



KIRKLAND PARK BOARD

Date: May 11, 2011

Time: 7:00 p.m.

Place: Council Chambers, City Hall

The mission of the Park Board shall be to provide policy advice and assistance to the Department of Parks and Community Services and City Council in order to ensure the effective provision of Parks and Community Services programs and facilities to the residents of the City of Kirkland.

AGENDA

1. **CALL TO ORDER**
2. **ROLL CALL** *5 minutes*
3. **APPROVAL OF MINUTES** *5 minutes*
April Park Board Meeting Minutes
4. **ITEMS FROM THE AUDIENCE** *5 minutes*
5. **REVIEW OF ACTION ITEMS**
No items
6. **PRESENTATIONS**
No items
7. **COMMUNICATIONS** *15 minutes*
 - a. Correspondence
 - b. Staff Reports
-May update
 - c. Committee Reports
 - d. Comments from the Chair
8. **UNFINISHED BUSINESS**
 - a. **Potential Park Funding Ballot Measure** *70 minutes*
Topic: Receive presentation on process and timeline of exploring a future park funding ballot measure.
Action: Discussion only
9. **NEW BUSINESS** *20 minutes*
 - a. **Shinstrom Letter**
Topic: Discuss park naming request
Action: Discussion only

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- b. July Park Tour *10 minutes*
Topic: Discuss ideas for a July tour
Action: Discussion only

10. EXECUTIVE SESSION

No items

11. MEETING EVALUATION

5 minutes

12. ADJOURNMENT

Next meeting: June 8, 2011, 7:00 p.m., Council Chambers.

Estimated Meeting Completion: 9:10 p.m.

PARK BOARD MINUTES – April 13, 2011

1. CALL TO ORDER

The April 13, 2011 Park Board regular meeting was called to order at 7:02 p.m. by Chair Robert Kamuda.

2. ROLL CALL

Members present: Chair Robert Kamuda, Sue Contreras, Shawn Fenn, Shelley Kloba, Amy Johnson, Ted Marx, Barbara Ramey and John Smiley.

Vice Chair Sue Keller arrived at 7:14 p.m.

Jennifer Davies was excused.

Staff present: Michael Cogle, Kelsey Hayes, Linda Murphy, Jennifer Schroder and Kurt Triplett.

New Youth Representative Ms. Johnson was introduced to the Board.

3. APPROVAL OF MINUTES

Ms. Contreras moved to approve the March minutes as presented. Ms. Kloba seconded. Motion carried (8-0).

4. ITEMS FROM THE AUDIENCE

No items.

5. REVIEW OF ACTION ITEMS

No items.

6. PRESENTATIONS

City Manager Kurt Triplett spoke with the Board about the Eastside Rail Corridor.

7. COMMUNICATIONS

a. Correspondence

Ms. Schroder and the Board discussed emails received regarding the Kirkland Teen Union Building (KTUB) and YMCA.

b. Staff Reports

Ms. Schroder updated the Board on the spring/summer brochure, online program registration, North Kirkland Community Center, youth basketball, aquatics, Pee Wee soccer, adult softball leagues, a 100th birthday celebration, volunteer recognition and the new website for the Kirkland Green Foundation.

Ms. Schroder also answered questions regarding Microsoft financial match of volunteer hours and the Green Kirkland program.

Mr. Cogle and Ms. Schroder updated the Board regarding progress toward developing the park site within the Garden Gate housing development.

Ms. Hayes, Recreation Coordinator, provided a presentation to the Board recapping the youth basketball season.

c. Committee Reports

Ms. Ramey reported on emails regarding reconvening the Juanita Neighborhood Association.

Ms. Keller reported on an upcoming Highlands Neighborhood Association meeting and the continued work of Karen Story.

Ms. Johnson reported on her availability to attend the South Rose Hill/Bridle Trail Neighborhood Association's board meetings.

Mr. Smiley announced his decision to resign from the Park Board.

Ms. Kloba reported on the Lakeview Neighborhood Association meeting.

Ms. Contreras updated the Board on the Parking Advisory Board, reported on her tours of Juanita Bay, Crestwoods and Cotton Hill Parks and suggested promoting community volunteers through a series of articles in a local newspaper.

