

## Ethics Task Force

Date: May 3, 2010

Attendance: Task Force Member Mary-Alyce Burleigh; Task Force Member Kathleen Gilles; Task Force Member Carolyn Hayek; Task Force Member Sharon Sherrard; Marilynne Beard, Interim City Manager; Robin Jenkinson, City Attorney

Audience:

Agenda Item:	Action Items:
<p><b>1. Topic:</b> Application of State Records and Open Meeting Laws Notes: The City Attorney made a brief presentation about the applicability of State records disclosure and retention laws to the work of the Ethics Task Force, as well as the Open Public Meetings Act.</p>	
<p><b>2. Topic:</b> Next Steps/Regular Meeting Time and Place Notes: The Ethics Task Force estimated that it would have approximately 12 meetings and spent some time discussing how it would organize its work. The Task Force confirmed the selection of Toby Nixon as Chair. Task Force Chair Nixon suggested that the Task Force consider a “superset” of topics from various ethics codes and then decide what to leave in or leave out.</p>	Prepare a comprehensive list of ethics topics from various codes, including State law.
<b>Future Topics/Next Agenda:</b> Conflicts of Interest	