



CITY OF KIRKLAND
Department of Parks & Community Services
505 Market Street, Suite A, Kirkland, WA 98033 425.587.3300
www.kirklandwa.gov

MEMORANDUM

To: Kurt Triplett, City Manager

From: Jennifer Schroder, Director
Michael Cogle, Deputy Director
Leslie R. Miller, Human Services Coordinator

Date: December 17, 2015

Subject: Emergency Shelter Funding Request

RECOMMENDATION:

It is recommended that City Council approve \$15,000 of funding for an additional Eastside emergency winter shelter for women and families with children. Approval of the consent calendar will authorize this use of the reserve for the emergency shelter.

BACKGROUND DISCUSSION:

In late November 2015 the Eastside Winter Shelter for Women and Families with Children reached capacity and had to turn away families at the door. In response, the Human Services staff of Bellevue, Issaquah, Kirkland and Redmond met with the agency shelter providers (Catholic Community Services and The Sophia Way) to discuss how to address the increased need for emergency shelter on the Eastside in an ongoing matter. The group determined that an additional shelter site with a capacity of 50 people is required to meet the increasing numbers of families needing emergency shelter.

The agencies identified a budget of approximately \$140,000 to run an additional shelter for 5 months. This amount is commensurate with the costs incurred to operate existing winter shelters. The agencies committed to providing \$20,000 through private fundraising, with a request that local and county government fund the remaining \$120,000 that would be needed. Bellevue, Issaquah and Redmond have each agreed to contribute \$15,000.

If approved by the City Council, Kirkland's \$15,000 contribution would make the cities' combined contributions total \$60,000. This would allow a new shelter to be operational for between two and three months. A letter from the four cities has been sent to the King County Executive requesting that King County provide a matching \$60,000, allowing the shelter to remain open through at least mid-April, in alignment with the schedules of other emergency winter shelters on the Eastside. The shelter will be initially located at Bellevue First Congregational Church, located at 752 108th Avenue NE in Bellevue. A site for March through mid-April is being pursued. The funding source for the City's contribution is proposed to be from City Council Special Projects Reserve. A fiscal note is attached.

Attachment

FISCAL NOTE

CITY OF KIRKLAND

Source of Request							
Jennifer Schroder, Director of Parks & Community Services							
Description of Request							
Use of \$15,000 from the Council Special Projects Reserve to contribute funding to a second Eastside Winter Shelter. Additional action to release the contingent funding of \$80,000 for the Northshore Public Health Clinic back to the reserve due to the passing of the Children, Youth, Families and Communities Levy in November.							
Legality/City Policy Basis							
Fiscal Impact							
One-time use of \$15,000 of the Council Special Projects Reserve. The reserve is able to fully fund this request. Return of \$80,000 to reserve. Net return of \$65,000 to reserve as of this request.							
Recommended Funding Source(s)							
	Description	2016 Est End Balance	Prior Auth. 2015-16 Uses	Prior Auth. 2015-16 Additions	Amount This Request	Revised 2016 End Balance	2016 Target
Reserve	Council Special Projects Rsv.	250,000	116,000	0	15,000		
					(80,000)	199,000	250,000
	Prior uses: Contingent use of \$80,000 for Northshore Public Health Center funding; \$1,500 for ArtsFund Economic Impact Study, \$2,500 for sponsorship of the Advanced Transportation Technologies Conference and \$32,000 for replacement of the Downtown Holiday Tree. Net use of Council Special Projects Reserve to date after the requested actions is \$51,000. Council is considering another item in this meeting; funding of \$35,000 for public outreach for Sound Transit 3. The balance reflected above assumes does not include this item. No prior authorized additions.						
Revenue/Exp Savings							
Other Source							
Other Information							
Prepared By	Neil Kruse, Senior Financial Analyst				Date	December 3, 2015	