Mr. Marx reported on the Denny Creek Neighborhood Alliance meeting, which focused on the proposed site for the new Finn Hill Fire Station, and announced an April 16th event at Juanita Bay Park.

d. Comments from the Chair

Mr. Kamuda re-emphasized the importance of Board participation in the Earth Day cleanup event at Juanita Bay Park on April 23rd.

Mr. Kamuda and Mr. Cogle provided the Board an update on the progress of implantation of the Totem Lake Action Plan.

8. UNFINISHED BUSINESS

a. Annexation Update

Ms. Murphy requested participation from the Board at the June 1st and June 3rd Annexation Celebration events.

Board members volunteered to participate in both events and selected work shifts.

b. Juanita Beach Concessions

Mr. Schroder shared the results of the Request for Proposals (RFP) soliciting interest in operating concessions at Juanita Beach Park.

9. NEW BUSINESS

a. Central Houghton Neighborhood Plan Update

Mr. Cogle presented the updated park-related items in the Central Houghton Neighborhood Plan and sought feedback from the Board.

Mr. Smiley moved to approve the updates as presented. Ms. Ramey seconded. Motion carried (9-0).

b. Potential Park Funding Ballot Measure

Mr. Cogle presented information regarding a potential park funding ballot measure, shared a process and timeline for developing a ballot measure and sought feedback on what needs within the Kirkland park system a ballot measure might address.

The next steps in the planning process were discussed.

Ms. Kloba moved that the Chair appear before the City Council to express the Board's desire to move forward on creation of a citizen exploratory committee for park funding. Ms. Keller seconded. Motion carried (9-0).

c. Concessions in Parks

Mr. Cogle shared a brief update on the upcoming potential concessionaires for the 2011 vending season.

10. EXECUTIVE SESSION

An executive session was held to discuss two potential property acquisitions.

11. MEETING EVALUATION

"Long."

"Exciting to see how the Board works."

"Picked a good meeting."

12. ADJOURNMENT

Mr. Marx moved to adjourn. Mr. Fenn seconded. Motion carried (9-0).

Meeting adjourned at 9:53 p.m.

Jennifer Schroder, Director
Parks and Community Services

Robert Kamuda, Chair
Park Board


CITY OF KIRKLAND
Department of Parks & Community Services
505 Market Street, Suite A, Kirkland, WA 98033 425.587.3300
www.ci.kirkland.wa.us

To: Park Board

From: Jennifer Schroder, Director

Date: May 6, 2011

Subject: May Staff Report

DIRECTOR'S REPORT

- At its April meeting, the Park Board selected volunteer assignments for two Annexation Celebration events. Accompanying this staff report is a formal invitation to the Board inviting participation in these events and below are the staffing assignments each Board member signed up for:
 - Wednesday, June 1st, Open House at City Hall
 - 4:00-5:00 pm, Amy Johnson and Ted Marx
 - 5:00-6:00 pm, Sue Keller and Shelley Kloba
 - 6:00-7:00 pm, Shawn Fenn and Sue Keller
 - Friday, June 3rd, Community Celebration at Juanita Beach Park
 - 3:00-5:00 pm, Sue Contreras and Bob Kamuda
 - 5:00-6:00 pm, Bob Kamuda and Barbara Ramey
 - 6:00-7:00 pm, Ted Marx and Bob Kamuda

COMMUNITY SERVICES DIVISION
Park Planning & Development

- Juanita Beach: The Contractor is making progress in completing parking lots, irrigation, and landscaping. The contractor is scheduled to be substantially complete by June 1st, and we are hoping for the possibility of providing supervised group tours of park improvements as part of the June 3rd Annexation Celebration event. The contractor will be subject to financial penalties for not being substantially complete by the contractual deadline.

Business Services

- Parks concessions are open for business at Houghton Beach, Waverly Beach and Marina Parks. The month of May is typically hit-and-miss for sunny days and our vendors are making the most of what they get.
- Interviews are now underway for the position of Harbor Master, formally known as Dockmaster. Staff has changed the title of the position to reflect upcoming proposed changes to the Kirkland Municipal Code. Currently staff is working with the City Attorney's Office to re-write Chapter 14 of the KMC titled "Waterways and Surface Craft." These updates are being made to create procedural consistencies in the enforcement of violations and to broaden the language to include the Kirkland waterfront as a whole, rather than focusing solely on Marina Park.
- The Friday Night Market at Juanita Beach will open May 13th. The market will temporarily set up in front of the Forbes House, where it was operated last year, until the south side of the park is reopened in June.
- May Special Events:
 - May 7th & 8th: Kirkland Art Studio Tour (KAST). Explore the scenic neighborhoods of Kirkland, on the beautiful shores of Lake Washington, on this free, self-guided tour of artist home studios. Tour visitors are invited into a variety of different studios, representing dozens of local artists. Browse among new works; watch art making demonstrations; and purchase art directly from the artists.

