

# DRAFT

## KIRKLAND SALARY COMMISSION MEETING

### Minutes

Tuesday, September 29, 2015

#### 1. CALL TO ORDER

On September 29, 2015, the Kirkland Salary Commission held a meeting in the City Council Chamber at Kirkland City Hall, 123 Fifth Avenue. The meeting was called to order at 5:00 p.m. by Commission Chair Santos Contreras.

#### 2. INTRODUCTIONS/ROLL CALL

Commission Members present: Commission Chair Santos Contreras, Commissioner Jeffry Canin, and Commissioner M. Larry McKinney.

Staff members present: Michael Olson, Director of Finance and Administration; Robin Jenkinson, City Attorney; James Lopez, Director of Human Resources and Performance Management; and Kathi Anderson, City Clerk.

#### 3. APPROVAL OF MINUTES

##### a. August 19, 2014

A motion was made to approve the August 19, 2014, Salary Commission meeting minutes.

Moved by Commissioner M. Larry McKinney, seconded by Commissioner Jeffry Canin.

Vote: Motion carried 3-0

Yes: Commissioner Jeffry Canin, Commission Chair Santos Contreras, and Commissioner M. Larry McKinney.

#### 4. PUBLIC COMMENT

The Salary Commission did not receive any oral comments. The Salary Commission reviewed the written comments which were submitted in advance of the meeting.

#### 5. COMMISSION BUSINESS

##### a. Commission Consideration of Council Compensation

Consistent with written comments received by the Commission, a motion was made to change the use of terminology of "car allowance." applied to the \$225 monthly amount paid the Mayor and Council, to "transportation allowance."

Moved by Commissioner Jeffry Canin, seconded by Commissioner M. Larry McKinney.

Vote: Motion carried 3-0

Yes: Commissioner Jeffrey Canin, Commission Chair Santos Contreras, and Commissioner M. Larry McKinney.

Commission Chair Contreras noted that the Commission had previously provided that the Mayor and Council should receive the same percentage of compensation increase as the Department Directors. Commission Chair Contreras asked Director of Human Resources and Performance Management James Lopez what percentage of increase in compensation was going to be paid to the Department Directors. Mr. Lopez replied that the Management and Confidential employees group would receive a two percent increase in 2016.

The Commission recessed for a short break so that the Commission direction to staff could be incorporated into a resolution for the Commission's consideration.

Following the break there was a motion made to approve Resolution 15-001, entitled "A RESOLUTION OF THE KIRKLAND SALARY COMMISSION RELATING TO THE SALARIES PAID TO THE MAYOR AND CITY COUNCILMEMBERS."

Moved by Commissioner M. Larry McKinney, seconded by Commissioner Jeffrey Canin.

Vote: Motion carried 3-0.

Yes: Commissioner Jeffrey Canin, Commission Chair Santos Contreras, and Commissioner M. Larry McKinney.

**6. ADJOURNMENT**

The September 29, 2015, meeting of the Kirkland Salary Commission adjourned at 5:25 p.m.