

KIRKLAND CITY COUNCIL ETHICS COMMITTEE

Letters of Interest due March 25, 2010

The Kirkland City Council seeks volunteers to assist the Council in developing a code of ethics. Individuals will serve on an ad hoc committee of five to seven members for a period of approximately six months. The role of the committee is to develop a recommended code of ethics that will apply to the City Council and City boards and commissions.

The City Council is interested in appointing individuals who have experience and/or expertise in the fields of law, government, ethics, management or other relevant fields. The City Council will select committee members to achieve a diversity of perspectives and experience. The committee will receive staff support from the City Attorney's Office and the City Manager's Office as well as from outside experts as needed.

Individuals interested in serving should be able to meet up to twice monthly at a time and schedule to be determined based on the committee members' needs and preferences.

IF YOU ARE INTERESTED IN SERVING ON THE ETHICS COMMITTEE, PLEASE PROVIDE A LETTER OF INTEREST THAT INCLUDES THE FOLLOWING INFORMATION:

1. Name and Contact Information: Include home or business address, email address, telephone number (and alternate if available).
2. Describe why you are interested in serving on the Ethics Committee.
3. Describe any relevant experience, training or expertise that you have relative to the development and/or administration of a code of ethics and your familiarity with public sector organizations or non-profit entities and any other experience, affiliations or expertise relative to this committee's work.
4. Please indicate your availability for meetings and your preference for daytime, evenings and day of the week schedules.

Letters should be **submitted by 4:00 pm Friday, March 25 to:**

Kirkland City Council
123 5th Avenue, Kirkland, Washington, 98033
or send letters electronically to KirklandCouncil@ci.kirkland.wa.us.
Questions can be directed to Marilynne Beard, Assistant City Manager,
mbeard@ci.kirkland.wa.us or (425) 587-3008.