- May 8th: Kirkland Half-Marathon. Starting and finishing at Juanita Beach Park, this run offers a scenic tour through the five boroughs of Kirkland, inclusive of views along Lake Washington. Held on Mother's Day each May, the event offers a special opportunity for the mothers of our community.
- May 13th: Friday Night Market at Juanita Beach Opening Night. The market will feature a wide variety of delicious fruits, beautiful flowers and fresh produce grown in the state of Washington.
- May 14th: 7th Annual NAMI Washington Walk: NAMIWALKS support mental illness advocacy, research, education and support programs both locally and nationally and travels from Marina Park along the shores of Lake Washington.
- May 30th: 7 Hills of Kirkland. This annual bike ride has three routes varying in length from 40 to 100 miles and is a fundraiser for Kirkland Interfaith Transitions in Housing (KITH). KITH assists individuals and families on the Eastside who are caught in a homelessness crisis and works with them to stabilize their situation. KITH is able to make referrals, provide homelessness prevention resources, provide transitional housing and ultimately provide or assist in securing permanent low-income housing.

RECREATION DIVISION

Recreation

- The Recreation division is working with the City's Multi-Media Services and Purchasing staff to complete a five-year Request for Proposal (RFP) for an outside Graphic Design vendor to work with Recreation staff in creating our semi-annual Recreation Brochure. The deadline for submissions was May 2nd. The planning for the next brochure (fall 2011/winter 2012) starts now and the production schedule begins in June.
- Spring and summer registration is in full swing with 5,957 enrolled and \$396,951 revenue collected for the season, so far. This year's revenue is still lagging behind 2010, but the month of April has come closest to last year's monthly revenue collection.
- Below is a revenue comparison of the first four months of 2010 and 2011:

	JAN	FEB	MAR	APR	YTD
2010	\$57,789	\$32,799	\$287,680	\$149,024	\$527,291
2011	\$52,919	\$25,892	\$267,949	\$145,562	\$492,322
variance	(\$4,870)	(\$6,907)	(\$19,731)	(\$3,461)	(\$34,967)

North Kirkland Community Center

- Over 50 participants attended the Box Car Drive-In on April 16th. The event ran an hour longer than expected because everyone was having such a good time constructing cars, staff couldn't tear them away from the assembly line area to start the movie on time! Thank you to Ford/Hyundai of Kirkland for their sponsorship which paid for the rights to screen the Disney movie Cars and for providing fun stickers for the event!
- The menu and details have been finalized for the Li'l Crumpets Mother's Day Tea Party scheduled for May 6th. Staff is happy to report partnerships with the following businesses who have donated everything from food to Mother's Day gifts: The French Bakery, Hoffman's Fine Cakes & Pastries, Metropolitan Market, Puget Consumers' Co-op (PCC), Dawn's Candy & Cake, Heathman Hotel and Rosemary Mitchell.
- Move Over, Mozart, NKCC's newest piano program, has more than doubled in size since it started in February. 34 aspiring pianists have signed up for spring classes.



Aquatics

- Peter Kirk and Lakeview Elementary Schools will be participating in the 3rd grade Learn-to-Swim program at the beginning of June. 3rd graders from these Kirkland schools will be taking swimming lessons for a week; learning swimming skills before summer begins.
- Registration for spring and summer programs is going well. Currently, more than 1,200 participants are registered in the Learn-to-Swim program at Peter Kirk Pool, generating over \$86,000 in revenue and the 124 returning participants of the ORCA Swim Team registered so far represent almost \$24,000 in revenue.

