



Application for On-going Volunteers

Please complete this application form if you are interested in becoming an on-going City of Kirkland volunteer. Once you complete the form, we will be in contact with you to discuss opportunities that are currently available, and find the best fit for you. All of our volunteer opportunities are listed on the City's website: www.ci.kirkland.wa.us/volunteer.

Contact Information

Please enter the following information. We will use this information only to communicate with you about volunteer opportunities. Please note that all on-going volunteers must complete a screening process that includes an interview, references checks, and a background check.

First Name : _____ **Last Name:** _____

Street : _____

City: _____ **State:** _____ **Zip:** _____

Home Phone: _____ **Cell/Other Phone:** _____

Email Address: _____

More Information about You

You may optionally provide the following information:

Date of Birth: Day _____ Month _____

Association (e.g. Rotary): _____

Skills and Interests

Please check all that apply.

- | | | |
|--|--|---|
| <input type="checkbox"/> Prefer a regular schedule | <input type="checkbox"/> Prefer administrative work | <input type="checkbox"/> Prefer gardening or park maintenance |
| <input type="checkbox"/> Prefer periodic volunteering photography work | <input type="checkbox"/> Prefer video or with people | <input type="checkbox"/> Prefer working |

Education

School	Course of Study	Degree

Prior Work or Volunteer Experience

Organization Name	Position/Duties

Interest in Volunteering

Please visit our website www.ci.kirkland.wa.us/Volunteer to view opportunities that may be available.

Motivation for Service: Court Mandated Employer Supported Service
 Personal Fulfillment School Supported Service

I am interested in: Administrative / Customer Service
 Environmental/Stewardship
 Multimedia/Video/Photograph
 Pedestrian safety/Public works
 Peter Kirk Community Senior Center
 Public safety/Emergency Management

Please describe why you would like to volunteer with us:

Emergency Contact

In the event of an emergency whom should we notify?

First Name : _____ Last Name: _____

Cell Phone : _____ Other Phone: _____

References

Please list two references. Professional references are preferred. They may not be family members.

First Name : _____

First Name: _____

Last Name : _____

Last Name: _____

Home Phone: _____

Home Phone: _____

Cell Phone: _____

Cell Phone: _____

Email Address: _____

Email Address: _____

Email

Use the checkboxes below to select the email you would like to receive from us (we don't send much).

What kinds of email would you like to receive?

- Electronic Newsletters**
This is a newsletter specific to the volunteer activity you are involved in. Occasionally, we will send a City-wide newsletter.
- General Recruitment Appeals**
General recruitment appeals notify you of new opportunities that you might be interested in.
- Specific Recruitment Appeals**
Specific recruitment appeals are notices of volunteer opportunities that are directly related to your current position.

Criminal Conviction Information

The City of Kirkland is mindful of its obligation to place qualified persons in volunteer positions and its entitlement under law to consider an applicant's convictions record as it relates to job performance. A conviction record will not disqualify you for a volunteer position unless such record would reasonably affect your fitness for the position for which you have applied.

Have you been convicted of a felony or released from jail within the last ten (10) years, or have you been convicted of a misdemeanor other than minor traffic offenses within the past three (3) years?

Criminal Conviction: **Yes** **No**

If yes, please explain:

Signature

I understand and agree that submitting this application form does not automatically register me as a City of Kirkland volunteer. By signing this form, I agree, to the best of my knowledge, that the information is true and complete. I understand that falsification of this application is grounds for dismissal as a volunteer.

Signature

Date

Please return this completed form to Julie Huffman, Volunteer Coordinator, City of Kirkland, 123 5th Avenue, Kirkland, WA 98033, or fax it to 425-587-3019. She will then contact you to follow up. You can reach Julie Huffman at 425-587-3012.



**Application Addendum
Domestic Abuse Response Team**

This addendum to your volunteer application is designed to help you clarify your goals in volunteering with the Kirkland Police Department Domestic Abuse Response Team (D.A.R.T.) It will also help both you and our staff to assess if your skills and goals match the needs of the volunteer position available with the Police Department's Domestic Abuse Response Team. The information you provide will be kept confidential.

The City of Kirkland applauds your civic minded effort on behalf of domestic violence victims and the community. Thank you for taking the time to complete this additional questionnaire.

Why would you like to volunteer with the Family Violence Unit, in the area of domestic violence?

Describe your experience working with people in crisis. _____

Describe any experience and/or training you have had working with victims of domestic violence.

Describe any experience and/or training you have had with the civil or criminal justice system.

In your opinion why do people batter? _____

In your opinion, why do many victims seem unable to leave an abusive relationship?

List three anxieties you have about working with victims of domestic violence. _____

I understand that this form may be used in determining my volunteer placement with the Family Violence Unit of the Kirkland Police Department. I certify that all statements on this application are true and complete to the best of my knowledge. I understand that any false statements or omission of information shall be sufficient cause for rejection of my application or disciplinary action up to and including my dismissal from the volunteer program.

Signature of Applicant

Date

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