

Public Works, Parks, & Human Services Committee Meeting Minutes

Date: 12/14/16

Attendance: Shelley Kloba, Eric Shields, Lynn Zwaagstra, Rosalie Wessels, Kathy Brown, Joel Pfundt, Angela Ruggeri, Erin Devoto, Michael Cogle, Paul Stewart, Toby Nixon, Dave Asher, Kurt Triplett, Dawn Nelson, Michael Stranger

Agenda Item:

Action Items:

1. 124th Ave NE (between NE 80th & NE 85th) & Complete Streets

Notes: Joel presented options evaluated to modify 124th Ave NE between NE 80th and NE 85th, also explaining the limitations of the street width compared to minimum acceptable widths for travel lanes and parking. Kathy discussed "Complete Streets" and that this section of street is a good example of how creating a complete street can be a tight fit, which is why the maximum extent feasible language was included in the City's new ordinance. City Staff recommended leaving the striping as it currently is, while looking at other options to create a comfortable bicycling facility through the Rose Hill Neighborhood. One potential option discussed was the proposed neighborhood greenway on 128th Ave NE.

Document attached

2. Houghton/ Everest/ 6th Street

Notes: Eric opened the discussion on the progress being made on the study, and Angela presented the schedule of the Houghton/Everest study, since the ordinance deadline is approaching. The PCC representatives are meeting with the neighborhoods to hear their concerns. Discussion included the studies limits. Planned alterations to the study schedule including changing the public hearing were accepted. Staff asked the committee for guidance on the staff recommendation to extend the study due date to April 30th. The committee agreed with the recommendation.

- Staff will proposed and amendment to the due date at the next City Council meeting, January 3, 2017.
- By April 30th, Planning will have a recommendation from the Planning Commission for City Council.

3. Housing Strategy Plan

Notes: Dawn introduced Michael Stanger from ARCH. Michael gave a background on the strategy plan and its purpose. An advisory group is anticipated to be appointed in January and Michael walked through the planned schedule. Focus groups to discover the current attitudes on housing were suggested, as was hosting the community workshop meetings at projects that include affordable housing, such as Velocity (at South Kirkland Park & Ride Transit Oriented Development) and Francis Village (in Totem Lake). The existing housing strategy plan was distributed. There was discussion of the members of the advisory group, as well as a suggestion to review the previous housing strategy plan to close the loop on the previous process and highlight policy decisions that have made

<p>an impact. It was suggested to clearly define the outcome of this process.</p> <p><i>Documents Attached</i></p>	
<p>5. Review PW/PK/HS Work Plan Notes: The topic list for the PW/PK/HS Committee was reviewed and edited. Completed topics were removed, and numerous topics were added to the list.</p> <p><i>Document Attached</i></p>	<ul style="list-style-type: none"> •
<p>Tentative Next Agenda for January 4th</p> <p>RRFP: Solar vs. Wired Small Cell Wireless Parks Organizational Changes</p>	

December 14, 2016 Public Works, Planning and Human Services Committee – 124th Ave NE, NE 80th St to NE 85th St Channelization Options

RECOMMENDATION: No changes should be made to the channelization at this time.

Table 1. Cross-section with Parallel Parking

	NB Parking	NB Bike Lane	NB Vehicle Lane	SB Vehicle Lane*	SB Bike Lane*	SB Parking*	Issue
Current – Narrow Parking	6	5	10.5	10	5	6	Encroachment in bike lane
1 – Narrow Lanes	7	5	9.5	9	5	7	Truck, public transit & school buses
2 – SB & NB Narrow Bike Lanes	7	4	10.5	10	4	7	Puts cyclists close to parked vehicle “door zone”
3 – SB buffered bike lane, NB sharrows	7	sharrows in vehicle lane	10.5	10	8 (3+5)	7	Eliminates bike lane in one direction

* Uphill direction

Table 2. Cross-section with Curb Extensions

	NB Curb Extensions	NB Bike Lane	NB Vehicle Lane	SB Vehicle Lane*	SB Bike Lane*	SB Curb Extensions
Current – Narrow Parking	5	6	10.5	10	6	5
1 – Narrow Lanes	5	7	9.5	9	7	5
2 – SB & NB Narrow Bike Lanes	5	6	10.5	10	6	5
3 – SB buffered bike lane, NB sharrow	5	2 (shoulder)	10.5	10	10 (3+7)	5

* Uphill direction

NOTES: Curb extensions do not allow elimination of parking.