Sports and Fitness

- Our adult sports leagues have posted average registration numbers with 30 volleyball teams, six dodgeball teams and only 11 softball teams. The participation in the volleyball and dodgeball leagues has been steady, almost mirroring participation in spring of 2010. But, unfortunately, the softball league has continued to see a steady decline. Through polling our past participants, especially those who decided to move on, the rainy weather was a considerable factor. Many noted that they were now pursuing leagues that had turf fields so that cancelled games would be fewer. Staff will be re-evaluating the program this year and brainstorm ways to improve the program for 2012.
- The participation and, therefore, the revenue from our new Pee Wee Soccer League has helped fill the revenue hole that softball has dug. With a total of 120 children participating in the spring league, the league is completely full. The program is in its second week of the six week season. We are grateful for the 22 volunteer coaches that have donated their time contributing soccer and coaching skills to the program. We plan on offering this program again in the fall.
- We are in the final stages of hiring instructors for the summer tennis lessons program. After interviewing many qualified candidates we hope to make a decision this week. Our summer tennis lessons program is offered to youth as well as adults and had a great showing last year.
- The Move It! fitness program continues to impress and break records! A total of 204 participants registered, which is 40 more than last spring. This is a testament to the enthusiastic, professional fitness instructors running these classes. Again, we hope this trend continues into the summer months.

Peter Kirk Community Center

- Staff was happy to help host the annual Volunteer Appreciation Celebration on April 14th. Over 120 of the City's volunteers attended and enjoyed light refreshments, music provided by the International School and a presentation by Mayor Joan McBride and Deputy Mayor Penny Sweet.
- Our first P2B Good Neighbor Day was held on April 16th. P2B is a community service group made up of junior high students. They helped six different seniors with yard work, house work and other odd jobs. A second Good Neighbor Day is scheduled for May 21st.

PARK MAINTENANCE DIVISION

Notes from the field

- Staff was able to open the Peter Kirk Playground this past week. Within hours we were doing a brisk business with moms and kids enjoying the opportunity to use the updated play equipment.
- It's that time of the year when we fire up the pump on the pool and begin the process of thoroughly preparing the water and bathhouse for customers.
- Seeing the article that tabbed April as being the coldest and the 7th wettest confirms some of the challenges we've been having operationally. We are optimistic that all those April showers will bring May flowers!

Athletic Fields

- April was a record month. In addition to the cold and wetness, unfortunately rainouts were also many. The high schools and leagues have struggled through the toughest spring in recent memory. Here's to a warm and dry May.
- Regular games continue at Lee Johnson, Crestwoods, Everest and Juanita Beach fields.
- The Merchants are hosting a tournament May 5th through May 8th. Kirkland Baseball Commission is hosting their annual Memorial Day Tournament from May 25th through May 30th. Both tournaments will be held at Lee Johnson Field.

- High school girls are wrapping up their regular season and should be done at Crestwoods mid- to late-May. Adult Softball began at Crestwoods in April with games played Mondays, Wednesdays and Sundays.

Volunteers

- City Church volunteers, through Kaylee Dorsey, have scheduled four consecutive Tuesday mornings with our crew. We've had more than 60 people donate two hours each at McAuliffe working side by side with Groundsperson Oscar Chavez. We appreciate their help!
- Christ Church Academy provided their second-to-last visit of the school year in April. The 3rd and 4th Grade classes also helped to beautify McAuliffe Park with a good two hours of hefty assistance. As always, we thank Christ Church Academy! It is a pleasure to work with these wonderful, enthusiastic kids.
- The Moss Bay Divers returned!! For the past several years on Earth Day, the Moss Bay Divers have scoured the lake bottom at Marina Park. The divers do a fantastic job, but it's not the divers alone involved in this event; local Boy Scouts help, too, providing on-land assistance throughout the event. Many bags of garbage are removed by these certified divers and one can only imagine the interesting things they find. The City is very grateful for this organization's tireless mission of removing debris from Kirkland's waters. Thank you to the Moss Bay Divers and their support groups!

GREEN KIRKLAND PARTNERSHIP

- This report describes Green Kirkland restoration work conducted by volunteers in March.
- The largest event was held March 19th when EarthCorps, UW Restoration Ecology Network (UW-REN) students and the Highlands Neighborhood Association partnered to host an event that attracted 83 volunteer participants, more than half of whom were minors. A large quantity of arborist woodchip mulch was provided by Parks Maintenance.
- Two groups of UW-REN students will continue their restoration work until the end of May.
- A group of UW Bothell students continues to work at Juanita Bay Park under the leadership of volunteer Steward Nona Ganz. A different group of UW Bothell students has started working at Kiwanis Park under the supervision of volunteer Steward Carol Lee Power.
- Regular Thursday afternoon work parties at Juanita Bay Park continue to be held by Steward Nona Ganz and her group of ongoing volunteers.
- The Juanita Bay Rollers (Native Plant stewards from class of 2009) have started hosting events at their site the 4th Saturday of every month.
- The following table summarizes Green Kirkland events and activities for March. The table includes hours for a variety of individual and group ongoing volunteers who serve, in addition to publicized restoration events. These are both field and administrative volunteers.

