TRANSPORTATION COMMISSION WORK PLAN - JULY 2016 (VERSION 7.1)

FINAL DRAFT

NOTE: Asterisk indicates Council milestone.

PRIORITY: 1 = High and 5 = Low

					2016				2017			
TASK	**TOPIC**	**CURRENT PRIORITY**	**DESCRIPTION**	**2016 ESTIMATED FTE BY TASK**	July	Sept	Oct	Nov-Dec	1st Qtr.	2nd Qtr.	3rd Qtr.	4th Qtr.
WE OWN THESE TOPICS:												
1	**CIP PROCESS & PROJECTS**	1	Quarterly status report, and annual review and feedback	0.1								
2	**WORK PLAN**	1	Develop biannual Work Plan and Present to Council.	0.1	*				*			
3	**TMP IMPLEMENTATION**	1	Identify and recommend to Council measures for tracking TMP implementation.	0.25				*		*		
4	**TRANSPORTATION PLANNING FOR MAJOR DEVELOPMENT PROJECTS**	1	Update Transportation Impact Analysis Guidelines to be consistent with TMP and codify in KMC. (*This item is a work in progress*)	0.3				*				
5	**GREENWAYS**	1	Develop greenway design guidelines based on best practices and TMP.	0.25								
6	**CONCURRENCY**	1	Annual status report on implementation and status.	0.1								
7	**CLIMATE CHANGE**	1	Develop and recommend list of actions to reduce transportation related greenhouse gas emissions.	NA						*		
8	**ENSURE THAT THE CROSS KIRKLAND CORRIDOR (CKC) MASTER PLAN IS IMPLEMENTED METHODICALLY**	3	Review project implementation to ensure it is consistent with the CKC Master Plan, including site visit.	NA								
9	**ACTIVE TRANSPORTATION PLAN**	4	Review status and implementation of current plan, recommend update actions.	NA								*
WE INFLUENCE THESE:												
10	**6TH STREET STUDY**	1	Identify key concepts and issues to be reviewed during the study and provide feedback on draft study conclusions. (*This item is a work in progress)*	0.25								
11	**LEGISLATIVE ADVOCACY**	3	Work with staff to identify Transportation Commission role, including regarding 405 Express Toll Lanes and SR 520 linkages.	0.1								
12	**ST 3**	1	Review final ST3 System Plan and recommend next steps based on outcome of November 2016 ballot measure.	NA								
13	**METRO LONG-RANGE PLANNING**	1	Review plan and recommend how results can be used in City of Kirkland Transit Study.	NA								
14	**CITY OF KIRKLAND TRANSIT STUDY**	1	Study will examine local and regional transit issues. Assist with scope development and provide feedback to staff on study results.	NA								*
15	**GUIDE NEXT GENERATION OF ITS THROUGH DEVELOPMENT OF A LONG-RANGE PLAN.**	3	Review current status of City's ITS System and recommend next steps.	NA								
HOUSEKEEPING:												
16	**CONDUCT ANNUAL ELECTION**	5		NA								
WE RESPOND AND ADVISE ON THESE:												
17	**CITY ORDINANCES AND POLICIES**	2	Review as requested by staff or Council.	NA								
18	**ONGOING MAINTENANCE**	4	Review as requested by staff or Council.	NA								
19	**IMPACT FEES**	5	Review as requested by staff or Council.	NA								
20	**ADA TRANSITION PLAN**	5	Review as requested by staff or Council.	NA								
21	**AS REQUESTED BY COUNCIL, CITY MGR, STAFF**	5	As requested, advise on any subject brought to the commission.	NA								
PARKING LOT TOPICS:												
22	**LAKE WASHINGTON PROMENADE**	2	Track inclusion of project in the CIP	NA								
23	**NEIGHBORHOOD SAFETY PROGRAM**	5	Potential future work program item.	NA								
24	**TRANSPORT DEMAND MANAGEMENT**	5	Potential future work program item.	NA								
25	**VISION ZERO/SAFTEY**	5	Potential future work program item.	NA								
26	**DESIGN A KIRKLAND PEDESTRIAN HIGHWAY SYSTEM - KPHS.**	5	Potential future work program item.	NA								
27	**520 LINKAGES**	5	Potential future work program item.	NA								