

**Kirkland Transportation Commission
Meeting Notes
Wednesday September 28, 2016**

An audio recording of the meeting is available on the [Transportation Commission Page](#) of the City website.

Call to Order

Chair Neir called the meeting to order at 6:00 PM.

Members Present:

- | | | | |
|---|---|--|--|
| <input checked="" type="checkbox"/> Kurt Ahrensfeld | <input checked="" type="checkbox"/> Ken Dueker | <input checked="" type="checkbox"/> Grace Guerrero | <input checked="" type="checkbox"/> Lisa McConnell |
| <input checked="" type="checkbox"/> Tom Neir | <input checked="" type="checkbox"/> Tom Pendergrass | <input checked="" type="checkbox"/> John Perlic | <input checked="" type="checkbox"/> Michael Snow |

Kirkland Staff Present: Kathy Brown, Thang Nguyen, Joel Pfundt, Public Works Department.

Others Present: NA.

Review of past meeting notes

Notes from the July 27, 2016 meeting were unanimously approved with one edit adding Michael Snow as a member present at the meeting.

Items from the Audience

None.

Set Date for November/December Meeting

Neither the proposed December 7 nor December 14 dates worked for everyone, so staff will send out a poll through Doodle to determine the meeting date that most people can attend.

Transportation Impact Analysis Guidelines

Thang Nguyen presented on the proposed update to the traffic impact evaluation process. He explained the relationship between SEPA rules and local development regulations. Also, how the current process has multiple issues regarding how the guidelines used in the evaluation process have not been updated in many years and are part of the SEPA process making it difficult to administer and more open to appeals. The proposed approach would split the process into two parts. A new section would be established in the Kirkland Municipal Code to regulate the traffic impact evaluation process. It would refer to specific engineering guidelines which would be updated and more multimodal focused. This would result in a new process that is more streamlined and multimodal in scope. Commissioners suggested updating the name from traffic to transportation to reflect the multimodal approach, requested examples of the current versus proposed process, and asked about the public process associated with the new approach. Staff plans to return next month with more information.

Complete Streets Ordinance

Joel Pfundt presented a proposed update to the City's Complete Streets Ordinance. He reviewed best practice based on guidelines from the Complete Streets Coalition Website. The City's existing ordinance focuses on accommodation of bicyclist and pedestrian ways on new transportation facilities. The new complete streets ordinance update does the following: adds transit users, motor vehicles and users of all ages and abilities to the definition of a Complete Street; specifies that all users should be accommodated to the maximum extent practical; and adds scoping, operation and maintenance to the phases of the transportation system where people traveling by foot, bicycle, transit and motor vehicle shall be accommodated. It also updates the exceptions section and adds a new best practices section. Commission comments included addressing the following: transitions between modes and transfers; connectivity for all modes; referencing the TMP and adding further refinements and definition to the list of exemptions. The Commission's comments will be integrated into the ordinance and presented for approval at the October 18, 2016 Council meeting.

Transportation Master Plan Implementation Tracking

Joel Pfundt presented initial thoughts related to TMP implementation tracking. He presented the goals, policies and actions articulated in the TMP that need to be tracked. Also, the following Annual Implementation Report Card Principals: understandable to the public; sustainable to produce; relatable directly to the TMP; and useful for the Community, City Council and City staff. Potential elements would include concurrency, LOS for all modes, and implementation of TMP actions. Specific examples were mentioned as well from Redmond, Boulder, Bellingham and the TIB. The Commission discussed the initial thoughts and provided feedback.

Updates from Commissioners/Staff

Staff reported on the following:

- Mission Statement and 2016-17 Work Plan were approved by City Council on 9/20/16
- 6th St Corridor Study – Survey deadline extended to 10/28/16, there will be an open house on 11/2/16
- Peer-to-peer Rideshare Partnership Opportunities – Provided summary of conversation with Lyft
- Metro Alternative Services Project – Provided status report

Commissioner reported on the following:

- Pendergrass mentioned the slurry seal on Finn Hill, new bus service for Google and the need for additional north-south connections in Kirkland because I-405 is really congested
- Snow offered support for the new 84th Ave NE bike lanes
- McConnell mentioned that neighborhoods are gathering Neighborhood Safety Projects, there is a disconnect between school walk routes and how kids walk to school, participated in the PSRC Bicycle Pedestrian Advisory Committee bike ride on the Cross Kirkland Corridor, stairs with runnels don't work for everyone who is trying to access the CKC.

Meeting adjourned unanimously approved to adjourn at approximately 8:30 PM.