Volunteers

Date	Park/Work	Group Name	Youth	Adult	Total	Hours	Dollar Equivalent ¹
3/3	Juanita Bay Park	Green Kirkland Steward with Environmental and Adventure School	21	4	25	33.5	724.27
3/5	Cotton Hill Park	UW REN and Highlands Neighborhood	4	16	20	56	1210.72
3/19	Cotton Hill Park	EarthCorps Partnership with UW REN Students	45	38	83	261.5	5653.63
3/26	Juanita Bay Park	WNPS 2009 (Juanita Bay Rollers)	1	3	4	14	302.68
3/31	Juanita Bay Park	Green Kirkland	0	6	6	14	302.68

		Steward with JBP Volunteers					
Ongoing*	Administration			8	8	103.8	2244.16
Ongoing*	Field Work			15	15	83.75	1810.67
						566.55	\$12,248.81

¹ Dollar Equivalent = Hours x 21.62

* Preliminary data to be updated

- Upcoming events for volunteers from the general public:
 - Saturday, May 14th at Carillon Woods, 9:00am to noon. At noon: butterfly garden grand opening ceremony with ribbon cutting by Mayor McBride. Sign up online for the work party at www.earthcorps.org. Contact Chris LaPointe, chris@earthcorps.org
 - Saturday, May 14th at Juanita Bay Park, 10:00 am to 1:00 pm. Contact volunteer Native Plant Steward Lisa Pondsmith, rtg1@talsorian.com
 - Sunday, May 15th at Juanita Bay Park, 10:00 am to 1:00 pm. Contact volunteer Steward Nona Ganz, 425-822-1618, nonaganz@frontier.com
 - Saturday, May 21st at Kiwanis Park, 9:00 am to noon. Contact volunteer Steward Carol Lee Power, 425-828-4220, carolleepower@yahoo.com
 - Saturday, May 28th at Juanita Bay Park, 9:00 am to noon. Contact Native Plant Stewards, JBRollers@gmail.com
 - Friday, June 17th at Watershed Park, 10:00 am to 2:00 pm. Sign up at <http://www.earthcorps.org/volunteer.php>. Contact Chris LaPointe, chris@earthcorps.org
 - Saturday, June 18th at Kiwanis Park, 9:00 am to noon. Contact volunteer Steward Carol Lee Power, 425-828-4220, carolleepower@yahoo.com
 - Saturday, June 25th at Juanita Bay Park, 9:00 am to noon. Contact Native Plant Stewards, JBRollers@gmail.com

Dear City Board/Commission Member,

Please join the City Council and staff at the City Hall Open House! As of May 1, 31 days remain until the annexation of Finn Hill, North Juanita and Kingsgate takes effect. Plans for the [annexation celebration events](#) are being finalized now and we hope that you will participate in the City Hall Open House on Wednesday, June 1, 4-7 p.m.

The Open House is an opportunity for all residents to meet their elected and appointed officials, meet staff, learn their way around City Hall and learn about their new government. City Council and other elected officials will host a welcome at 5:30 p.m., followed by cake and coffee. Informational and interactive displays will be set up in the main areas of the upper and lower floors of City Hall, and in the Peter Kirk Room and Houghton Room.



An informational table about City Boards and Commissions will be set up in the Peter Kirk Room. Please contact Marie Stake, Communications Program Manager at mstake@kirklandwa.gov or 425-587-3021 by May 25 if you would like to volunteer some time to meet and greet visitors at the booth.

There are two other annexation celebration events happening in addition to the Open House:

Business Breakfast, Thursday, June 2, 7:30-9:30 a.m., Casino Caribbean

In an effort to better connect the business community, businesses in the annexation area and current city limits are invited to a complimentary breakfast. Capt. Mike Ursino, Kirkland Police Department, will share some insights into the Police Department in an entertaining way. To RSVP, email businessbreakfast@kirklandwa.gov or contact Mike Metteer, Parks & Community Services Department at 425-587-3380.