Total street width curb-to-curb is 42.5’.

Narrow section street width is 32.5’ with 5’ curb extensions on both sides.



KIRKLAND STRATEGY PLAN UPDATE

Strategy Plan Objective: Kirkland has a history of efforts to increase the diversity and range of affordability of its housing. The city has done so by both local efforts and cooperating with regional initiatives. With the growing need and impact of housing affordability on the community's residents, businesses and overall city goals; the city will actively engage the broader community to undertake a more comprehensive approach to updating its housing strategy plan, with special emphasis on housing affordability.

Schedule:

Advisory Group begins in January after approval of members by Council. Report to council June 2017. Staff would begin background work immediately to be prepared for first Advisory Group meeting. Primary broader community outreach would occur in about late February – March. Council would review and adopt updated Housing Strategy Plan in June after a review by the Planning Commission in May. (See attached schedule)

Advisory Group

- Work group with broad community representation with purpose of assisting with developing an update of the city housing strategy plan for the council to review and adopt
- Members: (12 – 15 max)
 - Council?
 - Neighborhood associations
 - Small Business
 - Large business
 - Faith community
 - School
 - City Commissions: Planning, Human Services, Senior
 - Houghton Community Council
- Scheduled every three weeks, over 15 weeks (6 meetings)
- Meeting agendas
 1. Introductory conversation
 - Group objective / How impacting the community / review past city efforts // develop data list that will help inform (review staff list and supplement/modify)
 2. Review housing data – discuss what does it mean in terms of local housing needs and potential city action.
 3. Brainstorm on potential city objectives:
 - Review strategy lists pulled together from other communities/research
 - See if other ideas from group
 - Discuss local opportunities / constraints / concerns with strategies
 4. Expert Panel (private / non-profit / housing authority /)
 - Comments and questions and answer on the strategy list.
 - Request any final input/information from staff
 5. Discuss and begin developing updated strategy plans for council consideration
 - Updates on any other public input (survey /community workshop, etc)

- For specific strategies list any qualifications/concerns with implementing the strategy that should be accounted for as the strategy is implemented
 - Develop reasons that certain strategies are prioritized in the strategy plan.
6. Final review of draft strategy plan

Other Forms of input

- Planning, Human Services, Senior commissions will review strategies and provide input to the work group.
- Community Workshop.
In the middle of the advisory group process there will be one or more community workshops open to the general public. Purpose of the workshop is to give the broader community to present input on local housing needs and potential strategies.
- Community on-line survey
At the same time as the community workshop consider other on-line ways to solicit input on needs/ strategies.
- Housing professional stakeholders
In addition to the expert panel, housing professionals will be consulted on a one-on-one basis and small group by staff to solicit input on specific strategies.

HOUSING STRATEGY PLAN UPDATE SCHEDULE

When	What	Who
Nov-Dec	Discussion/direction	Council Planning & Economic Development and PW/Parks/Human Services Committees
Oct-Jan	Prepare background materials for Task Force meetings / public outreach	Staff
Dec-Jan	Select consultant/facilitator for outreach	Staff
January	Appoint Task Force	Council
January	Mtg #1 — Introduction / Overview	Task Force
February	Mtg #2 — Housing Needs	Task Force
Feb - March	One-on-ones with stakeholders	Staff; Task Force members?
Feb - March	Neighborhood outreach meetings	Facilitator; Task Force members
Feb - March	Mtg #3 — Housing Objectives	Task Force
March	Check-in from staff	Council Planning & Economic Development Committee
March	Mtg #4 — Expert panel	Task Force
April	Mtg #5 — Initial draft to update Strategy Plan	Task Force
April	Mtg #6 — Final review	Task Force
May	Planning Commission Review	Planning Comm / Task Force mbrs
June	Present report to City Council	Task Force

MISSION STATEMENT

Kirkland is a largely residential community, as housing remains the city's predominant land use. Since 2005, the city has seen an increase in mixed-use developments that combine housing with other uses, such as office and retail. The city has a wide variety of other housing styles including zero lot line, townhomes, multi-family flats, and accessory dwelling units. Neighborhoods are well established and are one of the city's most desirable assets. Numerous neighborhood associations and homeowners' associations contribute to the livability of the community.

