



**CITY OF KIRKLAND**

**City Manager's Office**

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**MEMORANDUM**

**To:** Kurt Triplett, City Manager  
**From:** Marilynne Beard, Assistant City Manager  
**Date:** April 25, 2011  
**Subject:** ANNEXATION UPDATE

**RECOMMENDATION:**

City Council receives an update on outstanding policy issues related to annexation.

**BACKGROUND DISCUSSION:**

Various issues were outstanding following the last City Council study session. As of this writing, significant unresolved issues include:

- King County Interlocal Agreement – The Council will be asked to take action on the King County ILA during the May 3 regular meeting (see memo under “Unfinished Business”). City staff will be involved in ongoing discussions the week of April 25 with County staff and will attend a briefing before the King County Committee of the Whole the morning of May 2. At the study session, staff will review any final changes requested to the ILA.
- Fire District #41 Interlocal Agreement – At the April 19 study session, staff outlined the proposed interlocal agreement elements. The Fire District #41 Commissioners are meeting on April 26 and City staff will attend the meeting to work through elements of the ILA that remain unresolved. Staff will present the results of that meeting and, potentially, a draft ILA at the study session. Council would act on the ILA at the May 17 City Council meeting.
- Woodinville Fire and Rescue -- City staff is scheduled to talk with WFR District staff the week of April 25 to finalize the ILA amendment that acknowledges the conditions of the final transfer of services and assets to the City. Again, staff will present the results of those discussions at the study session including a draft ILA which will be presented to the City Council for action on May 17.

If new significant information becomes available before the May 3 Council meeting, staff will provide an update to this memo and possible draft documents.