Community Celebration, Friday, June 3, 6 p.m., Juanita Beach Park (north side)

The final event to honor the annexation will be held at Juanita Beach Park, Forbes House. Again, the City Council and other elected officials will give welcome remarks. The City Council will serve strawberry shortcake (donations from Trader Joes, Shari's Restaurant & Juanita Village Starbucks). Two local school bands will perform; followed by Kirkland's own Back Burner bluegrass band. Public safety vehicles will be on display and general City and annexation information will be available. The evening will include a classic movie – Sandlot – thanks to a very generous contribution from Carillon Properties. Contact Linda Murphy, Parks & Community Services Department, at 425-587-3351 or lmurphy@kirklandwa.gov, with any questions.

This is an exciting time for all of us. I hope that you will be a part of the annexation celebration events.

Sincerely,
Marie Stake
Communications Program Manager

**CITY OF KIRKLAND****Department of Parks & Community Services**

505 Market Street, Suite A, Kirkland, WA 98033 425.587.3300

www.ci.kirkland.wa.us

MEMORANDUM

To: Park Board

From: Jennifer Schroder, Director
Michael Cogle, Interim Deputy Director

Date: April 7, 2011

Subject: PLANNING FOR A POSSIBLE FUTURE PARK FUNDING BALLOT MEASURE

RECOMMENDATION

That the Park Board receive a presentation on the possible process and timeline for the City Council to establish an ad-hoc citizen committee to explore a possible future park funding ballot measure.

BACKGROUND

At its April meeting, the Park Board requested that Chair Bob Kamuda address the City Council at their April 19th meeting urging the Council to establish a citizen committee to consider a park ballot measure. Following comments from Bob as well as former Councilmembers Sants Contreras and Nona Ganz, the City Council expressed interest in forming the exploratory committee and directed staff to prepare a formal agenda item for further discussion. This topic will be discussed by the City Council in Study Session from 6:00 p.m. to 7:00 p.m. on Tuesday, May 17th in the Peter Kirk Room at Kirkland City Hall. The Park Board is invited to attend and participate in this meeting.

In advance of the Study Session, staff will provide the Board, at its May 11th meeting, with a preview of the staff presentation being prepared for the Council Study Session which highlights a possible process, timeline, and some key issues for Council consideration.



CITY OF KIRKLAND
Department of Parks & Community Services
505 Market Street, Suite A, Kirkland, WA 98033 425.587.3300
www.ci.kirkland.wa.us

MEMORANDUM

To: Park Board
From: Jennifer Schroder, Director
Date: May 3, 2011
Subject: Shinstrom Letter

RECOMMENDATION

For the Park Board to review the letter from Pat and Dick Shinstrom suggesting that former City Manager Al Locke have one of Kirkland's waterfront parks named in his honor, and for the Board to discuss whether this request meets the criteria of the Park Naming Policy.

BACKGROUND

Al Locke was hired as the City of Kirkland's first City Manager on June 1, 1965. He retired on June 30, 1985.

Based on recommendations by the Park Board, the Park Naming Policy was revised by Resolution (R-4799) on January 19, 2010. The revisions to the policy were made to (1) include procedures for naming a park or facility after a civic group or organization; (2) provide that a numeric designation be used for new parks and facilities until a permanent name is selected; and (3) to clarify that the naming of a park or facility should be considered permanent under ordinary circumstances.

Attachments:
Letter from Pat and Dick Shinstrom
Resolution R-4799

To the members of the Kirkland City Council,

This letter is long overdue. Kirkland needs to recognize Al Locke for everything he did for our beautiful city. Al is the one that is responsible for Kirkland having the fabulous waterfront parks that all of us are so proud of today. He is the one that worked tirelessly to procure the matching funds that enabled Kirkland to obtain the properties. We took his way with words and talent for granted and it is time we showed our appreciation for his twenty plus years of excellent leadership making Kirkland what it is today.

Al's many accomplishments for Kirkland are too numerous to mention here. Let's consider naming one of our waterfront parks in his honor.

What a great 80th birthday present that would be for him this year!

