



CITY OF KIRKLAND
City Manager's Office
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MEMORANDUM

To: Kurt Triplett, City Manager
From: Tracey Dunlap, Deputy City Manager
Date: December 17, 2015
Subject: Sound Transit 3 Outreach Funding

RECOMMENDATION:

It is recommended that City Council approve \$35,000 of funding from the Council Special Projects Reserve for public outreach related to Sound Transit 3 issues related to the Cross Kirkland Corridor. Approval of the consent calendar will authorize this use of the reserve for ST 3 outreach.

BACKGROUND DISCUSSION:

At the December 8, 2015 City Council meeting, the City Council requested that the City Manager bring back an action to fund additional public outreach related to the Sound Transit 3 and the Cross Kirkland Corridor. This outreach effort is intended to provide additional feedback to the City Council prior to transmittal of the City's position on projects to the Sound Transit Board, which is due on January 21, 2016. Initiation of the process in December was made using existing appropriation authority from the City Manager's contingency, with the intent that the effort would be funded from the Council Special Projects Reserve, as summarized in the attached fiscal note. Staff has executed an amended contract with Penny Mabie from EnviroIssues and she is developing a public outreach plan that covers January through the Sound Transit Board's final action in June of 2016. Some early outreach efforts include a second community meeting on January 11, 2016 and a full page ad in the Kirkland Reporter providing updates and information about the January 11 meeting. As the outreach plan is updated, staff will provide more detailed information to the Council at the two Council meetings in January.

FISCAL NOTE

CITY OF KIRKLAND

Source of Request							
Tracey Dunlap, Deputy City Manager							
Description of Request							
Use of \$35,000 from the Council Special Projects Reserve to provide funding for public outreach related to Sound Transit 3 issues related to the Cross Kirkland Corridor.							
Legality/City Policy Basis							
Fiscal Impact							
One-time use of \$35,000 of the Council Special Projects Reserve. The reserve is able to fully fund this request.							
Recommended Funding Source(s)							
	Description	2016 Est End Balance	Prior Auth. 2015-16 Uses	Prior Auth. 2015-16 Additions	Amount This Request	Revised 2016 End Balance	2016 Target
	Council Special Projects Rsv.	250,000	131,000	80,000	35,000	164,000	250,000
Reserve	Prior uses: Contingent use of \$80,000 for Northshore Public Health Center funding; \$1,500 for ArtsFund Economic Impact Study, \$2,500 for sponsorship of the Advanced Transportation Technologies Conference and \$32,000 for replacement of the Downtown Holiday Tree. Council is considering two other actions in this meeting; approval of \$15,000 use for a contribution for the second Eastside Winter Shelter and a return of \$80,000 from the release of contingent funding for the Northshore Public Health Center. The balance reflected above assumes approval of these two actions. Net use of Council Special Projects Reserve to date after this request is \$86,000.						
Revenue/Exp Savings							
Other Source							
Other Information							
Prepared By	Neil Kruse, Senior Financial Analyst				Date	December 17, 2015	