 230 kV Transmission Line Project.

Motion to Approve Resolution R-5091, entitled "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KIRKLAND AUTHORIZING THE CITY MANAGER TO SIGN THE INTERAGENCY AGREEMENT BETWEEN THE CITIES OF BELLEVUE, KIRKLAND, NEWCASTLE, REDMOND, RENTON, AND KING COUNTY REGARDING COORDINATED ENVIRONMENTAL REVIEW, THIRD PARTY RESEARCH, AND RESPONSE TO PUGET SOUND ENERGY'S PROPOSED ENERGIZE EASTSIDE 230 kV TRANSMISSION LINE PROJECT."

Moved by Councilmember Dave Asher, seconded by Deputy Mayor Penny Sweet

Vote: Motion carried 7-0

Yes: Councilmember Jay Arnold, Councilmember Dave Asher, Councilmember Shelley Kloba, Councilmember Doreen Marchione, Councilmember Toby Nixon, Deputy Mayor Penny Sweet, and Mayor Amy Walen.

Council recessed for a short break.

11. NEW BUSINESS

- a. Ordinance, O-4469 and its Summary, Relating to Comprehensive Planning and Land Use and Amending the Comprehensive Plan Ordinance 3481, as Amended, and Approving a Summary for Publication, File No. CAM14-02100.

Motion to Approve Ordinance, O-4469 and its Summary, entitled "AN ORDINANCE OF THE CITY OF KIRKLAND RELATING TO COMPREHENSIVE PLANNING AND LAND USE AND AMENDING THE COMPREHENSIVE PLAN ORDINANCE 3481, AS AMENDED, AND APPROVING A SUMMARY FOR PUBLICATION, FILE NO. CAM14-02100."

Moved by Councilmember Dave Asher, seconded by Councilmember Jay Arnold
Vote: Motion carried 7-0

Yes: Councilmember Jay Arnold, Councilmember Dave Asher, Councilmember Shelley Kloba, Councilmember Doreen Marchione, Councilmember Toby Nixon, Deputy Mayor Penny Sweet, and Mayor Amy Walen.

- b. Ordinance O-4470, Relating to the Collection of Impact Fees for Schools and Amending the Fee Schedule in Kirkland Municipal Code 27.08.150.

Motion to Approve Ordinance O-4470, entitled "AN ORDINANCE OF THE CITY OF KIRKLAND RELATING TO THE COLLECTION OF IMPACT FEES FOR SCHOOLS AND AMENDING THE FEE SCHEDULE IN KIRKLAND MUNICIPAL CODE 27.08.150."

Moved by Councilmember Jay Arnold, seconded by Councilmember Shelley Kloba
Vote: Motion carried 7-0

Yes: Councilmember Jay Arnold, Councilmember Dave Asher, Councilmember Shelley Kloba, Councilmember Doreen Marchione, Councilmember Toby Nixon, Deputy Mayor Penny Sweet, and Mayor Amy Walen.

Motion to Approve postpone indefinitely Ordinance O-4470, entitled "AN ORDINANCE OF THE CITY OF KIRKLAND RELATING TO THE COLLECTION OF IMPACT FEES FOR SCHOOLS AND AMENDING THE FEE SCHEDULE IN KIRKLAND MUNICIPAL CODE 27.08.150."

Moved by Councilmember Toby Nixon, failed due to lack of second.

- c. Resolution R-5092, Authorizing the Purchase of a Used Office Equipment System for the City Hall Remodel Project and Waiving Competitive Bidding Requirements Due to the Presence of Special Market Conditions.

Facilities Services Manager Chris Dodd reviewed the proposal for Council consideration.

Motion to Approve Resolution R-5092, entitled "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KIRKLAND AUTHORIZING THE PURCHASE OF A USED OFFICE EQUIPMENT SYSTEM FOR THE CITY HALL REMODEL PROJECT AND WAIVING COMPETITIVE BIDDING REQUIREMENTS DUE TO THE PRESENCE OF SPECIAL MARKET CONDITIONS."

Moved by Deputy Mayor Penny Sweet, seconded by Councilmember Dave Asher
Vote: Motion carried 7-0
Yes: Councilmember Jay Arnold, Councilmember Dave Asher, Councilmember Shelley Kloba, Councilmember Doreen Marchione, Councilmember Toby Nixon, Deputy Mayor Penny Sweet, and Mayor Amy Walen.

12. REPORTS

a. City Council Reports

(1) Finance and Administration Committee

Chair Marchione reported on the Council Policies and Procedures Manual; review of the City Debt Management Policy presented at the council meeting; review of the City Investment Policy; the cancellation of the December 30 committee meeting.

(2) Planning, and Economic Development Committee

Did not meet.

(3) Public Safety Committee

Chair Sweet reported on a request from the King County Prosecutor's office to draft a resolution opposing sex trafficking and the progress of that resolution; an update from the Active Shooter Committee; a recent Medical Countermeasures exercise; outstanding Kirkland Justice Center building issues.

(4) Public Works, Parks and Human Services Committee

Chair Kloba reported on an update about the Puget Sound Energy Energize Eastside project; the Kingsgate Five park; and boat moorage.

Legislative Committee

Chair Asher reported on meetings with Senator Rosemary McAuliffe and Representative Judy Clibborn.

(5) Tourism Development Committee

Did not meet.

(6) Regional Issues

Councilmembers shared information regarding an upcoming Sound Cities Association Public Issues Committee meeting; the downtown Christmas Tree Lighting and Winterfest events; the Sound Cities Association Annual

Membership Meeting and Networking Dinner; the Eastside Human Services Forum Annual Meeting; a King County Domestic Violence Initiative meeting; the National League of Cities 2014 Congress of Cities and Exposition; an upcoming Eastside Transportation Partnership meeting; the Grand Opening of the 120th Street extension; the State Audit Exit Interview; a Lake Washington/Cedar River/Sammamish Salmon Recovery Council meeting; the Puget Sound Regional Committee Executive Board meeting; a King County Regional Water Quality Committee; an upcoming Leadership Eastside meeting; the upcoming One Night Count on January 22/23; Mayor Walen announced that she would be seeking an appointment to the Sound Cities Board of Directors.

Motion to Appoint Councilmember Nixon as the Council's voting delegate to the upcoming Sound Cities Association Public Issues Committee meeting
Moved by Deputy Mayor Penny Sweet, seconded by Councilmember Dave Asher

Vote: Motion carried 7-0

Yes: Councilmember Jay Arnold, Councilmember Dave Asher, Councilmember Shelley Kloba, Councilmember Doreen Marchione, Councilmember Toby Nixon, Deputy Mayor Penny Sweet, and Mayor Amy Walen.

b. City Manager Reports

(1) Calendar Update

City Manager Kurt Triplett reminded Council about the first Council meeting of 2015 on January 6; Councilmember Nixon requested, and the Council agreed, that the issue of domestic violence in connection with homeless encampments, as well as the homeless encampment ordinance entirely, be reviewed by the Public Works, Parks and Human Services committee.

City Manager Kurt Triplett informed the Council of his intention to sign the City of Kirkland up for membership in the Transportation Choices Coalition; proposed having a conversation with Eric Shields, Mayor Walen and Deputy Mayor Sweet about how to sequence the Comprehensive Plan Update process; an Everest Neighborhood Association meeting about the neighborhood plan; a recent letter to the City Council from the IAFF Local 2545 about the fire station siting.

13. ITEMS FROM THE AUDIENCE

None.

14. ADJOURNMENT

The Kirkland City Council special meeting of December 9, 2014 was adjourned at 10:40 p.m.

City Clerk

Mayor