Very sincerely,



Pat and Dick Shinstrom

RECEIVED

MAY 02 2011

**CITY OF KIRKLAND
CITY MANAGER'S OFFICE**

RESOLUTION R-4799

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KIRKLAND ESTABLISHING POLICIES AND PROCEDURES FOR THE NAMING OF PUBLIC PARKS AND FACILITIES.

WHEREAS, the City Council adopted Resolution R-3215, establishing policies and procedures relating to the naming of public park property and facilities on August 19, 1985; and

WHEREAS, the Park and Recreation Board recommends updating the park naming policy to: (1) include procedures for naming a park or facility after a civic group or organization; (2) provide that a numeric designation will be used for new parks and facilities until a permanent name is selected; and (3) clarify that the naming of a park or facility should be considered permanent under ordinary circumstances; and

WHEREAS, the City Council wishes to set forth the policies and procedures for naming public parks and facilities by resolution;

NOW, THEREFORE, be it resolved by the City Council of the City of Kirkland as follows:

Section 1. It is the general policy of the City of Kirkland to choose a name for a public park or facility based upon the relationship of the land or facility to one of several criteria:

1. Neighborhood or geographical identification (e.g. Houghton, Bridle Trails, Rose Hill, etc.);
2. A natural or geological feature (e.g. Forbes Creek);
3. Historical or cultural significance;
4. An individual (living or deceased) who has given outstanding civic service to the Kirkland park system, or has donated substantial funds or land to the Kirkland park system, or has been otherwise instrumental in the acquisition or development of critical park acreage (e.g. Marsh Park). Parks or facilities shall not ordinarily be named for a living person, unless that person has made a significant and outstanding contribution of land, money, or civic service. A waiting period of at least one year should expire before naming a park or facility under the policy of this subparagraph;

5. A civic group or corporation whose mission statement is compatible with City goals and objectives and that has made a significant contribution of land, money or civic service to the Kirkland park system;
6. The wishes or preference of residents of the neighborhood surrounding the public park or facility should in all cases be considered.

Section 2. In establishing or designating the name of a public park or facility, the final authority on name selection is the responsibility of the City Council. In making such selection the City Council will normally consider suggestions for names received from organizations, individuals or neighborhoods, and may request the Parks Department or the Park Board to solicit such suggestions. The City Council will not make its final selection until after it has received the recommendation of the Kirkland Park Board.

Section 3. Until a park or facility name is selected for a new park or facility, a numeric designation shall be used to identify the park or facility.

Section 4. Under ordinary circumstances, the naming of a park or facility should be considered permanent. Any proposal to change the name of a park or facility shall be subject to the procedures set forth in this Resolution.

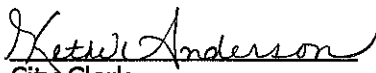
Section 5. Upon selection of a park or facility name by the City Council, the Parks Department shall identify the park or facility with appropriate signage specifying the established name.

Passed by majority vote of the Kirkland City Council in open meeting this 19th day of January, 2010.

Signed in authentication thereof this 19th day of January, 2010.


MAYOR

Attest:


City Clerk



CITY OF KIRKLAND
Department of Parks & Community Services
505 Market Street, Suite A, Kirkland, WA 98033 425.587.3300
www.ci.kirkland.wa.us

MEMORANDUM

To: Park Board
From: Michael Cogle, Park Planning Manager
Date: May 6, 2011
Subject: July Park Board Tour

RECOMMENDATION

That the Park Board discuss ideas for a July Park Board tour.

BACKGROUND

Traditionally the Park Board has chosen to utilize all or a portion of the July meeting (this year July 13th) to tour parks, recreation facilities, and/or other areas of interest. As a reminder, below are some of the Board's recent itineraries:

2010 – Tour of Project Sites

Several projects in various stages of development or redevelopment were visited, including Juanita Beach Park, Rose Hill Meadows, Everest Park Grandstands, and Forbes Lake Park

2009 – Juanita Bay Park, Annexation Parks, and Future Off Leash Area

The Board met with some of the Juanita Bay Park volunteer rangers and received a park tour, visited a few of the major parks in the pending annexation area, and visited the Schott property south of Heronfield Wetlands (now being considered for a dog OLA).

2008 – Area Dog Parks

The Board visited off-leash areas in Bellevue and Sammamish.

A final tour schedule can be discussed by the Board at its June meeting.