The City's mission is to provide additional housing that is compatible with existing neighborhoods and the environment. Existing and new housing combined provide a range of housing types and opportunities to meet the needs of all segments of the population including: affordable to a wide range of incomes, meets the needs of a growing employment base, and serves populations with special housing needs including seniors and homeless households.

To accomplish this, Kirkland will develop strategies that:

- Promote neighborhood quality through the continuation of the existing residential land use pattern and through the application of standards where infill development occurs to ensure compatibility.
- Promote an adequate supply and variety of residential densities and housing types.
- Provide housing to all income levels including addressing the city's proportionate share of countywide housing needs of very low-, low-, and moderate income households, [and in particular rental housing for very low and low income households and ownership housing for moderate and middle income households.]
- Address the needs for those with special needs housing such as seniors and homeless.
- Pay more attention to creating sustainable development.
- Integrate local efforts with countywide efforts, especially in areas such as addressing homelessness
- Track its progress toward meeting these goals and considers additional tools or strategies if appropriate progress is not being made.

Topics for PW/Parks/HS Council Committee Meeting

Topics for future PW/Parks/HS Council Committee Meetings	Requested By	Dept	Mtg Date	Staff
Topics without dates				
Cemetary Privatization: consider; opportunity?		Nixon	Parks/Finance	
ST3 - Sound Transit Planning - 405 BRT	Monthly	Pfundt	PW	2/3/2016 6/8/2016
Metro Service Guidelines & Long Range Plan (LRP)			12/9/2016	
Recycling: Multifamily, (Office, Commercial?)			November	
Complete Streets				
Status Topics				
Bikeshare				
Sidewalk conditions: "PCI" equivalent; dashboard; status reports; CBD & Citywide/ Sidewalk Options/ Policy		Asher	PW	
Transfer Station Plan			12/9/2015	
Pavement PCI; Slurry Seal			2/3/2016	Ray
Walkable Kirkland (NSP & Safe School Walk Routes)	February	Asher	PW	1/6/2016
Aquatic Center Status: status updates; MPD Bill		Nixon	Parks	
Juanita Beach (Picnic Shelter & Restroom)			6/8/2016	
Homeless Ordinance Update		Zwaagstra	Parks	
PSE New Transmission Lines: Status updates		Nixon	PW	June
Sewer Plan Update				
Reclaimed Water Update			4/6/2016	
Enterprise Asset Management/Maintenance Management System				
85th Corridor Improvement Project Update				
NSP Update			4/6/2016	
Street lights & process for street light proposals				
Tourism in Kirkland Parks				
Expanding Park Lane Sidewalk Ord. to other areas	Added 5/4/16			
Income sources & discrimination				
Free Speech in Public Parks			Parks	10/5/2016 11/2/2016
Closure of Houghton Transfer Station	Added 10/4/16		PW	11/2/2016 John M
Human Services Commission	Added 12/14/16			
Kingsgate 5/Hazen Hills Park: status of acquisition; operations	March/April	Nixon	Parks	
Additional topics				
Evaluate takeover of Private Streets	Added 11/2/16			

Topics for PW/Parks/HS Council Committee Meeting

PSE MOU	Added 11/2/16			
Organizational restructuring of Parks	Added 11/2/16			
124th & Complete streets	Added 11/2/16			
Housing Strategy Plan	Added 11/15/16			
PSE Green Power Strategy	Added 11/15/16			
Incentives to Combine Business Driveways				
Marina Expansion				
Edible Landscaping; Seattle Tilth				
Flashing Left-turn permissive Signals				
LED Street Lights				
Right Turn Pocket at 116th Ave and NE 124th Street				